

## **KBBC 2022: 2<sup>nd</sup> Quarter Meeting Minutes**

- The meeting was held virtually via Microsoft Teams on April 19<sup>th</sup>, 2022
- In attendance:
  - KBBC Commissioners
    - Vince Carman
    - Bob Clifford
    - Phil Holoubek
    - Olivia Birkenhauer
  - KYTC Staff
    - Keith Lovan
    - Jake Rice
  - Other attendees
    - Troy Hearn
- The meeting was called to order by Chairperson, Vince Carman at 10:08 AM.
- Having a quorum, Vince motioned to approve the 2022 1<sup>st</sup> Quarter Meeting Minutes and Phil moved with Bob's second, all were in favor, and motion was carried.
- Bob gave the Treasurer's report; there is \$11.77 in savings and \$5,807.66 in the checking account with the Whitley County check still outstanding. All checks have been presented to the recipient and only Whitley County check has not been cashed. Discussion continued about presenting checks to recipients across the state. Keith offered to mail Share the Road flyers to each Commissioner.
- Keith stated that the Governor's Office has appointed a new Commissioner. Jeffrey Walther from Lexington is the Commissioner to replace James Morrison. Vince noted that his and Bob's terms expire later this year. Keith will contact the Governor's office and let them know that both are interested in serving another term.
- Keith led discussions about KYTC's goals for 2022. Progress is continuing on the Complete Streets Manual and Policy. Projected completion is September 2022. NHTSA has completed the assessment and the Final Report will be made available to the Commissioners. The study being conducted by UK and KTC is halfway completed. This is a study on how to capture and prioritize bicycle and pedestrian needs in KY for future capital projects. Currently, the SHIFT formula does not include a variable for bike/ped needs. A representative from KTC or UK will be invited to a future Commissioner's quarterly meeting.
- Next up was items for KBBC to focus on for 2022. Vince started out by talking about US Bike Routes. Currently, KY has three AAHSTO approved USBR routes, (USBR 21, USBR 23 and USBR 76) and 2 identified corridors, (USBR 25 and USBR 35). He would like to propose two additional routes. One would be an east west route (Warriors Path and the

other would be the John Muir route. Vince will continue working with the Adventure Cycling on this project and will seek assistance from KYTC as well.

- Vince discussed the initial planning of the 2022 Annual Meeting. It was suggested that the meeting be conducted in Calvert City, preferably at Kentucky Dam Village State Resort Park. The meeting is slated to be held Oct 6<sup>th</sup> and 7<sup>th</sup>. This would be after the October 1st deadline for Paula Nye Grant submissions.
- Vince requested that the Commission draft a letter of support for the Foundation for Appalachian KY located in Hazard.
- With no further business or topic to discuss, the meeting was adjourned at 11:14 AM.

**KBBC 2<sup>nd</sup> Quarter Meeting Agenda  
200 Mero Street  
Frankfort, KY 40601  
April 19, 2022**

This meeting will be held virtually via Microsoft Teams

**Start time is 10:00 AM (EST)**

- Call meeting to order
- Introductions
- Approval of [1<sup>st</sup> Quarter Meeting Minutes](#)
- Treasurer's report
- Progress on vacant Commissioner's seat
- Status of 2021 awarded Paula Nye Grants
- Status of KYTC Focus items for 2022
  - Complete Streets Policy
  - Infrastructure Investment and Jobs Act
  - NHTSA Assessment Progress -Final Report
  - Bicycle-Pedestrian and Bike Workplan: Recommendations on how to Capture and Prioritize Bicycle and Pedestrian Needs in KY
- KBBC Focus items for 2022
  - US Bike Route System in KY: New Route, new corridors and formal maintenance agreements
  - Electric Personal Transportation: Bicycles, Scooters and Other Devices
  - Safety Concerns
  - Advocacy
  - Community Involvement
  - Project/event planning
- Discussion of 2022 Annual Meeting
  - Meeting location
  - Theme, topics, focus items
  - Speakers, presenters, sponsors, etc.
- Additional business or topics