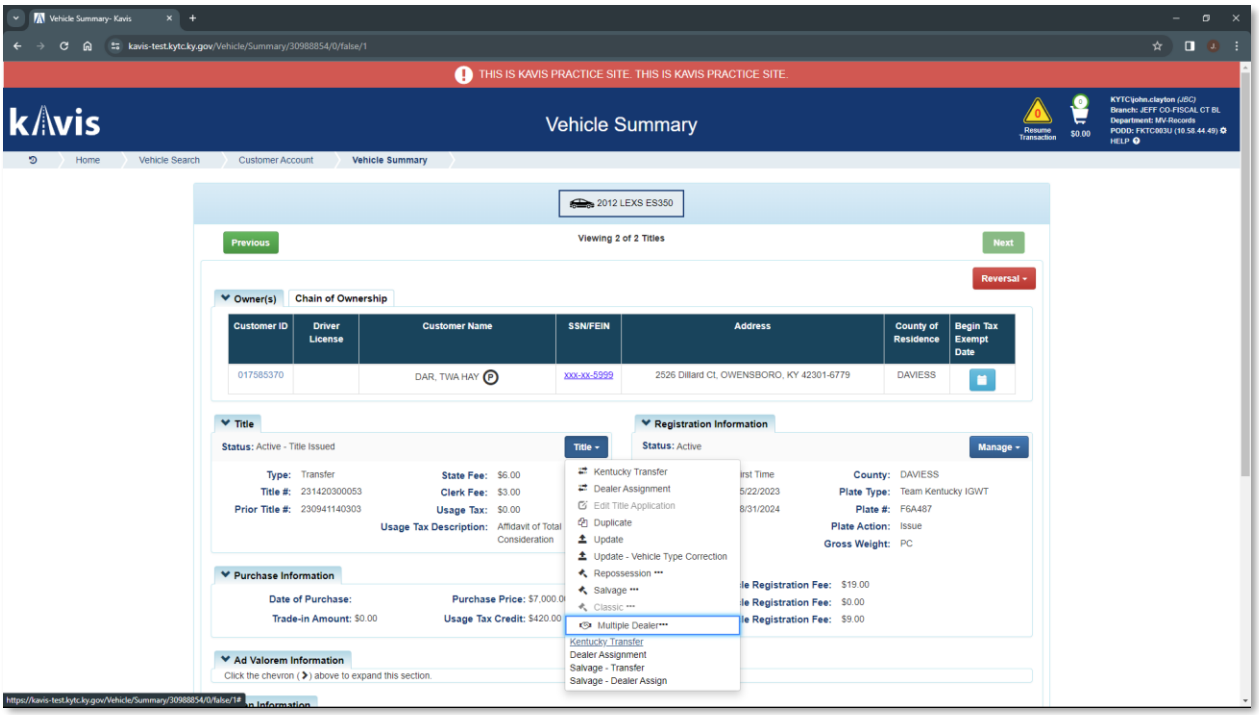
Multi-Dealer Transfers

Updated January 2024

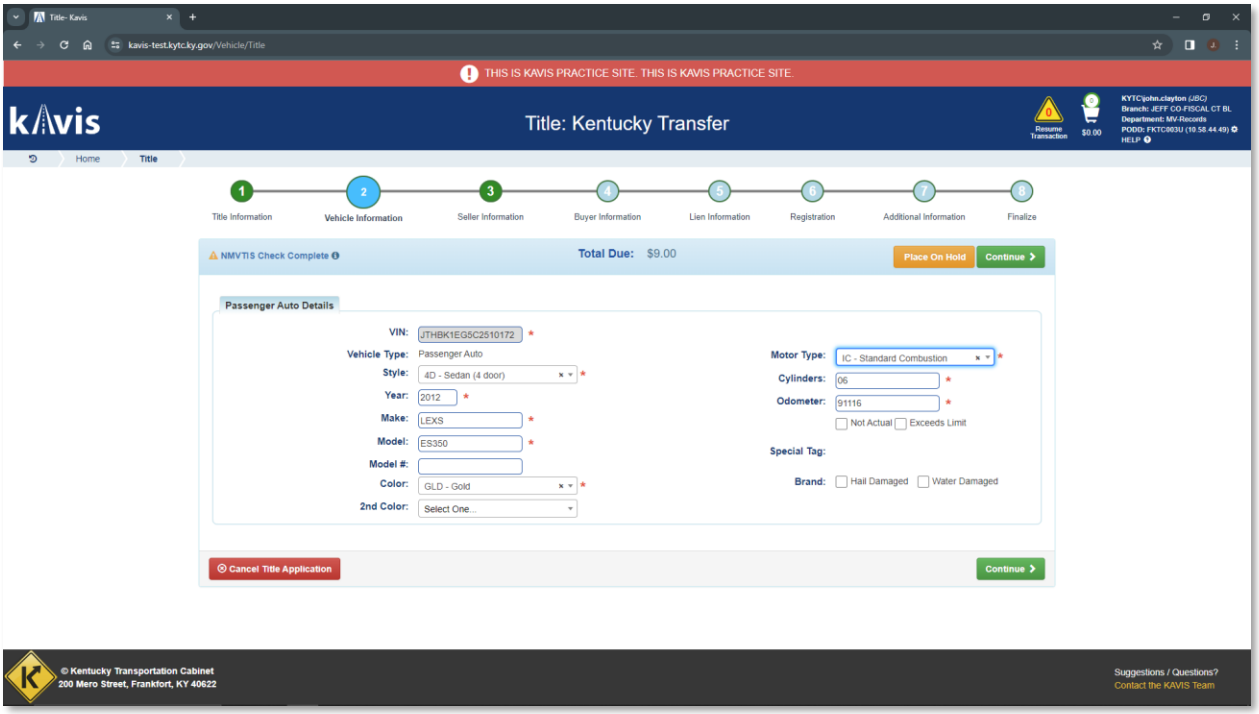
KAVIS Multi-Dealer Overview:

- This manual assumes that you are familiar with standard KY Transfer and Dealer Assignment Title process flows in KAVIS.
- Multi-Dealer (in-state) & Multi-Transfer (Out of State) Title Options allow you to process multiple 'intermediate' transfers between up to five Auto Dealers, as well as a 'final' buyer (who could be an individual, organization, or dealer) all on a single checkout.

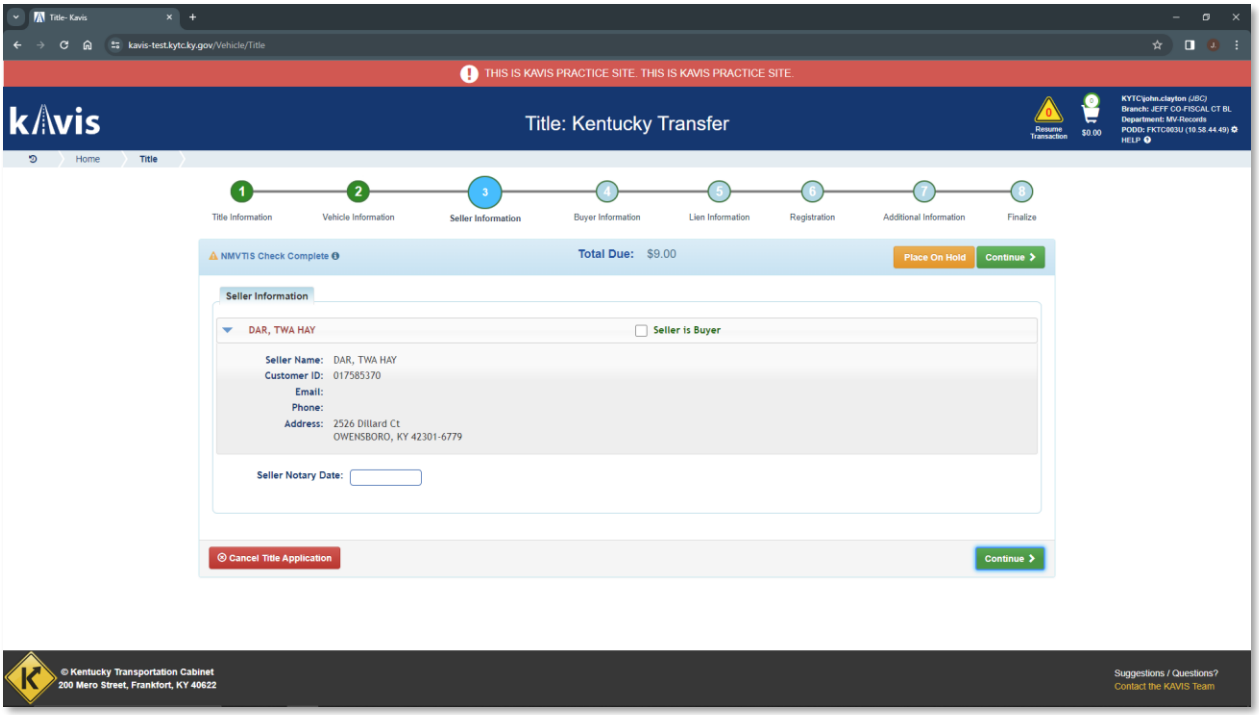
1. In this example we'll demonstrate this functionality starting with an existing KY title.
2. In this scenario, the current owner trades in his vehicle to Dealer #1. Dealer #1 then transfers the vehicle to Dealer #2. Dealer #2 then sells the vehicle to a 'Final Buyer' who can register and plate the vehicle; however, all three transfers need to have a single checkout.
3. From the Vehicle Summary of the current title, click the Title dropdown button and select 'Multiple Dealer' to expand the available Title Actions in the sub-menu:



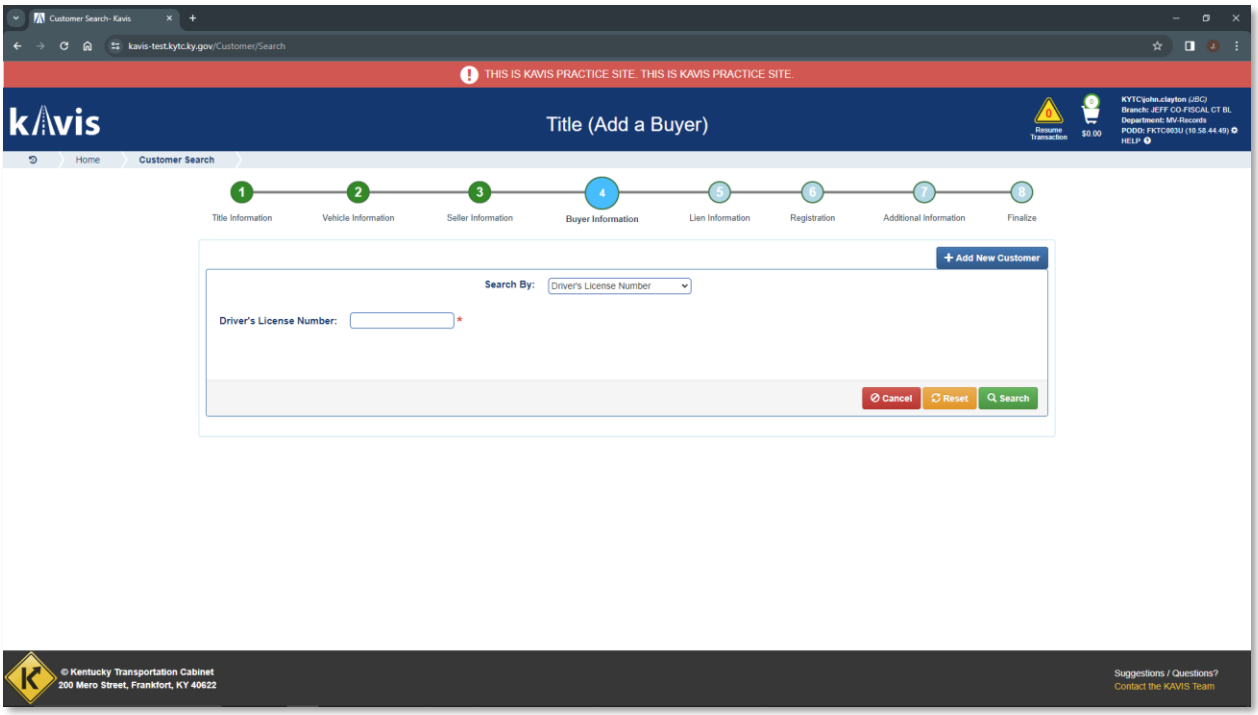
4. Here you are selecting the title action for the FINAL BUYER ACTION. So if the FINAL Buyer is going to be an Individual/Organization Customer Account, choose 'Kentucky Transfer'.



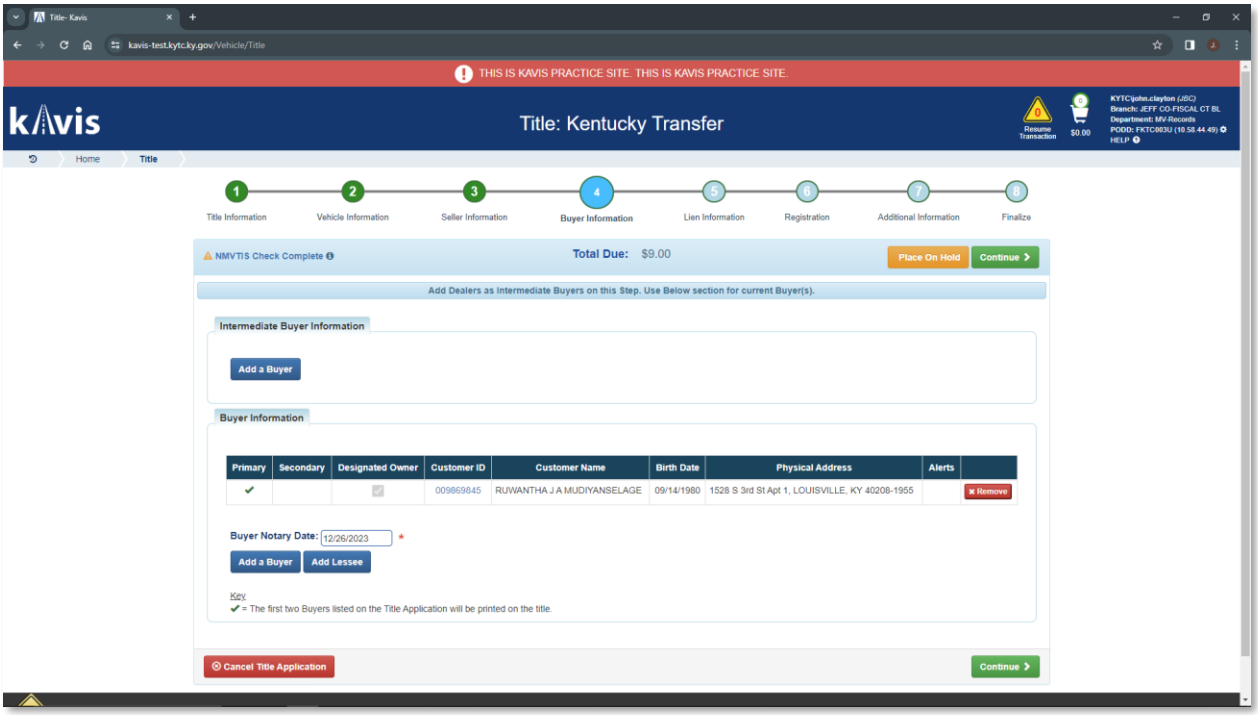
5. Enter the required fields on NTA 2 and click ‘Continue’



6. Review Seller info and click ‘Continue’ to go to NTA 4:

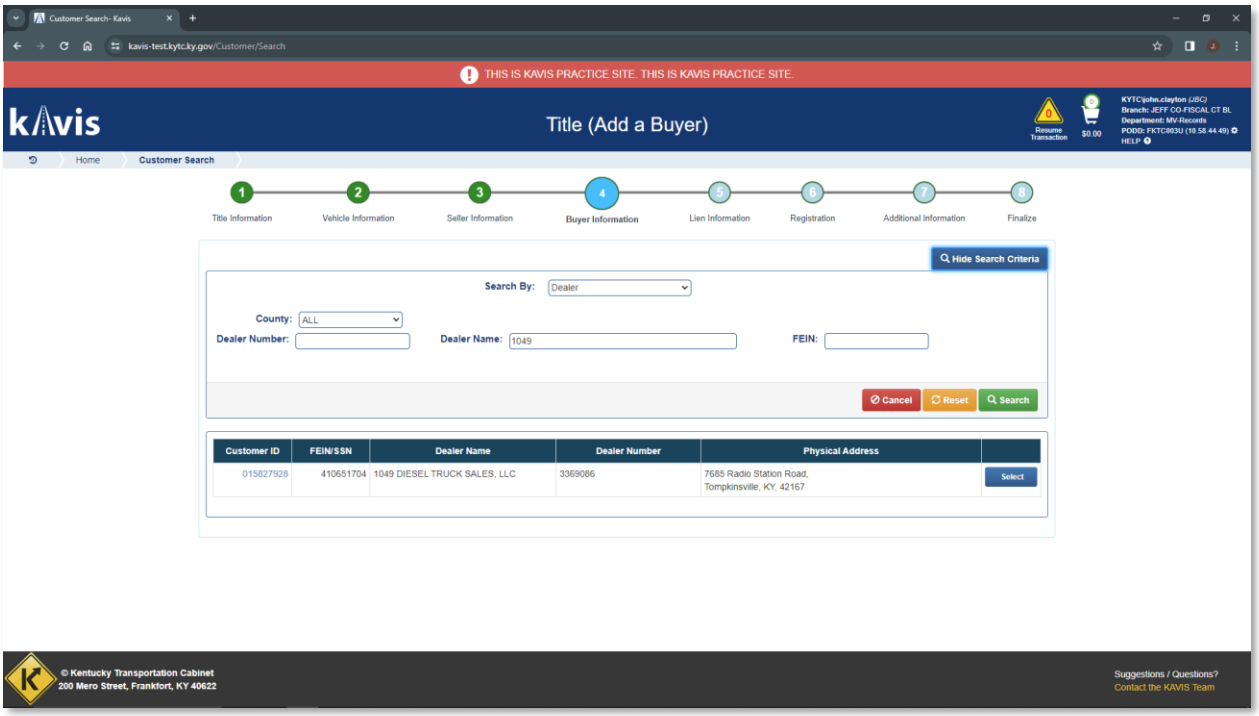


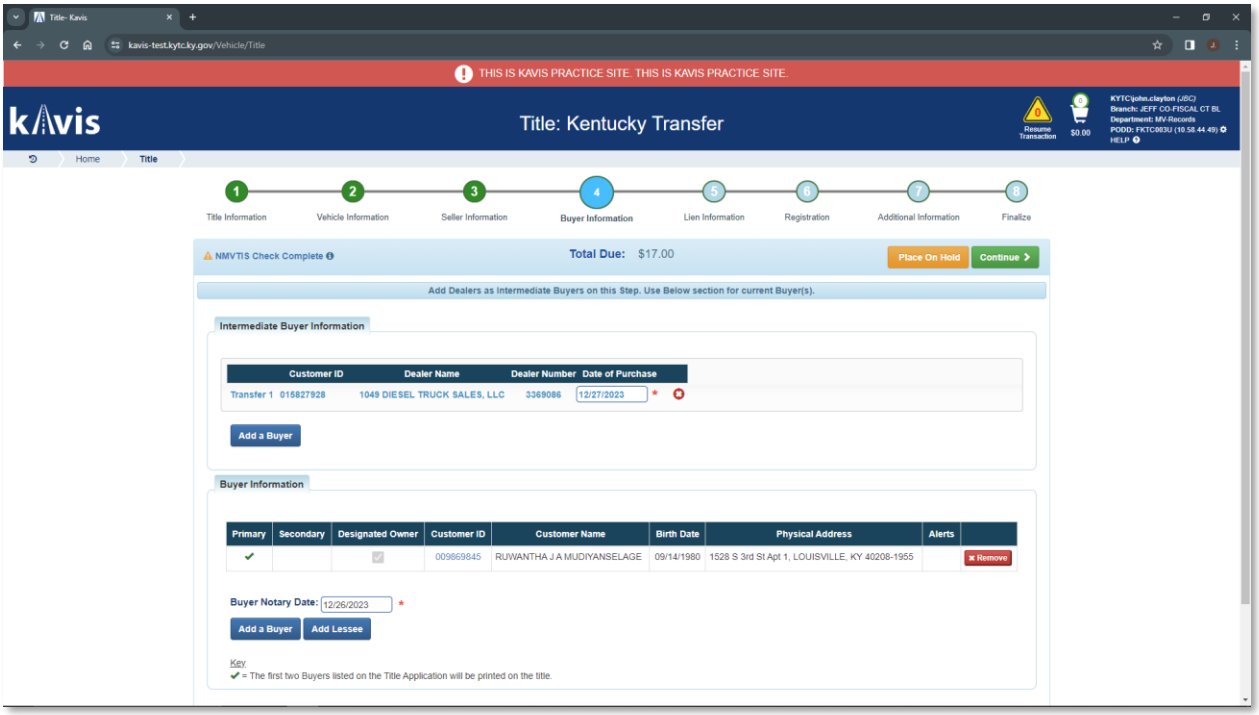
7. The Buyer Search By screen appears. Here you are selecting the FINAL BUYER who will take title to the vehicle.



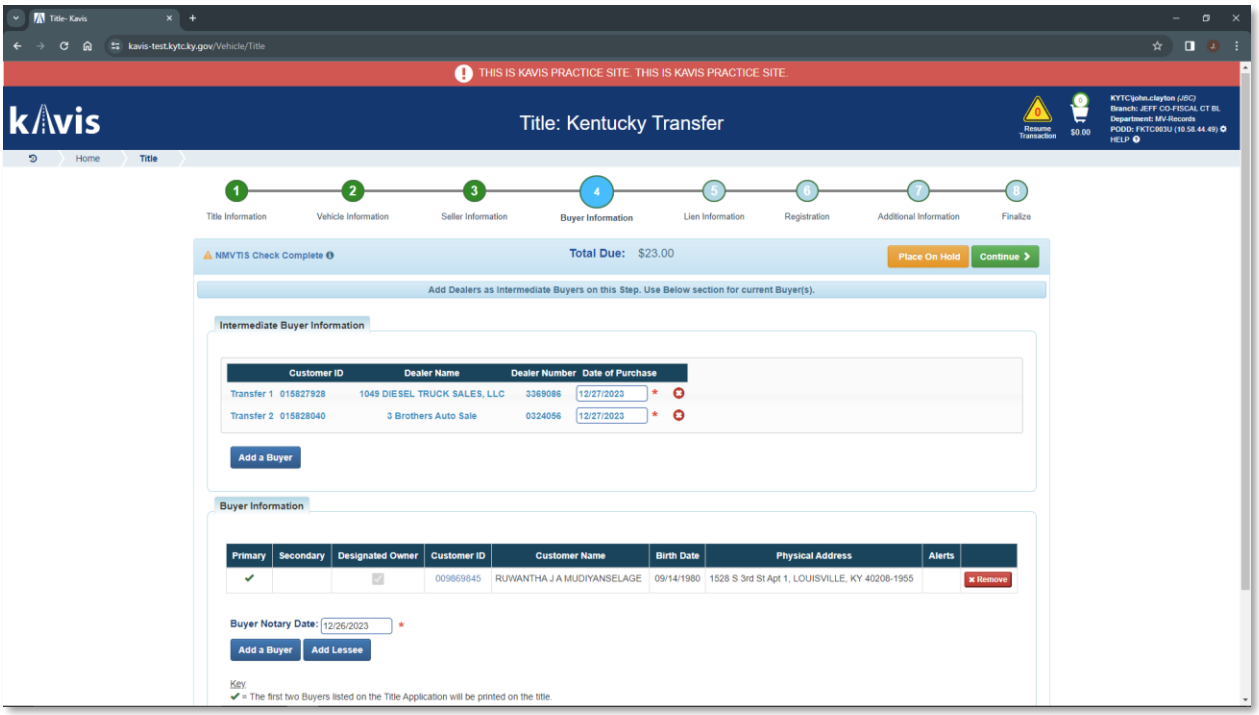
8. You now see the

button on the 'Intermediate Buyer Information' section. Click the button to add the FIRST Dealer transaction. This will be the Dealer that the current title owner transferred the vehicle to during their trade-in (or straight sale).

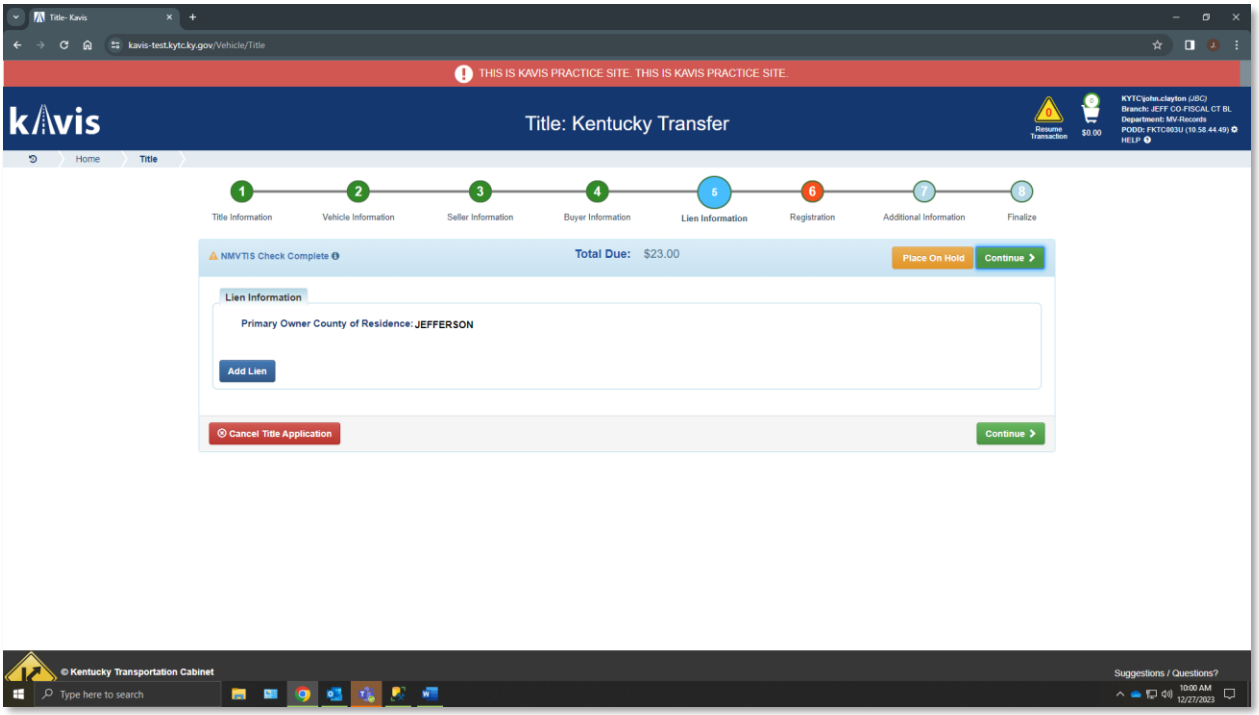


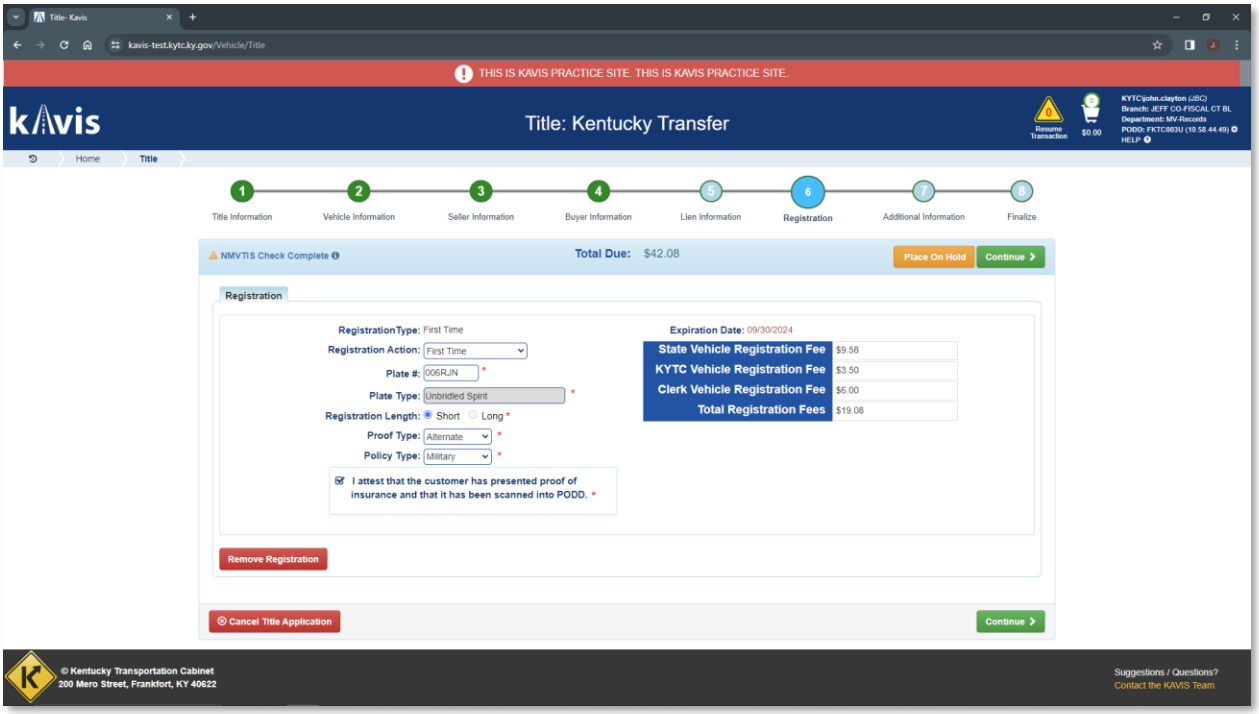


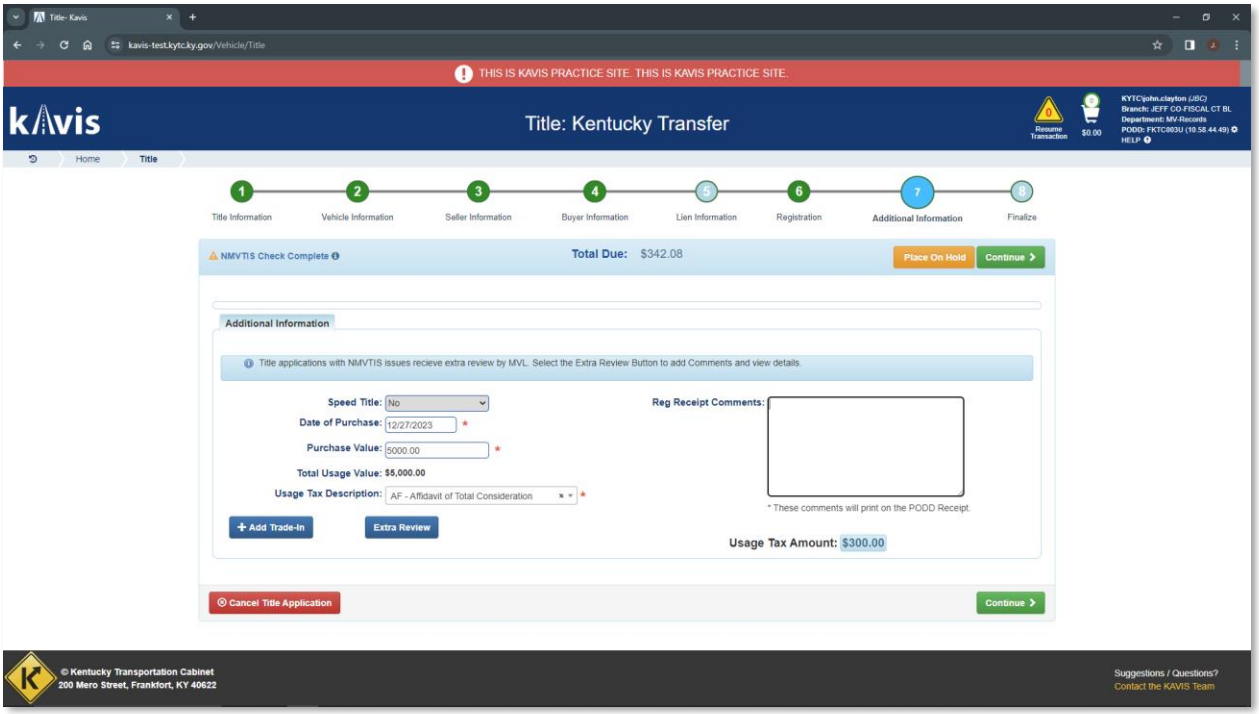
9. Dealer #1 has been added as an ‘intermediate’ buyer. Click the Add a Buyer button again in the Intermediate Section to add Dealer #2.



10. Click Continue and complete the remaining NTA steps, just like you would in a normal KY Transfer:




Title- Kavis
kavis-test.kytc.ky.gov/Vehicle/Title
THIS IS KAVIS PRACTICE SITE. THIS IS KAVIS PRACTICE SITE.
kavis
Title: Kentucky Transfer
Resume Transaction
$0.00
KYTC\john.clayton (JBO)
Branch: JEFF CO-FISCAL CT BL
Department: MV-Records
PODD: FKTC003U (10.58.44.49)
HELP
Home
Title
1 Title Information
2 Vehicle Information
3 Seller Information
4 Buyer Information
5 Lien Information
6 Registration
7 Additional Information
8 Finalize
NMVTIS Check Complete
Total Due: $42.08
Place On Hold
Continue
Registration
Registration Type: First Time
Registration Action: First Time
Plate #: 006RJN
Plate Type: Unbridled Spirit
Registration Length: Short Long
Proof Type: Alternate
Policy Type: Military
I attest that the customer has presented proof of insurance and that it has been scanned into PODD.
Expiration Date: 09/30/2024
State Vehicle Registration Fee $9.58
KYTC Vehicle Registration Fee $3.50
Clerk Vehicle Registration Fee $6.00
Total Registration Fees $19.08
Remove Registration
Cancel Title Application
Continue
© Kentucky Transportation Cabinet
200 Mero Street, Frankfort, KY 40622
Suggestions / Questions?
Contact the KAVIS Team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kavis-test.kytc.ky.gov/Vehicle/Title
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kavis
Title: Kentucky Transfer
Resume Transaction
$0.00
KYTC\john.clayton (JBO)
Branch: JEFF CO-FISCAL CT BL
Department: MV-Records
PODD: FKTC003U (10.58.44.49)
HELP
Home
Title
1 Title Information
2 Vehicle Information
3 Seller Information
4 Buyer Information
5 Lien Information
6 Registration
7 Additional Information
8 Finalize
NMVTIS Check Complete
Total Due: $342.08
Place On Hold
Continue
Additional Information
Title applications with NMVTIS issues recieve extra review by MVL. Select the Extra Review Button to add Comments and view details.
Speed Title: No
Date of Purchase: 12/27/2023
Purchase Value: 5000.00
Total Usage Value: $5,000.00
Usage Tax Description: AF - Affidavit of Total Consideration
Reg Receipt Comments:
* These comments will print on the PODD Receipt.
Add Trade-In
Extra Review
Usage Tax Amount: $300.00
Cancel Title Application
Continue
© Kentucky Transportation Cabinet
200 Mero Street, Frankfort, KY 40622
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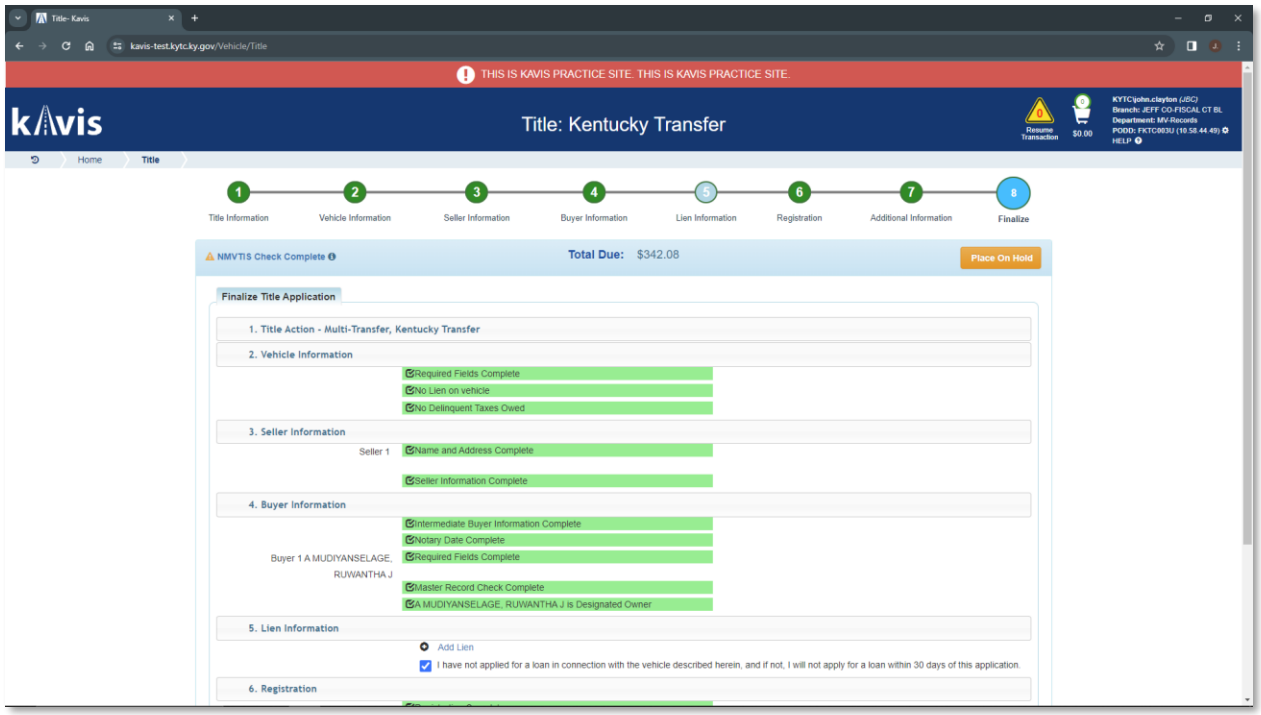
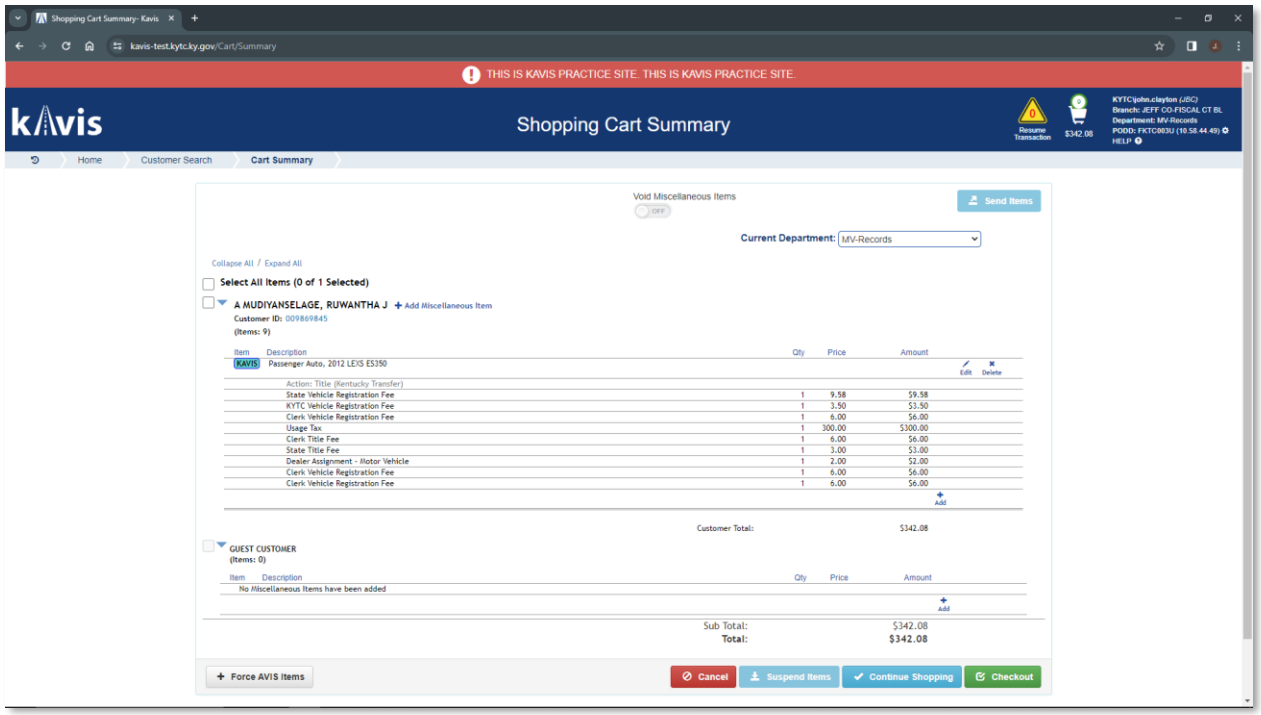

Title- Kavis
kavis-test.kytc.ky.gov/Vehicle/Title
THIS IS KAVIS PRACTICE SITE. THIS IS KAVIS PRACTICE SITE.
kavis
Title: Kentucky Transfer
Resume Transaction
$0.00
KYTC\john.clayton (dSC)
Branch: JEFF CO-FISCAL CT BL
Department: MV-Records
POOD: FKTC083U (10.58.44.49)
HELP
Home
Title
1 Title Information
2 Vehicle Information
3 Seller Information
4 Buyer Information
5 Lien Information
6 Registration
7 Additional Information
8 Finalize
NMVTIS Check Complete
Total Due: $342.08
Place On Hold
Finalize Title Application
1. Title Action - Multi-Transfer, Kentucky Transfer
2. Vehicle Information
Required Fields Complete
No Lien on vehicle
No Delinquent Taxes Owed
3. Seller Information
Seller 1
Name and Address Complete
Seller Information Complete
4. Buyer Information
Intermediate Buyer Information Complete
Notary Date Complete
Buyer 1 A MUDIYANSELAGE, RUWANTHA J
Required Fields Complete
Master Record Check Complete
A MUDIYANSELAGE, RUWANTHA J is Designated Owner
5. Lien Information
Add Lien
I have not applied for a loan in connection with the vehicle described herein, and if not, I will not apply for a loan within 30 days of this application.
6. Registration


Shopping Cart Summary- Kavis
kavis-test.kytc.ky.gov/Cart/Summary
THIS IS KAVIS PRACTICE SITE. THIS IS KAVIS PRACTICE SITE.
kavis
Shopping Cart Summary
Resume Transaction
$342.08
KYTC\john.clayton (dSC)
Branch: JEFF CO-FISCAL CT BL
Department: MV-Records
POOD: FKTC083U (10.58.44.49)
HELP
Home
Customer Search
Cart Summary
Void Miscellaneous Items
OFF
Send Items
Current Department: MV-Records
Collapse All / Expand All
Select All Items (0 of 1 Selected)
A MUDIYANSELAGE, RUWANTHA J
Add Miscellaneous Item
Customer ID: 009869845
(Items: 9)
Item Description Qty Price Amount
KAVIS Passenger Auto, 2012 LEXS ES350
Edit Delete
Action: Title (Kentucky Transfer)
State Vehicle Registration Fee 1 9.58 $9.58
KYTC Vehicle Registration Fee 1 3.50 $3.50
Clerk Vehicle Registration Fee 1 6.00 $6.00
Usage Tax 1 300.00 $300.00
Clerk Title Fee 1 6.00 $6.00
State Title Fee 1 3.00 $3.00
Dealer Assignment - Motor Vehicle 1 2.00 $2.00
Clerk Vehicle Registration Fee 1 6.00 $6.00
Clerk Vehicle Registration Fee 1 6.00 $6.00
Add
Customer Total: $342.08
GUEST CUSTOMER
(Items: 0)
Item Description Qty Price Amount
No Miscellaneous Items have been added
Add
Sub Total: $342.08
Total: $342.08
Force AVIS Items
Cancel
Suspend Items
Continue Shopping
Checkout