

**KYTC FORMAL ACCEPTANCE REPORT**  
**Referred to in the Construction and Inspection Section of the LPA Guide.**

Purpose: To indicate that the Contractor performed the construction work completely and satisfactorily.

SAMPLE

[LPA NAME]

## Formal Acceptance Report of Completed Construction

Contract ID: **XXXXXX**      Date of Report: **00/00/0000**

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District:	County:	Project No.:
Type of Construction:		
Prime Contractor:		
Address:		Phone: XXX.XXX.XXXX

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Letting Date: **00/00/0000**  
Date of Completion: **00/00/0000**  
Corrective work: **YES OR NO**  
Date of Completion of Corrective work: **00/00/0000**  
Inspection Dates: **[Project Type] - 00/00/0000**

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### PROJECT DESCRIPTION

XXXXX Road Name: ROAD AND DESCRIPTION    Distance: 0.00 WORKTYPE

**Comments :** COMMENTS

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**THE [LPA INSPECTOR] REPORTED THAT WORK HAS BEEN COMPLETED IN A MANNER SATISFACTORY TO THE [LPA] AND KYTC. THIS PROJECT IS NOW CONSIDERED COMPLETE IN ITS ENTIRETY. THEREFORE, FORMAL ACCEPTANCE IS EFFECTIVE : 00/00/0000.**

Copies to :    LPA Head :  
                  Administering Office  
                  District LPA  
                  Coordinator, if different  
                  Contractor