

Acquiring KYTC Right of Way (Excess/Surplus and Existing ROW)

- Identify area you wish to acquire, (address or nearest mile point)- (in most cases you will need to be an adjoining property owner)
- Identify any other adjoining property owners- this information will be on file with the County Property Valuation Administrator.
- Contact the local KYTC District Highway Office and ask for the Right of Way section, Excess/Surplus Property Coordinator.
- The Excess/Surplus Property Coordinator will advise you to determine if the property you wish to acquire is available, if you qualify as a purchaser, and if the property may be declared surplus. (All KYTC excess/surplus property must go through a review process before being declared surplus to the needs of the Cabinet, and sold or transferred).
- Most parcels may require a preliminary review to save the time and expense of a survey, if certain criteria can't be met.
- If the District Coordinator determines that the property **may** be declared surplus upon further review, they will supply an "Application to Purchase State Right of Way" and explanation of the process.
- The District Coordinator will be available during the process to answer any questions about the application, requirements and the process to acquire state right of way.
- Please carefully read the instructions provided on page one of the TC 62-8 (Application to Purchase State Right of Way). Contact the District Coordinator with any questions. **DO NOT** get an appraisal until one is requested. KYTC has a list of approved appraisers, and specific guidelines that the appraiser must follow.

Contact Ronnie Elmore at ronniej.elmore@ky.gov for more information.