

KBBC 2021 3rd Quarter Meeting

July 27, 2021

Attendees:

- KBBC Commissioners
 - Bob Clifford
 - Olivia Birkenhauer
 - Vince Carman
 - William Gorton
 - Helen Bukulmez
 - Phil Holoubek
 - KYTC Staff
 - Jake Rice
 - Scott Thomson
 - Mikael Pelfrey
 - Keith Lovan
 - Others
 - Troy Hearn
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- At 9:35am, Vince called the meeting to order
 - Vince announced that James Kent Morrison (Ashland) has resigned from the commission due to moving out of state. Vince stated that he can recommend candidates to fill the vacant seat.
 - Having a quorum, Bill motioned to accept the minutes, Oliva seconded, all were in favor. Motion carried. Minutes approved.
 - Bob gave an updated Treasurer's report
 - \$814.26 in the checking
 - \$14,859.00 in the savings
 - Bob also stated that he issued the \$800 check for the Whitley County Spokespeople's Nye Grant award. Vince also commented that yearly Nye Grant awards are typically around \$70,000.
 - Vince introduced Keith Lovan as the new Bike and Pedestrian Coordinator.
 - Jake provided an update on COVID-19 protocols received from Boards and Commissions on 6/14/2021 relaying that face masks and social distancing are no longer mandated during Boards and Commission meetings and events.
 - Vince noted that he has received Whitley County Spokepeople's signed contract.
 - Vince then motioned to approve the Memorandum of Understanding (MOU) with the Kentucky Department of Public Health (KDHP) and KBBC, Bill seconded, motion carried. Scott stated that the MOU with KYTC has already been approved and signed. Bill proposed to have press release/public announcement of the MOU with KBBC, KDHP, and KYTC. Scott agreed with that idea.
 - Vince gave an update on the proposal of US Bicycle Route 21 passing through Kentucky. He said he was contacted by a lady from Washington state who was seeking support for the route in the eastern part of the U.S. Vince also said she was hoping to raise awareness for the route in Kentucky with the help of the KBBC.
 - Vince discussed providing a toolkit to assist with bike route and bike trail information throughout the state. Troy provided resources for this through the chat box.
 - Vince discussed the annual meeting in October. The date has been set for Oct 28th and 29th in Berea, KY. Phil asked about the purpose of the annual meeting and several people explained that it was a way to showcase what is happening in KY, a great way to network, review and award Paula Nye grants, and a way to educate local and state officials. Bill said the annual meeting in the past has been an effective method to spark communities on developing bike and

ped awareness and advocacy. A subcommittee to plan the annual meeting consists of Vince, Bill, Helen, Troy and Keith . Vince proposed more communication about the annual event over email, for members to share ideas. Bill mentioned that we could solicit sponsors to cover food and other miscellaneous expenses. It was requested that Keith look for some swag. Vince said he will continue to work on finding speakers, presenters, and sponsors.

- Bob chimed in saying that it might be beneficial to reach out to communities outside of Kentucky for additional perspective and fresh ideas. He suggested conversing with folks from New Albany, IN as there have been bike/ped projects taking off there.
- Vince asked if there were any additional topics to discuss before adjournment. Helen inquired about who to speak with regarding converting an abandoned rail bed into a trail from Paris to Maysville. Keith mentioned he could assist with providing information on that topic.
- With no further business to discuss, Oliva motioned to adjourn the meeting at 10:49am, Bob seconded, and all were in favor. The meeting adjourned at 10:49am.

Minutes prepared by Keith Lovan

KBBC 3rd Quarter Meeting

200 Mero Street

Frankfort, KY 40601

July 27, 2021 @ 9:30 AM EST

The meeting will be held virtually via Microsoft Teams (see link at bottom of page)

- Bring the meeting to order
- Approval of [2nd Quarter Meeting Minutes](#)
- Treasurer's report
- Welcome KYTC's newly appointed Bicycle and Pedestrian Coordinator, Keith Lovan
- Updated guidance from Boards and Commissions regarding COVID-19 constraints
 - Executive Orders rescinded on 6/11/2021
- Memorandum of Understanding (MOU) between KY Dept. for Public Health, KYTC, and KBBC
 - Reviewed and approved by KYTC Office of Legal Services (5/24/21)
 - Update needed on KBBC review and approval status
 - Troy Hearn to provide MOU documents for signatures
- Proposed US Bicycle Route 62 in Kentucky
- Discussion of 2021 Annual Meeting/4th Quarter Meeting
 - Meeting location (Berea)
 - Meeting dates
 - Theme, topics, focus items
 - Speakers, presenters, sponsors
 - Schedule of events
 - Will food be provided?
 - Ride with the commissioners
 - Plans to promote and advertise for the Annual Meeting
- Additional business or topics
- Meeting adjourned

Microsoft Teams meeting

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