## k/\vis

## Initial Titling & Manage Actions for Street-Legal Special Purpose Vehicles (SLSPV)

This guide demonstrates how Clerks should complete an initial title for the new vehicle type of Street-Legal Special Purpose Vehicle. Clerks must ensure that the mandatory sheriff's inspection is complete prior to titling the vehicle as a Street-Legal Special Purpose Vehicle.

## **New Title Application - Other 1st**

1. Clerks will use the Title Action "Other 1<sup>st</sup>" and the new Vehicle Type, Street-Legal Special Purpose.

k/\vis				Title: Other 1st			Resume Transaction Resume Transaction Resume	
୭	Home	Title						
	1	2	3		5	6	7	8
	Title Information	Vehicle Information	Seller Information	Buyer Information	Lien Information	Registration	Additional Informa	tion Finalize
				Total Due: \$9.0	00			Continue >
1	Title Action							
	Multi-Transfer:  No  Yes			Title Only:  No OYes				
		Title Action: Other 1st	<b>~</b>	Special Tag: None		~		
		Vehicle Type: Street-Legal Speci	al Purpose 🗸 *					
	Scancel Title	Application						Continue 🗲

2. Title Only is locked to "No", as these vehicle types must be registered.

itle							Resume Transaction \$0
0							
	2	3		5	6		8
Title Information	Vehicle Information	Seller Information	Buyer Information	Lien Information	Registration	Additional Information	Final
			Total Due:	\$9.00			Continue
Street-Legal Specia	al Purpose Details						
	Situs County:	FRANKLIN 🗸 *		Vehicle has an Altern	ate Situs Address		
	VIN:	5Y4AM86EXMA102391 *					
	Vehicle Type: Style:	Street-Legal Special Purpose AT - ATV	* *		Motor Type: IC - Cylinders: 1	Standard Combustion	× * *
	Year:	2021 *			Motor #:		
	Make: Model:	YAMAHA *			Special Tag:		
	Model #:	R			Brand: 🗌 H	ail Damaged 🗌 Water D	amaged
	Color: 2nd Color:	BRO - Brown Select One	× • *				
		Select One					

3. Clerks enter the VIN and KAVIS uses VINtelligence to populate the vehicle details, when possible. VINtelligence will return an "Off-road" vehicle but the Vehicle type will remain as SLSPV.



- a. Styles are the same as Off-road vehicles.
- 4. If the vehicle has an Active title in the system, the Clerk will need to work with MVL to ensure that the "old" title is surrendered so that the vehicle only has one Active title in the system.
  - a. KAVIS will pend for Extra Review if there is a Duplicate VIN found on an Active title.

-	3 4	5	6		
I	Duplicate VIN Found		' 'ior		
	The entered VIN already exists in KAVIS. Pleas	se verify the VIN.			
	WARNING: The entered VIN already exists with either an Active Title or an In-Process Title Application. Please confirm and ensure the same vehicle is not being processed prior to proceeding.				
Se 5Y	Press 'Return' to modify the entered VIN or cancel the title application. Press 'Proceed' to continue with the entered VIN.				
Str Ai.	Proceed	Return	:		
		,			

- Clerks will complete the Seller, Buyer, and Lien steps just like for any existing Title Action, as applicable.
   a. Seller step is always optional for Other 1<sup>st</sup>.
- 6. On the Registration Step, the default action is "First Time". Ensure that the plate type entered is "Special Purpose Vehicle". Insurance information must be completed like any other vehicle.

Registration Action: First Time	Clerk Vehicle Registration Fee	\$6.00
Plate #: H1H104 *	State Vehicle Registration Fee	
Plate Type: Special Purpose Vehicle *	KYTC Vehicle Registration Fee	\$3.50
Registration Length:   Short  Long *	Total Registration Fees	\$19.50
Proof Type: Alternate V *		
Policy Type: Military		
<ul> <li>I attest that the customer has presented proof of insurance and that it has been scanned into PODD. *</li> </ul>		

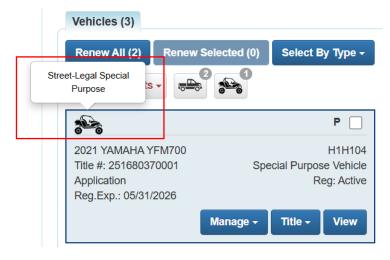
7. The Registration expiration date aligns with the Designated Owner's birth month, like many other plate types.

Total Due:	\$496.07 Place On Hold Continue >
Additional Information	
Add Alternate Mailing Address:	
Speed Title: No v	Reg Receipt Comments: Limit of 20 miles where allowed.
Date of Purchase: 06/03/2025 *	
Purchase Value: 2000.00 *	
Total Usage Value: \$2,000.00	
Usage Tax Description: TC - Tax Credit Given * *	
Tax Credit Amount: 100.00 *	* These comments will print on the PODD Receipt.
100.00	
Usage Tax Amount: \$20.00	
Cancel Title Application	Continue >

Questions? kavis@ky.gov or (502) 782-1018



- 8. Clerks can optionally request a Speed title.
- 9. Clerks must input a Date of Purchase, Purchase Value, and select a Usage Tax Description.
- 10. The comments, "Limit of 20 miles where allowed" display on the PODD receipt.
- 11. After checkout, the vehicle displays on the Customer Account page of the Owners.
  - a. Note the new vehicle icon for easy identification of the vehicle type.



- 12. Clerks must submit the application for title to MVL from their "For Approval" queue.
- 13. Clerks must scan the TC 96-365 into PODD until the new website is available to verify that the sheriff's inspection was completed.

## Manage Actions – Street-Legal Special Purpose Vehicles

- 1. The Manage actions for Street-Legal Special Purpose vehicles that are available immediately are as follows:
  - a. Renewal enabled when this action is applicable
    - i. Total Registration Renewal fees are \$19.50.
    - ii. Customers must attest annually that their vehicle continues to meet the requirements as a Street-Legal Special Purpose Vehicle by signing their Registration receipt.
  - b. Ad Valorem Payment enabled when this action is applicable
  - c. Cancel Court Order
  - d. Cancel Incomplete Transfer, Sold out of State and Junk
  - e. Other Decal Replacement, Plate Replacement, Print Only

