

**Procedures to Reactivate a Vehicle Title**

To reactivate a title that was junked in AVIS, follow the appropriate procedure below.

**Title was accidentally junked due to clerk error:**

1. Owner (who has possession of vehicle) will complete an "Affidavit to Reactivate a Junked Vehicle Title" (TC 96-352)
2. County Clerk will scan TC 96-352 into PODD
3. Owner/Dealer (who has possession of vehicle) MUST pay up to five years of back taxes

**Ownership is being transferred to a dealer, an insurance company, or an individual for rebuilding according to KRS 186A.295 and KRS 186A.090:**

1. Owner will provide clerk with the following:
  - a. Completed "Application for Kentucky Certificate of Title or Registration" (TC 96-182)
  - b. Valid KY Driver License
  - c. Completed "Affidavit to Reactivate a Junked Vehicle Title" (TC 96-352)
2. Owner/Dealer (who has possession of vehicle) will provide payment for back taxes (includes all taxes for up to five years)
3. County Clerk will scan all documents into PODD
4. Clerk will call Motor Vehicle Licensing (MVL) for reactivation and will email completed "Affidavit to Reactivate a Junked Vehicle" (TC 96-352) to [KYTCMVLJunkReactivations@ky.gov](mailto:KYTCMVLJunkReactivations@ky.gov)
5. National Crime Information Center (NCIC) will run overnight, and title will print within 48 hours
6. After Owner has received his or her SALVAGE title, vehicle can be transferred to a Rebuilder, an insurance company, or an individual

**Title was junked by owner before being sold:**

1. Purchaser will request reactivation (*Request must be made at County Clerk's office. County Clerk will send request to Motor Vehicle Licensing.*)
2. Seller or Purchaser (who has possession of vehicle) will provide documents:
  - a. Completed "Application for Kentucky Certificate of Title or Registration" (TC 96-182)
  - b. Valid KY Driver License
  - c. Completed "Affidavit to Reactivate a Junked Vehicle Title" (TC 96-352)
3. County Clerk will process and scan all documents into PODD
4. Purchaser will pay all back taxes (up to five years)