

Division of Motor Carriers
Application for License to Operate Municipal
Solid Waste Transportation Vehicle(s)

MAIL TO: PO BOX 2007, Frankfort, KY 40602-2007

Phone: (502) 564-1257 Fax: (502) 564-4138

Drive.ky.gov/

Application for
New License or License for Additional Vehicles

This form contains documents required for applications for municipal solid waste transporter license and for additional vehicles under an existing license. The following sections are contained in this application form:

Application Index

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For your security, license credentials will be mailed by regular mail to your address on file with the Department of Vehicle Regulation unless the credential may be delivered in person to either a Sole Proprietor or an authorized officer or registered agent of the Corporation, Partnership, or Limited Liability Company listed with the Kentucky Secretary of State whose identity can be verified. You may request overnight or other expedited mail delivery by submitting a prepaid envelope addressed to the mailing address on file for the carrier.

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**Application for License to Operate Municipal
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Section 1. Application Instructions

To Apply for Solid Waste License

Municipal Solid Waste per KRS 224.01-010, Municipal solid waste is defined as “household waste and commercial solid waste”. “Household solid waste means solid waste, including garbage and trash generated by a single and multiple family residences, hotels, motels, bunk houses, ranger stations, crew quarters, and recreational areas such as picnic areas, park and camp grounds, but it does not include tire derived fuel”. Furthermore, “Commercial solid waste’ means all types of solid waste generated by stores, offices, restaurants, warehouses, and other service and non-manufacturing activities, excluding tire-derived fuel and house hold and industrial solid waste”. The application that follows is for municipal solid waste transporters only. For other types of solid waste permits, please contact the EEC Division of Waste Management at (502) 564-6716.

You are required to follow these instructions to complete and mail or deliver this application form including the [License Application](#) (Section 2) and enclose the required fees to the Transportation Cabinet, Division of Motor Carriers, Qualifications and Permits Branch, 200 Mero St Frankfort, KY 40622 (for deliveries and overnight mail). To mail via regular postage please send to: Division of Motor Carriers PO BOX 2007, Frankfort KY 40602.

Enclose a Check or Money Order

You must enclose one check or money order made payable to the “Kentucky State Treasurer” in the amount of the per vehicle fee of \$10 or prorated for the month the vehicle is registered (See chart in Section 4, page 8).

Register your Business or Business Name

Business Organizations Must Register with the Kentucky Secretary of State

If you are a business organization that is required to be registered with the Kentucky Secretary of State in order to do business in Kentucky, you shall complete your registration prior to submitting this application. If you have any questions regarding the registration process please contact your attorney or the office of the Kentucky Secretary of State. Enclose a copy of a certificate of existence from the Secretary of State no more than 30 days old.

Sole Proprietors Must File a Certificate of Assumed Name with the County Clerk

If you are operating your business as a sole proprietor you are not required to register your business name directly with the Kentucky Secretary of State, but you are required to file a certificate of assumed name with the county clerk where you maintain your principal place of business. Complete and record the enclosed [Certificate of Assumed Name for Sole Proprietor](#) (Section 3) then enclose the recorded copy with this application.

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Section 1. Application Instructions

Commercial Insurance:

The minimum amount of liability insurance for the transportation of solid waste 18,000 lbs. or less shall be one hundred thousand dollars (\$100,000) for death and personal injury to one (1) person, three hundred thousand dollars (\$300,000) for death and personal injury resulting from one (1) incident, and fifty thousand dollars (\$50,000) for property damage. The minimum amount of liability insurance for the transportation of solid waste more than 18,000 lbs. shall be one hundred thousand dollars (\$100,000) for death and personal injury to one (1) person, six hundred thousand dollars (\$600,000) for death and personal injury resulting from one (1) incident, and fifty thousand dollars (\$50,000) for property damage.

Qualification of Vehicle(s):

- If your company is transporting Municipal Solid Waste from outside of Kentucky into the state, you must provide a "Consent to Service" document with this application. For more information about "Consent to Service", please see KRS 224.43-380. If you need a copy of a blank form, please call (502) 564-1257 or email: gp.dmc@ky.gov.
- Per KRS 174.450, vehicles with a Gross Registered Weight of 10,000 lbs. or less do not need to be added to the Municipal Solid Waste Transporter License. Vehicles over 10,000 lbs., a USDOT number is required, please see: http://li-public.fmcsa.dot.gov/LIVIEW/pkg_registration.prc_option
- Per KRS 138.665, vehicles with a Gross Registered Weight of 60,000 lbs. or greater are required to have a KYU license, please see Form TC 95-1: <http://transportation.ky.gov/Organizational-Resources/Pages/Forms-Library>

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Section 1. Application Instructions

Applying to Add Additional Vehicles under an Existing License

You may use this application form to add additional vehicles to an existing license. If using this application to request additional vehicles under your license you shall submit the [License Application](#) (Section 2), the [Vehicle Qualification form](#) (Section 4), listing information for each additional vehicle, and enclose a check or money order made payable to the “Kentucky State Treasurer” in an amount equal to the prorated \$10 per qualified vehicle fee (See chart in Section 4, page 8).

License Issuance

For your security, if the Department of Vehicle Regulation approves your application for a solid waste license or for additional vehicles, the license and vehicle credentials issued by the department will be mailed by first class mail to your mailing address on file with the Department. Alternatively, the credentials may be delivered in person to either a Sole Proprietor or an authorized officer or registered agent of the Corporation, Partnership, or Limited Liability Company listed with the Kentucky Secretary of State whose identity can be verified. You may request overnight or other expedited mail delivery by submitting with this application a corresponding prepaid envelope addressed to your mailing address on file.

Application Process Assistance

If you have questions about this application form or the application process, please contact the Department of Vehicle Regulation, Division of Motor Carriers, Qualifications and Permits Branch, by phone at (502) 564-1257 or by email at qp.dmc@ky.gov.

Please allow 5-10 business days for processing.



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Section 2. License Application

New License	<input type="checkbox"/>	Or Additional Vehicles	<input type="checkbox"/>	Account Code 40	
				Municipal Solid Waste No.	
<i>(Department Use Only)</i>					

USDOT Number _____ KYU Number _____

Legal name _____

Doing business as _____

Physical address _____

City _____ State _____ Zip _____

Mailing address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email address (required)

New Applicants Only

Name of a natural person who is either the applicant or an officer of the applicant: _____

Social Security Number of this person: _____

Home Address _____

City _____ State: _____ Zip: _____

If the applicant is NOT a resident of Kentucky, does the applicant anticipate transporting municipal solid waste from outside Kentucky to a municipal solid waste management facility in Kentucky? <i>If yes, the applicant shall attach a copy of the applicant's "Consent-to-Serve" document required to be filed with the Natural Resources and Environmental Protection Cabinet.</i>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Does the applicant have or in the process of obtaining liability insurance on each vehicle in which Municipal solid waste will be transported in the amounts currently required by Kentucky law?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Has the applicant or any officer or principal stockholder ever been convicted of a felony? If the company is a corporation, you must include a list of persons who own ten percent or more of the corporation's outstanding stock. This may be listed on the articles of incorporation.	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>



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Section 2. License Application

All Applicants

I, the sole proprietor, or authorized officer or registered agent on behalf of the applicant, individual, partnership, or corporation, after being duly sworn do hereby certify that I have read and understood the commercial insurance requirements and the instructions and that the information is true and correct to the best of my knowledge and belief.

Signature _____ Date _____

Print Name_ Print Title _____

THIS SIGNATURE SHALL BE NOTARIZED.

STATE OF _____

COUNTY OF _____

Subscribed and sworn to before me on this the _____ Day of _____ 20 _____

Notary Public _____

My commission expires on _____



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Section 3. Certificate of Assumed Name for Sole Proprietor
(Complete, record, and return only if the applicant is a sole proprietor.)

If the applicant is a sole proprietor, file and record this page with the county clerk where you maintain your principal place of business and then enclose the recorded copy with this application.

Pursuant to the provisions of [KRS 365.015](#), the undersigned applies to assume a name and, for that purpose, submits the following statement:

1. The assumed name is: _____
2. The legal name of the individual adopting the assumed name is:

3. The street address is: _____

City _____ County _____ State ____ ZIP _____

4. The mailing address is: _____

City _____ County _____ State ____ ZIP _____

I declare under penalty of perjury under the laws of Kentucky that the foregoing is true and correct.

Signature _____

Print name _____ Date ____

THIS SIGNATURE SHALL BE NOTARIZED.

STATE OF _____

COUNTY OF _____

Subscribed and sworn to before me on this the _____ day of _____ 20 .

Notary Public _____

My commission expires on _____ .

An assumed name shall be effective for a term of five (5) years from the date of filing and may be renewed for successive terms upon filing a renewal certificate within six (6) months prior to the expiration of the term, in the same manner of filing the original certificate of assumed name.

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Section 4. Vehicle Qualification

Prorated Vehicle Fee Chart			Qualification year	20__
<p>The annual qualification fee for a Municipal Solid Waste vehicle is \$10.00. For a vehicle qualified after January, the initial vehicle fee is prorated according to this Prorated Vehicle Fee Chart.</p>	January	\$10.00	Prorated per vehicle fee	
	February	\$9.17		
	March	\$8.34	Number of vehicles	
	April	\$7.50		
	May	\$6.67	Total vehicle fees	
	June	\$5.84		
	July	\$5.00	<i>(Completed by applicant)</i>	
	August	\$4.17	Solid Waste No.	
	September	\$3.34	Vehicle Qualification Fees	40 - \$
	October	\$2.50		
	November	\$1.67		
	December	\$0.84		

(Department use)

Unit No.	VIN	Make	Year	Plate State	Plate (If registered in Kentucky)	Number of Axles	Type of Truck ¹	Declared Gross Weight	Lessor Name ²

¹ST for Straight Truck or TR for Tractor Trailer
² Required if the vehicle is leased

