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| **SECTION 1: APPRAISER/PROJECT INFORMATION** |
| **COUNTY** | **ITEM NO.**      | **PROJECT NO.**      |
| **ROAD NAME**      |
| **APPRAISER**      |
| **SECTION 2: EVALUATION**  |
| 1. **Expertise/Knowledge in the Location**
	1. Did the Appraiser exhibit adequate knowledge of the subject location and neighborhood? [ ]  Yes [ ]  No
	2. How would you rate the Appraiser’s knowledge of the principles of appraisal practice?

 [ ]  1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  6 [ ]  7 [ ]  8 [ ]  9 [ ]  10* 1. How would you rate the Appraiser’s knowledge of the laws governing appraisal for eminent domain projects?

 [ ]  1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  6 [ ]  7 [ ]  8 [ ]  9 [ ]  10* 1. How would you rate the Appraiser’s knowledge of right of way policies and procedures?

 [ ]  1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  6 [ ]  7 [ ]  8 [ ]  9 [ ]  10 |
| 1. **Quality of Work** (p*roject specific*)
	1. How would you rate how well appraisal reports were documented? [ ]  1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  6 [ ]  7 [ ]  8 [ ]  9 [ ]  10
	2. Were the appraisal reports prepared in the proper manner? [ ]  Yes [ ]  No
	3. If applicable, were other appraisal documents (*i.e. Comp. Sales books, Comp. Sales Data sheets, Damage Studies, etc.*) prepared in the proper manner? [ ]  Yes [ ]  No
	4. Were the appraisal reports generally accurate and complete? [ ]  Yes [ ]  No
 |
| 1. **Timeliness** (*project specific*)
	1. How would you rate the Appraiser on when work began on the assignment (i.e. time lapse between authorization to begin and actual start of the assignment)?

 [ ]  1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  6 [ ]  7 [ ]  8 [ ]  9 [ ]  10* 1. How would you rate the handling of appraisals in an expeditious manner allowing for adequate time for review and approval?

 [ ]  1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  6 [ ]  7 [ ]  8 [ ]  9 [ ]  10* 1. How would you rate the proper emphasis placed on priority parcels and whether the appraisals were completed in a timely manner?

[ ]  1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  6 [ ]  7 [ ]  8 [ ]  9 [ ]  10* 1. Was the appraisal assignment completed within the time allotted in the authorization letter? [ ]  Yes [ ]  NoIf no, were the events beyond the control of the appraiser/review appraiser that prevented timely completion of the assignment? [ ]  Yes [ ]  No
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| **SECTION 2: EVALUATION** *(cont.)* |
| 1. **Cooperation**
	1. Was the Appraiser easily accessible during the assignment? [ ]  Yes [ ]  No
	2. How would you rate the Appraiser’s willingness to listen to concerns expressed by the Review Appraiser or other interested parties?

[ ]  1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  6 [ ]  7 [ ]  8 [ ]  9 [ ]  10* 1. When a problem area was brought to the attention of the Appraiser, was there a lasting resolution or would this problem likely reoccur? [ ]  No Reoccurrence [ ]  Likely to reoccur
	2. Did the Appraiser respond to requests and inquiries from the Review Appraiser and other interested parties in a timely manner? [ ]  Yes [ ]  No
	3. How would you rate the Appraiser’s performance in coordinating matters with the Review Appraiser and other personnel?

[ ]  1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  6 [ ]  7 [ ]  8 [ ]  9 [ ]  10 |
| 1. **Public Relations**
	1. Did the Appraiser make an appointment with the affected property owners before the time of inspection?

[ ]  Yes [ ]  No* 1. How would you rate the honesty of the Appraiser’s answers to question posed by the property owners?

[ ]  1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  6 [ ]  7 [ ]  8 [ ]  9 [ ]  10* 1. How would you rate how timely the Appraiser addressed the questions and concerns of the affected property owners?

[ ]  1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  6 [ ]  7 [ ]  8 [ ]  9 [ ]  10* 1. How would you rate the Appraiser on the explanation of how the Cabinet’s acquisition would affect the property?

[ ]  1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  6 [ ]  7 [ ]  8 [ ]  9 [ ]  10* 1. How would you rate how adequately the Appraiser explained the appraisal process to the property owners?

[ ]  1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  6 [ ]  7 [ ]  8 [ ]  9 [ ]  10 |
| 1. **Overall Evaluation**
	1. Overall, how would you rate the Appraiser’s performance?

[ ]  1 [ ]  2 [ ]  3 [ ]  4 [ ]  5 [ ]  6 [ ]  7 [ ]  8 [ ]  9 [ ]  10 |
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