

KBBC 2021: 1st Quarter Meeting Minutes

- The meeting was held virtually via Microsoft Teams on January 26, 2021
- In attendance:
 - KBBC Commissioners
 - Vince Carman
 - Jamie Younger
 - Bob Clifford
 - Kent Morrison
 - KYTC Staff
 - Mikael Pelfrey
 - Scott Thomson
 - Jake Rice
 - Other attendees
 - Troy Hearn
- The meeting was called to order by Chairman Vince Carman at 9:34 AM.
- Having a quorum, Jamie made a motion to approve the 2020 4th Quarter Meeting Minutes and Special Meeting Minutes, Vince seconded, all were in favor, and motion was carried.
- Bob gave an updated Treasurer's report; there is \$11.30 in the checking account and \$74,454.90 in the savings account.
- Jake provided an update on the staff changes and staff responsibilities at KYTC. Scott, Modal Programs new branch manager, introduced himself to the Commission since this was his first KBBC meeting.
- Vince relayed that he reached out to the Governor's Office about the vacant seat on the Commission. The Governor's Office is still overwhelmed with COVID-19 issues and will eventually get around to filling the seat. Vince has sought out other advocates and encouraged them to apply. Jamie said he will continue to serve on the Commission as long as needed, despite his term being expired.
- The next topic of discussion was the Paula Nye Grants. Vince communicated that all Grant Acceptance Contracts had to been sent to grantees. Jake informed the Commission that three signed contracts had been received by KYTC so far, and still awaiting the other three. Vince suggested mailing the checks out to grantees since in-person gatherings are still discouraged due to COVID-19. Bob will begin to mail out the checks to grantees.
- The discussion moved to focus items for 2021. Vince started out by saying that he has reached out to several communities about getting started on and implementing a bike/ped plan.
- Vince brought up the possible partnership with Health Department, but made a motion to revisit this at the next meeting, all were in favor.
- Vince discussed seeking partners for PSA's of Share the Road campaign and license plate sales.
- Vince met with state park personnel as well as national park personnel and discussed eBike access and usage at these locations. A definition needs to be finalized of what an eBike is. Vince explained that Doug and Alex have been researching eBike regulations in other states. Legislation will be needed to make headway with this. The Commission concluded that additional discussion of this topic is needed. Troy provided a web link to definitions used in legislation that can be a useful source of information.

<https://apps.legislature.ky.gov/law/statutes/statute.aspx?id=48628>

- Vince and Jamie communicated that they want to speak more with state park personnel about eBikes as well as trail maintenance. The John Muir Trail was brought up as a specific example for further discussion.
- Jamie suggested implementing safety education and advocacy for non-users of bicycle facilities and trails to make non-users aware of safety around cyclists.
- Vince discussed bike clubs that are looking to certify instructors for bicycle safety and implementation of rodeos for children and adults. Bike/Walk KY is a group that was mentioned who has begun these educational endeavors.
- Bob made a motion to circle back to the Nye Grants. He had a question about reaching out to grant applicants who were denied funding. He motioned to inform groups on why they were denied funding and how they can improve their applications in the future and to encourage them to reapply for the next grant cycle. Vince agreed and all were in favor.
- Vince stated that planning of the Annual Meeting should be delayed to see which gathering restrictions will still be in place. Jamie suggested to plan for an in-person meeting; the Commission can always cancel if restrictions do not allow for in-person gatherings in October. Vince and Jamie suggested incorporating breakout sessions into the Annual Meeting to emphasize a deeper focus into safety and community bike/ped planning.
- With no further business to discuss, Vince motioned to adjourn the meeting at 10:31 AM, Kent seconded, and all were in favor. The meeting adjourned at 10:31 AM.

**KBBC 1st Quarter Meeting
200 Mero Street
Frankfort, KY 40601
January 26, 2021**

Due to COVID-19, the meeting will be held virtually
Start time is 9:30 AM (EST)

- Bring the meeting to order
- Approval of 2020 4th Quarter Meeting minutes and Special Meeting minutes
- Treasurer's report
- KYTC Staff changes
 - Daniel Walker is no longer with KYTC; he accepted a position with the Department of Revenue
 - Jake Rice will be temporarily overseeing Bike/Ped operations until the vacant Bike/Ped Coordinator position is filled
 - Scott Thomson is Modal Programs new Branch Manager
- Commissioner Seats
 - Some Commissioner's terms have expired
 - Commissioners planning on returning/stepping down
- Status of 2020 awarded Paula Nye Grants
 - Acceptance Contracts to grantees
 - Issuance of funds to grantees
- Focus items for 2021 (possible topics listed below)
 - Safety
 - Partnerships (Health Department, advocates, etc.)
 - Share the Road license plate PSA's
 - Ebike/eMTB definition and legislation
 - Advocacy for bicycle and pedestrian transportation
 - Community involvement
 - Project/event planning
- Initial discussion of 2021 Annual Meeting
 - There might not be a possibility to host an event again this year due to COVID-19 and regulations of in-person gatherings and events
- MOU with the Active Living Program at the State Health Department
- Additional business or topics
- Meeting adjourned