



Multi-Dealer Transfers

Updated January 2024



KAVIS Multi-Dealer Overview:

- This manual assumes that you are familiar with standard KY Transfer and Dealer Assignment Title process flows in KAVIS.
- Multi-Dealer (in-state) & Multi-Transfer (Out of State) Title Options allow you to process multiple 'intermediate' transfers between up to five Auto Dealers, as well as a 'final' buyer (who could be an individual, organization, or dealer) all on a single checkout.

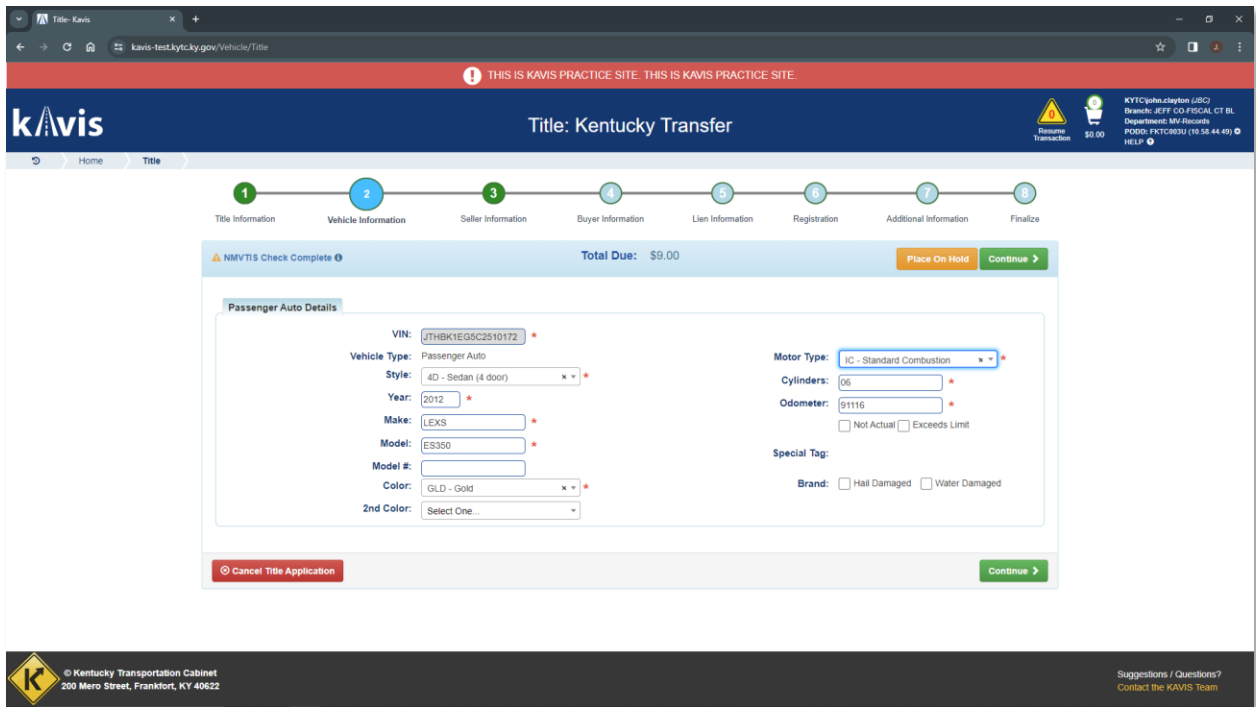
1. In this example we'll demonstrate this functionality starting with an existing KY title.
2. In this scenario, the current owner trades in his vehicle to Dealer #1. Dealer #1 then transfers the vehicle to Dealer #2. Dealer #2 then sells the vehicle to a 'Final Buyer' who can register and plate the vehicle; however, all three transfers need to have a single checkout.
3. From the Vehicle Summary of the current title, click the Title dropdown button and select 'Multiple Dealer' to expand the available Title Actions in the sub-menu:

The screenshot shows the KAVIS Vehicle Summary page for a 2012 LEXUS ES350. The page is titled "Vehicle Summary" and includes a navigation bar with "Home", "Vehicle Search", "Customer Account", and "Vehicle Summary". The main content area displays the vehicle details and a "Chain of Ownership" table. The "Title" section is expanded, showing a dropdown menu with the following options: "Kentucky Transfer", "Dealer Assignment", "Edit Title Application", "Duplicate", "Update", "Update - Vehicle Type Correction", "Repossession ---", "Salvage ---", "Classic ---", and "Multiple Dealer***". The "Multiple Dealer***" option is highlighted. The "Registration Information" section shows the status as "Active" and includes fields for "County", "Plate Type", "Plate #", and "Plate Action".

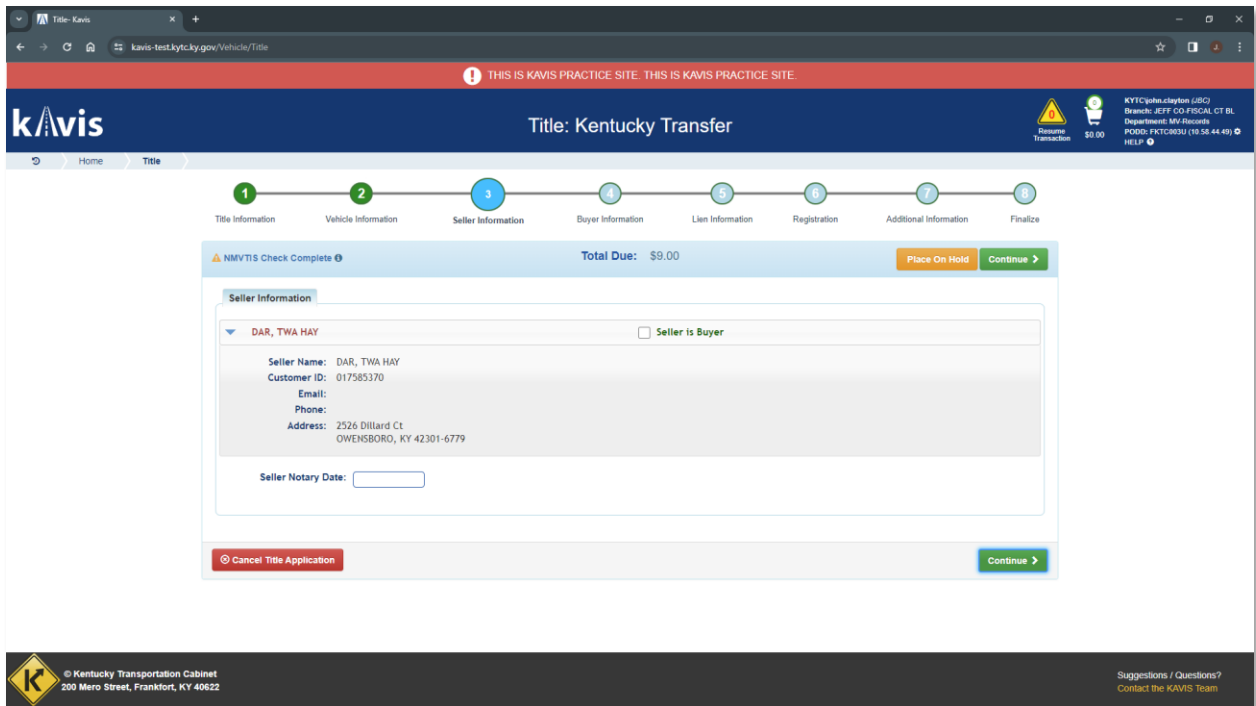
Customer ID	Driver License	Customer Name	SSN/FEIN	Address	County of Residence	Begin Tax Exempt Date
017585370		DAR, TWA HAY	xxx-xx-5229	2526 Dillard CL OWENSBORO, KY 42301-6779	DAVIESS	

Title		Registration Information	
Status: Active - Title Issued	Title -	Status: Active	Manage -
Type: Transfer	State Fee: \$6.00	First Time	County: DAVIESS
Title #: 231420300053	Clerk Fee: \$3.00	5/22/2023	Plate Type: Team Kentucky IGWT
Prior Title #: 230941140303	Usage Tax: \$0.00	8/31/2024	Plate #: F6A487
Usage Tax Description: Affidavit of Total Consideration			Plate Action: Issue
			Gross Weight: PC
			Plate Registration Fee: \$19.00
			Plate Registration Fee: \$0.00
			Plate Registration Fee: \$9.00

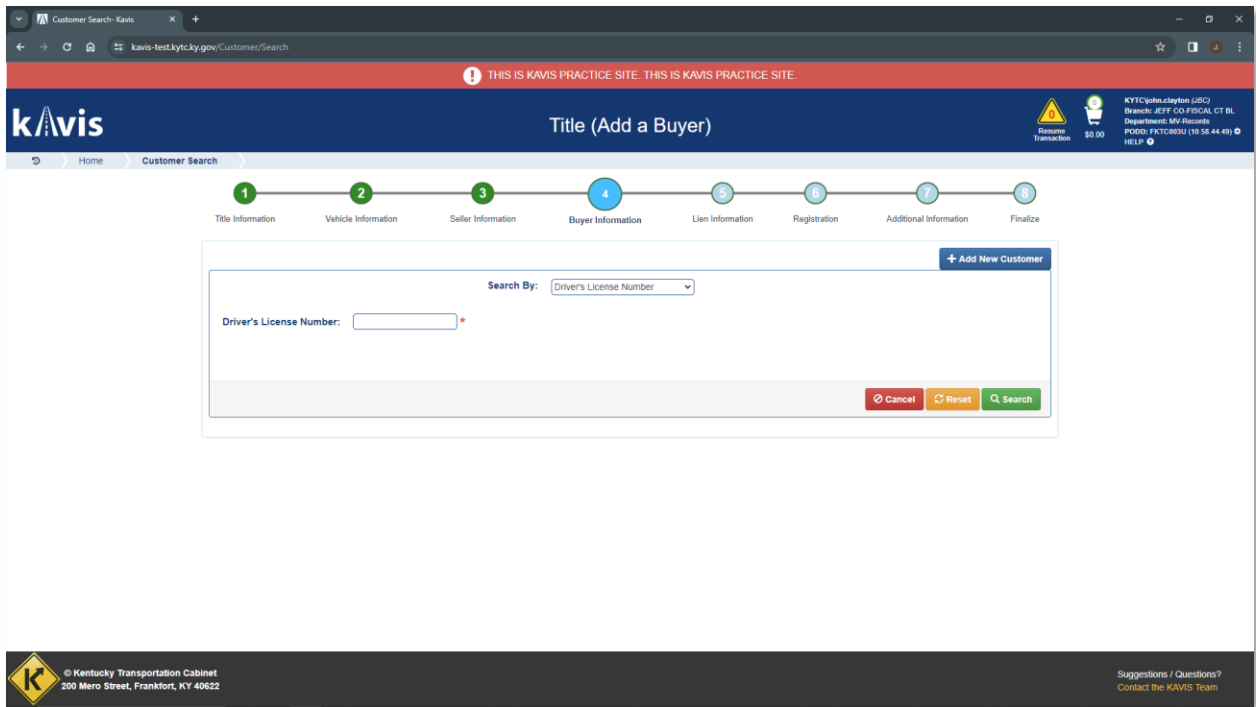
4. Here you are selecting the title action for the FINAL BUYER ACTION. So if the FINAL Buyer is going to be an Individual/Organization Customer Account, choose 'Kentucky Transfer'.



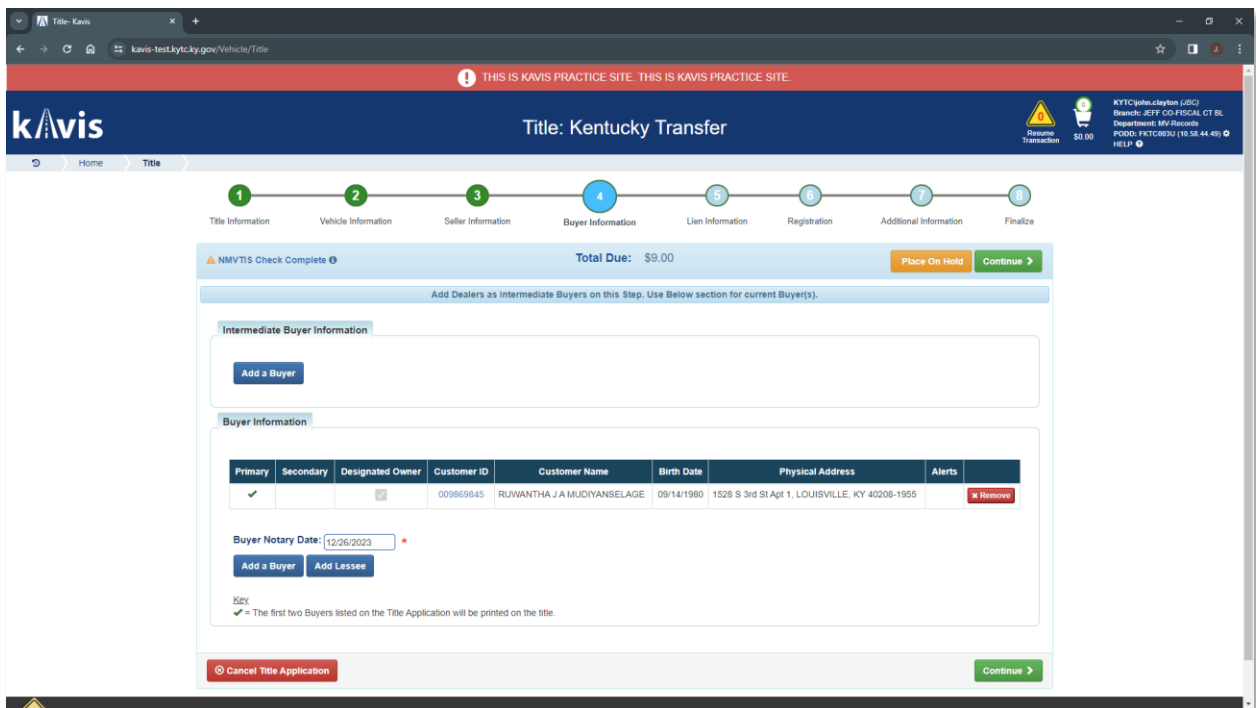
5. Enter the required fields on NTA 2 and click 'Continue'



6. Review Seller info and click 'Continue' to go to NTA 4:



7. The Buyer Search By screen appears. Here you are selecting the FINAL BUYER who will take title to the vehicle.



8. You now see the **Add a Buyer** button on the 'Intermediate Buyer Information' section. Click the button to add the FIRST Dealer transaction. This will be the Dealer that the current title owner transferred the vehicle to during their trade-in (or straight sale).

Customer Search - Kavis

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kavis Title (Add a Buyer)

Home Customer Search

1 Title Information 2 Vehicle Information 3 Seller Information 4 Buyer Information 5 Lien Information 6 Registration 7 Additional Information 8 Finalize

Search By: Dealer

County: ALL

Dealer Number: Dealer Name: 1049 FEIN:

Cancel Reset Search

Customer ID	FEIN'SSN	Dealer Name	Dealer Number	Physical Address
015827928	410651704	1049 DIESEL TRUCK SALES, LLC	3369086	7685 Radio Station Road, Tompkinsville, KY, 42167

Select

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200 Mero Street, Frankfort, KY 40622

Suggestions / Questions?
Contact the KAVIS Team

Title - Kavis

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kavis Title: Kentucky Transfer

Home Title

1 Title Information 2 Vehicle Information 3 Seller Information 4 Buyer Information 5 Lien Information 6 Registration 7 Additional Information 8 Finalize

NMVTIS Check Complete Total Due: \$17.00 Place On Hold Continue

Add Dealers as Intermediate Buyers on this Step. Use Below section for current Buyer(s).

Intermediate Buyer Information

Customer ID	Dealer Name	Dealer Number	Date of Purchase
Transfer 1 015827928	1049 DIESEL TRUCK SALES, LLC	3369086	12/27/2023

Add a Buyer

Buyer Information

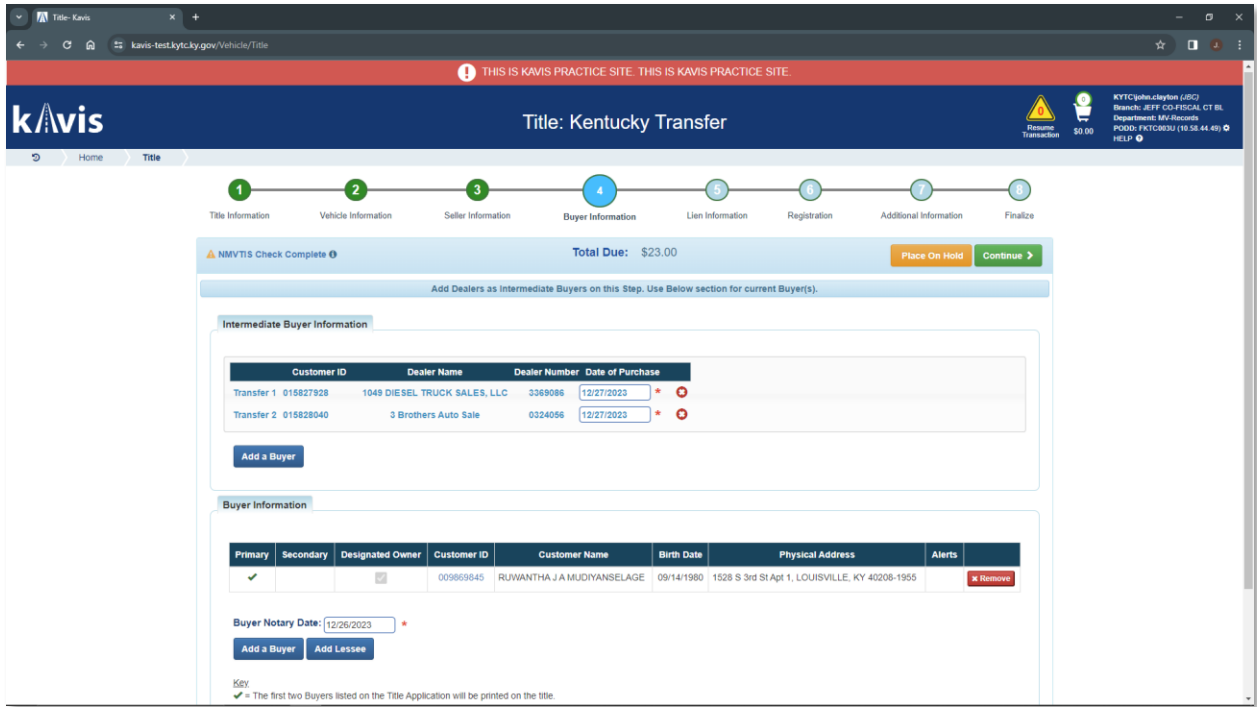
Primary	Secondary	Designated Owner	Customer ID	Customer Name	Birth Date	Physical Address	Alerts
✓			00989845	RUJWANTHA J A MUDIYANSELAGE	09/14/1980	1528 S 3rd St Apt 1, LOUISVILLE, KY 40208-1955	Remove

Buyer Notary Date: 12/26/2023

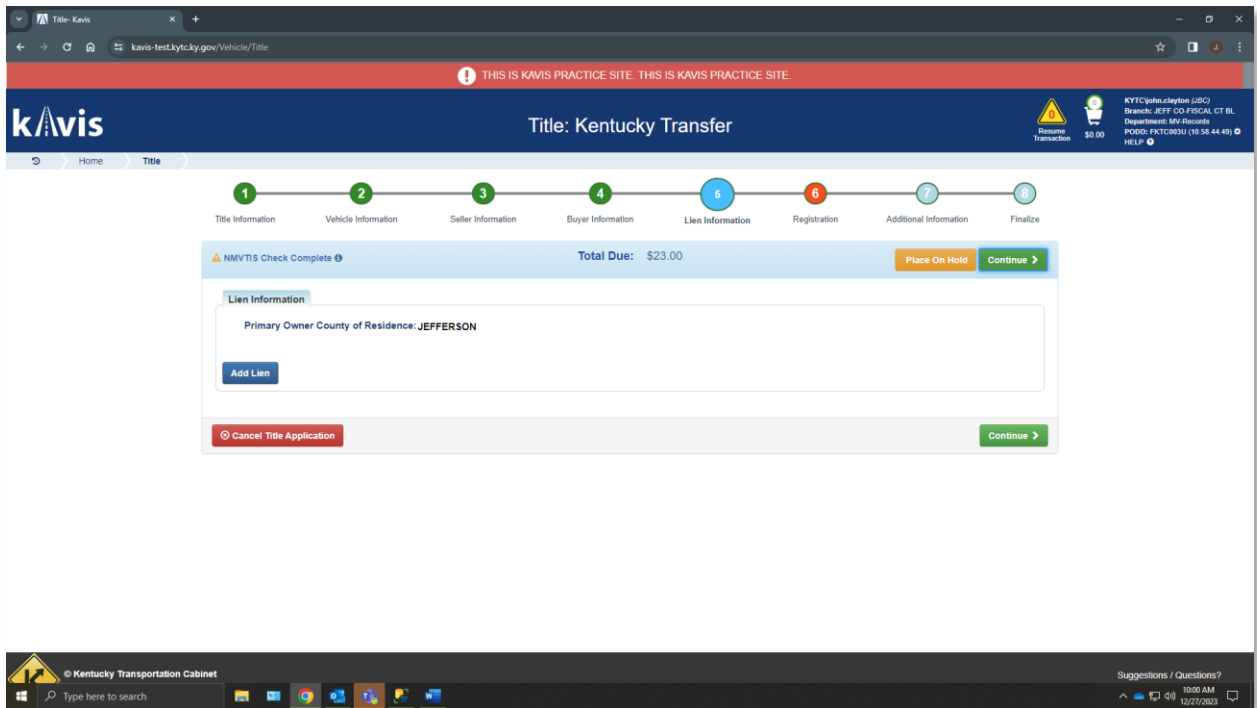
Add a Buyer Add Lessee

Key
✓ = The first two Buyers listed on the Title Application will be printed on the title.

9. Dealer #1 has been added as an 'intermediate' buyer. Click the Add a Buyer button again in the Intermediate Section to add Dealer #2.



10. Click Continue and complete the remaining NTA steps, just like you would in a normal KY Transfer:



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kavis Title: Kentucky Transfer

Branch: JEFF CO FISCAL CT BL
Department: MV Records
PODD: FKTC083U (19.58.44.49)
HELP

Home Title

1 Title Information 2 Vehicle Information 3 Seller Information 4 Buyer Information 5 Lien Information 6 Registration 7 Additional Information 8 Finalize

NMVTIS Check Complete Total Due: \$42.08 Place On Hold Continue

Registration

Registration Type: First Time
 Registration Action: First Time
 Plate #: 008RJN
 Plate Type: Unbridled Sport
 Registration Length: Short Long
 Proof Type: Alternate
 Policy Type: Military
 I attest that the customer has presented proof of insurance and that it has been scanned into PODD.

Expiration Date: 09/30/2024

State Vehicle Registration Fee	\$9.58
KYTC Vehicle Registration Fee	\$3.50
Clerk Vehicle Registration Fee	\$6.00
Total Registration Fees	\$19.08

Remove Registration

Cancel Title Application Continue

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200 Mero Street, Frankfort, KY 40622

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kavis Title: Kentucky Transfer

Branch: JEFF CO FISCAL CT BL
Department: MV Records
PODD: FKTC083U (19.58.44.49)
HELP

Home Title

1 Title Information 2 Vehicle Information 3 Seller Information 4 Buyer Information 5 Lien Information 6 Registration 7 Additional Information 8 Finalize

NMVTIS Check Complete Total Due: \$342.08 Place On Hold Continue

Additional Information

Title applications with NMVTIS issues receive extra review by MVL. Select the Extra Review Button to add Comments and view details.

Speed Title: No
 Date of Purchase: 12/27/2023
 Purchase Value: \$000.00
 Total Usage Value: \$5,000.00
 Usage Tax Description: AF - Affidavit of Total Consideration

Reg Receipt Comments:

Usage Tax Amount: \$300.00

Extra Review

Cancel Title Application Continue

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Suggestions / Questions?
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kavis

Title: Kentucky Transfer

Resume Transaction \$0.00 KYTCjohn.clayton (JBC) Branch: JEFF CO-FISCAL CT BL Department: MV-Records POBOX: FKTC083U (19.58.44.49) HELP

Home Title

- 1 Title Information
- 2 Vehicle Information
- 3 Seller Information
- 4 Buyer Information
- 5 Lien Information
- 6 Registration
- 7 Additional Information
- 8 Finalize

NMVTIS Check Complete **Total Due: \$342.08** [Place On Hold](#)

Finalize Title Application

1. Title Action - Multi-Transfer, Kentucky Transfer
2. Vehicle Information
 - Required Fields Complete
 - No Lien on vehicle
 - No Delinquent Taxes Owed
3. Seller Information
 - Seller 1 Name and Address Complete
 - Seller Information Complete
4. Buyer Information
 - Intermediate Buyer Information Complete
 - Notary Date Complete
 - Required Fields Complete
 - Buyer 1 A MUDIYANSELAGE, RUWANTHA J
 - Master Record Check Complete
 - A MUDIYANSELAGE, RUWANTHA J is Designated Owner
5. Lien Information
 - Add Lien
 - I have not applied for a loan in connection with the vehicle described herein, and if not, I will not apply for a loan within 30 days of this application
6. Registration

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kavis

Shopping Cart Summary

Resume Transaction \$342.08 KYTCjohn.clayton (JBC) Branch: JEFF CO-FISCAL CT BL Department: MV-Records POBOX: FKTC083U (19.58.44.49) HELP

Home Customer Search Cart Summary

Void Miscellaneous Items OFF [Send Items](#)

Current Department:

Select All Items (0 of 1 Selected)

A MUDIYANSELAGE, RUWANTHA J [Add Miscellaneous Item](#)
Customer ID: 009869845 (Items: 9)

Item	Description	Qty	Price	Amount		
KAVIS	Passenger Auto, 2012 LEIS E5390				Edit	Delete
	Action: Title (Kentucky Transfer)	1	9.58	\$9.58		
	State Vehicle Registration Fee	1	3.50	\$3.50		
	KYTC Vehicle Registration Fee	1	6.00	\$6.00		
	Clerk Vehicle Registration Fee	1	6.00	\$6.00		
	Usage Tax	1	300.00	\$300.00		
	Clerk Title Fee	1	6.00	\$6.00		
	State Title Fee	1	3.00	\$3.00		
	Dealer Assignment - Motor Vehicle	1	2.00	\$2.00		
	Clerk Vehicle Registration Fee	1	6.00	\$6.00		
	Clerk Vehicle Registration Fee	1	6.00	\$6.00		
					Add	
				Customer Total:		\$342.08

GUEST CUSTOMER (Items: 0)

Item	Description	Qty	Price	Amount	
	No Miscellaneous Items have been added				Add
				Sub Total:	\$342.08
				Total:	\$342.08

[+ Force AVIS Items](#) [Cancel](#) [Suspend Items](#) [Continue Shopping](#) [Checkout](#)