Getting started with Citrix

1. Go to the 'Software Center' on your computer.

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- The easiest way to access is to type 'software center' in the start menu search box.

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2. Select the 'Citrix Workspace' app from the list to install. (if the software is already installed you will not have the option to install again)



3. Note: After the Citrix Workspace app is installed, the first time you log in you will see this popup:



Select Close, you will not see this again.

- 4. After the correct Citrix Receiver is installed, Type <u>https://citrix.ky.gov</u> in your internet browser.
- 5. Use your network (AD) credentials to login on the first screen.

	Please log on	Please log on			
		Matt.looney			
Citrix Gateway					
		■ I accept the Terms & Conditions			
		Log On			

NOTE: DO NOT use the light version, if given that option

Once inside the site, you should see icons for all of the programs available to you in Citrix.
 NOTE: If you do not see any programs in the APPS section, please contract <u>KYTC.SiteManagerTeam@ky.gov</u> to be added to the proper groups.

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7. Open SiteManager and login with your SiteManager credentials and use as you normally would.