

Adding EV and HV fees in KAVIS

This guide demonstrates how to add EV, HV fees for vehicles in KAVIS.

EV/HV Fees

- 1) When registering an Electric Vehicle, Hybrid Vehicle or Electric Motorcycle, KAVIS will need to collect EV or HV fees per House Bill 360.
- 2) Clerk will need to add these fees in the Shopping as a miscellaneous item for KAVIS January release.
- 3) The fees can be added under a Customer Name or under a Guest Customer.
- 4) **To add under a Customer Name from the Shopping Cart**
 - a) Select '+ Add' icon under the Customer.

Shopping Cart Summary

Current Department: Motor Vehicles

Customer: JOHNSON, CATHY SUE (+ Add Miscellaneous Item)
Customer ID: 000880005 (Items: 0)

Item	Description	Qty	Price	Amount	
KAVIS	Passenger Auto, 2003 MERCEDES-BENZ C				Edit Delete
	Action: Title (Certificate of Origin)				
	State Vehicle Registration Fee	1	27.79	\$27.79	
	KYTC Vehicle Registration Fee	1	3.50	\$3.50	
	Clerk Vehicle Registration Fee	1	6.00	\$6.00	
	Usage Tax	1	3,600.00	\$3,600.00	
	Clerk Title Fee	1	6.00	\$6.00	
	State Title Fee	1	3.00	\$3.00	+ Add
Customer Total:				\$3,646.29	

Sub Total: \$3,646.29
Total: \$3,646.29

Buttons: + Force AVIS Items, Cancel, Suspend Items, Continue Shopping, Checkout

b) Choose 'Electric Vehicle Ownership Fee' from the dropdown list.

Shopping Cart Summary

Current Department: Motor Vehicles

Customer: JOHNSON, CATHY SUE (Customer ID: 000880005, Items: 6)

Item	Description	Qty	Price	Amount
KAVIS	Passenger Auto, 2003 MERCEDES-BENZ C			
	Action: Title (Certificate of Origin)			
	State Vehicle Registration Fee	1	27.79	\$27.79
	KYTC Vehicle Registration Fee	1	3.50	\$3.50
	Clerk Vehicle Registration Fee	1	6.00	\$6.00
	Usage Tax	1	3,600.00	\$3,600.00
	Clerk Title Fee	1	6.00	\$6.00
	State Title Fee	1	3.00	\$3.00
	Electric Vehicle Ownership Fee	1	120.00	\$120.00

Customer Total: \$3,646.29

Sub Total: \$3,646.29
Total: \$3,646.29

Buttons: Cancel, Suspend Items, Continue Shopping, Checkout

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Suggestions / Questions?
Contact the KAVIS Team

c) Select 'Done' once the item has been chosen.

Shopping Cart Summary

Current Department: Motor Vehicles

Customer: JOHNSON, CATHY SUE (Customer ID: 000880005, Items: 7)

Item	Description	Qty	Price	Amount
KAVIS	Passenger Auto, 2003 MERCEDES-BENZ C			
	Action: Title (Certificate of Origin)			
	State Vehicle Registration Fee	1	27.79	\$27.79
	KYTC Vehicle Registration Fee	1	3.50	\$3.50
	Clerk Vehicle Registration Fee	1	6.00	\$6.00
	Usage Tax	1	3,600.00	\$3,600.00
	Clerk Title Fee	1	6.00	\$6.00
	State Title Fee	1	3.00	\$3.00
	Electric Vehicle Ownership Fee	1	120.00	\$120.00

Customer Total: \$3,766.29

Sub Total: \$3,766.29
Total: \$3,766.29

Buttons: Cancel, Suspend Items, Continue Shopping, Checkout

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5. To add the fees under a Guest Customer

a) Select '+ Add' under Guest Customer.

Shopping Cart Summary

Current Department: Motor Vehicles

JOHNSON, CATHY SUE + Add Miscellaneous Item
Customer ID: 000880005 (Items: 6)

Item	Description	Qty	Price	Amount
KAVIS	Passenger Auto, 2003 MERCEDES-BENZ C			
	Action: Title (Certificate of Origin)			
	State Vehicle Registration Fee	1	27.79	\$27.79
	KYTC Vehicle Registration Fee	1	3.50	\$3.50
	Clerk Vehicle Registration Fee	1	6.00	\$6.00
	Usage Tax	1	3,600.00	\$3,600.00
	Clerk Title Fee	1	6.00	\$6.00
	State Title Fee	1	3.00	\$3.00
Customer Total:				\$3,646.29

GUEST CUSTOMER (Items: 0)
No Miscellaneous Items have been added

Sub Total: \$3,646.29
Total: \$3,646.29

+ Force AVIS Items | Cancel | Suspend Items | Continue Shopping | Checkout

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b) Choose 'Electric Vehicle Ownership Fee' from the dropdown list.

Shopping Cart Summary

Current Department: Motor Vehicles

JOHNSON, CATHY SUE + Add Miscellaneous Item
Customer ID: 000880005 (Items: 6)

Item	Description	Qty	Price	Amount
KAVIS	Passenger Auto, 2003 MERCEDES-BENZ C			
	Action: Title (Certificate of Origin)			
	State Vehicle Registration Fee	1	27.79	\$27.79
	KYTC Vehicle Registration Fee	1	3.50	\$3.50
	Clerk Vehicle Registration Fee	1	6.00	\$6.00
	Usage Tax	1	3,600.00	\$3,600.00
	Clerk Title Fee	1	6.00	\$6.00
	State Title Fee	1	3.00	\$3.00
Customer Total:				\$3,646.29

GUEST CUSTOMER (Items: 0)

Item	Description	Qty	Price	Amount
	Electric Vehicle Ownership Fee	1	120.00	\$120.00
Sub Total:				\$3,646.29
Total:				\$3,646.29

Cancel | Suspend Items | Continue Shopping | Checkout

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Suggestions / Questions?
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c) Select 'Done' to finalize the item.

Shopping Cart Summary

Current Department: Motor Vehicles

Customer: JOHNSON, CATHY SUE (Customer ID: 000880005)

Item	Description	Qty	Price	Amount
Action: Title (Certificate of Origin)				
	State Vehicle Registration Fee	1	27.79	\$27.79
	KYTC Vehicle Registration Fee	1	3.50	\$3.50
	Clerk Vehicle Registration Fee	1	6.00	\$6.00
	Usage Tax	1	3,600.00	\$3,600.00
	Clerk Title Fee	1	6.00	\$6.00
	State Title Fee	1	3.00	\$3.00
Customer Total:				\$3,646.29

Item	Description	Qty	Price	Amount
	Electric Vehicle Ownership Fee	1	120.00	\$120.00
Sub Total:				\$3,766.29
Total:				\$3,766.29

Buttons: Cancel, Suspend Items, Continue Shopping, Checkout

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6. Checkout the transaction as any other transaction.