

KBBC 2023: 1st Quarter Meeting Minutes

- The meeting was held virtually via Microsoft Teams on January 25, 2023
- In attendance:
 - KBBC Commissioners
 - Helen Bukulmez
 - Bill Gorton
 - Olivia Birkenhauer
 - Amir Rashid Piracha
 - Ian Ramsey
 - Jeffrey Walther

 - KYTC Staff
 - Keith Lovan
 - Mikael Pelfrey
 - Jake Rice
 - Jay Balaji

 - Other attendees
 - Troy Hearn

- The meeting was called to order by Chairperson, Olivia Birkenhauer at 10:03 AM.
- Having a quorum, Olivia made a motion to approve the 2022 4th Quarter Meeting Minutes and Jeffrey seconded, all were in favor, and motion carried.
- Each participant on the Teams Meeting gave an introduction of themselves, including the 2 new commissioners, Ian Ramsey and Amir Piracha.
- Ian gave the Treasurer's report; there is \$85,547.19 in the checking account and \$1,017.24 in the savings account. Audit is complete. Ian requested that the checking account be moved from City National Bank in Ashland to a more centrally located bank since he lives in Prospect. Bill moved to approve Treasurer's Report and Jeff seconded. All in favor and motion carried.
- The next topic of discussion was the Paula Nye Grants. A total of \$84,802.00 will be distributed. Keith stated that all 15 Grant Acceptance Contracts had been sent to grantees and signed copies were returned. Discussion was to have Commissioners select grants that they want to support and deliver checks. A sharable spreadsheet will be created, and a link provided to each Commissioner so that they can identify which grant that they want to shepherd. Commissioners were encouraged to publicly present checks to grantees. Checks are ready to be sent out with the presentation checks, if requested. All other checks to be mailed. Keith to get the presentation checks printed once a request is made. Allow 5 days for checks to be printed.
- Keith led discussions about KYTC's accomplishments from 2022.

- The Pedestrian and Bicycle Improvement Scoring Method for SHIFT-2024 report has released a final draft copy. The final report is due later this year. Commissioners asked for a copy of the report. A copy will be provided but it is not to be published or shared with anyone outside of the Commission until final.
- The Complete Streets Policy was approved on September 7, 2022. The policy is to provide information and guidance to the KYTC personnel and its partners to plan, design, operate and maintain state jurisdiction streets, roads, and highways. The main objective design and build facilities that are safe and comfortable for all users and benefiting people of all ages and abilities.
- The Complete Streets, Roads, and Highways Manual was released in August 2022. The manual is intended to support planners, engineers, transportation agencies and communities throughout Kentucky. It offers guidance, recommendations, and resources. At the same time, it's flexible. Its guidance and recommendations can easily be modified and implemented in ways specific to a location. In the final analysis, it's about safety, equitability, and accessibility for all users of Kentucky's transportation network. Both documents are significant changes to how KYTC operates and are posted on the web site.
- The first Statewide Bicycle and Pedestrian Master Plan was published in November 2022. The plan focuses on active transportation and is intended to document the players, processes, and plans advancing active transportation throughout the commonwealth. It lays out the vision for the future of Kentucky's active transportation system and key steps to get there.
- The Office of Highway Safety asked for and received a pedestrian and highway safety assessment from the National Highway Traffic Safety Administration (NHTSA). This assessment reviewed all components of KYTC's highway safety and EMS programs. It noted the program's strengths and accomplishments and also noted where improvements can be made. The Assessment is posted on the web site.
- Two new KY cities were awarded recognition by the League of American Bicyclists. Pikeville and Frankfort were awarded the distinction of Honorable Mention.
- Discussion on KYTC's focus for 2023.
 - Working on Complete Streets Training Sessions across the state to help planners, engineers, and other interested persons on what constitutes a

complete street. These sessions will be conducted across the state and open to the public. As many as 10 sessions are planned.

- A Complete Streets Review Checklist is being developed to determine if a project has considered all modes of travel and incorporated them into the project.
 - A Vulnerable Road Users Task Force is being created. The Task Force will be tasked to review KYTC safety policies and determine where improvements can be made.
 - Continue to work on bringing more communities into the League of American Bicyclist's Bicycle Friendly Communities Program.
 - Work on expanding the US Bike Route System.
 - Continue to provide input to the Division of Planning's SHIFT program to make sure that bicyclists and pedestrian facilities are acknowledged and accounted for in the prioritization process.
 - Continue to work with Bike Walk KY, the newest statewide bike and pedestrian non-profit advocacy group.
- Next up was items for KBBC to focus on in 2023.
 - Discussion about e-Bikes and e-scooters and how to regulate and classify them for various types of facilities. Liv to research what other states are doing. Discussion was conducted on defining e-Bike, access, and usage within the state. A definition needs to be finalized on e-Bike for various reasons. Legislation will be needed to make headway with this. The Commission concluded that additional discussion of this topic is needed. No action taken.
 - Discussion about planning the Annual Meeting.
 - Discussion about what could be done within the four meetings per year. Sounds like there is interest in meeting more often.
 - Bill said that he is working on new stationary.
- Meeting was adjourned at 11:26 AM.

**KBBC 1st Quarter Meeting
200 Mero Street
Frankfort, KY 40601
Wednesday January 25th, 2023 @ 10:00 AM EST**

The meeting will be held virtually via Microsoft Teams (see link at bottom of page)

- Call the meeting to order
- Approval of 4th Quarter Meeting Minutes
- Treasurer's report
- Welcome KYTC's newly appointed Commissioner, Amir Piracha and Ian Ramsey
- Status of 2023 awarded Paula Nye Grants
- Status of KYTC Focus items from 2022
 - Bicycle-Pedestrian and Bike Workplan: Recommendations on how to Capture and Prioritize Bicycle and Pedestrian Needs in KY
 - Complete Streets Policy and Manual
 - Statewide Bicycle and Pedestrian Master Plan
 - NHTSA Pedestrian and Highway Safety Assessment
 - Bicycle Friendly Communities Program
- KYTC Focus Items for 2023
 - Complete Streets Review Checklist
 - Complete Streets Training Session
 - Vulnerable Road Users Task Force
 - Bicycle Friendly Communities Program
 - US Bike Routes expansion
 - SHIFT formula prioritization for bike ped projects
 - Work with Bike Walk KY
- KBBC Focus items for 2023 (list brought forward from 2022) subject to change
 - Paula Nye Grant criteria
 - US Bike Route System in KY: New Route, new corridors and formal maintenance agreements
 - Electric Personal Transportation: Bicycles, Scooters and Other Devices
 - Safety Concerns
 - Advocacy
 - Community Involvement
 - Project/event planning
- Discussion of 2023 Annual Meeting

- Meeting location
- Theme, topics, focus items
- Speakers, presenters, sponsors, etc.
- Additional business or topics
- Adjourn meeting

Microsoft Teams meeting

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