

**REQUEST FOR PROPOSALS
FOR
PROFESSIONAL SERVICES CONTRACT**

The **[LPA NAME]**, Kentucky, is requesting Proposals from professional **[INSERT FIRM TYPE]** firms for the purpose of providing **[ENTER SERVICE TYPE]** for the **[INSERT SCOPE OF WORK/PROJECT NAME]**.

[ENTER DESCRIPTION OF WORK CONSULTANT WILL BE PERFORMING.]

Information about the project and a complete Request for Proposals (RFP) package can be obtained by contacting **[INSERT CONTACT PERSON]**, at **[INSERT CONTACT ADDRESS]**. **[INSERT NUMBER OF COPIES REQUESTED]** individual copies of the proposal should be submitted to the attention of **[INSERT CONTACT PERSON]** at the aforementioned address and clearly marked on the outside "Request for Proposals- **[INSERT PROJECT TITLE AND LOCATION]**", no later than **[INSERT TIME]** local time, **[INSERT DAY]**, **[INSERT DATE]**. Inquiries regarding this RFP should be directed to: **[INSERT CONTACT INFORMATION, INCLUDING NAME, ADDRESS AND PHONE]**.