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| |  |  |  | | --- | --- | --- | | **SECTION 1: APPRAISER/PROJECT INFORMATION** | | | | **COUNTY** | **ITEM NO.** | **PROJECT NO.** | | **ROAD NAME** | | | | **APPRAISER** | | | | **SECTION 2: EVALUATION** | | | | 1. **Expertise/Knowledge in the Location**    1. Did the Appraiser exhibit adequate knowledge of the subject location and neighborhood?  Yes  No    2. How would you rate the Appraiser’s knowledge of the principles of appraisal practice?   1  2  3  4  5  6  7  8  9  10   * 1. How would you rate the Appraiser’s knowledge of the laws governing appraisal for eminent domain projects?   1  2  3  4  5  6  7  8  9  10   * 1. How would you rate the Appraiser’s knowledge of right of way policies and procedures?   1  2  3  4  5  6  7  8  9  10 | | | | 1. **Quality of Work** (p*roject specific*)    1. How would you rate how well appraisal reports were documented?   1  2  3  4  5  6  7  8  9  10    2. Were the appraisal reports prepared in the proper manner?  Yes  No    3. If applicable, were other appraisal documents (*i.e. Comp. Sales books, Comp. Sales Data sheets, Damage Studies, etc.*) prepared in the proper manner?  Yes  No    4. Were the appraisal reports generally accurate and complete?  Yes  No | | | | 1. **Timeliness** (*project specific*)    1. How would you rate the Appraiser on when work began on the assignment (i.e. time lapse between authorization to begin and actual start of the assignment)?   1  2  3  4  5  6  7  8  9  10   * 1. How would you rate the handling of appraisals in an expeditious manner allowing for adequate time for review and approval?   1  2  3  4  5  6  7  8  9  10   * 1. How would you rate the proper emphasis placed on priority parcels and whether the appraisals were completed in a timely manner?   1  2  3  4  5  6  7  8  9  10   * 1. Was the appraisal assignment completed within the time allotted in the authorization letter?  Yes  No If no, were the events beyond the control of the appraiser/review appraiser that prevented timely completion of the assignment?  Yes  No | | | |
| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **SECTION 2: EVALUATION** *(cont.)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 1. **Cooperation**    1. Was the Appraiser easily accessible during the assignment?  Yes  No    2. How would you rate the Appraiser’s willingness to listen to concerns expressed by the Review Appraiser or other interested parties?   1  2  3  4  5  6  7  8  9  10   * 1. When a problem area was brought to the attention of the Appraiser, was there a lasting resolution or would this problem likely reoccur?  No Reoccurrence  Likely to reoccur   2. Did the Appraiser respond to requests and inquiries from the Review Appraiser and other interested parties in a timely manner?  Yes  No   3. How would you rate the Appraiser’s performance in coordinating matters with the Review Appraiser and other personnel?   1  2  3  4  5  6  7  8  9  10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 1. **Public Relations**    1. Did the Appraiser make an appointment with the affected property owners before the time of inspection?   Yes  No   * 1. How would you rate the honesty of the Appraiser’s answers to question posed by the property owners?   1  2  3  4  5  6  7  8  9  10   * 1. How would you rate how timely the Appraiser addressed the questions and concerns of the affected property owners?   1  2  3  4  5  6  7  8  9  10   * 1. How would you rate the Appraiser on the explanation of how the Cabinet’s acquisition would affect the property?   1  2  3  4  5  6  7  8  9  10   * 1. How would you rate how adequately the Appraiser explained the appraisal process to the property owners?   1  2  3  4  5  6  7  8  9  10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 1. **Overall Evaluation**    1. Overall, how would you rate the Appraiser’s performance?   1  2  3  4  5  6  7  8  9  10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |