

Dealers Using an Existing Plate As a Temp Tag

Audience: MVL and County Clerk Staff

Last updated: October 14, 2025

Overview

A new statute (KRS 186A.100) has made it possible for Dealers to use a Customer's existing plate on a traded-in vehicle for a temporary Registration on their newly purchased vehicle. If a Customer trades in their vehicle to a Dealer, and as part of that same deal, purchases or leases a vehicle from that Dealer, they may use the plate from their trade-in on their new vehicle. The cost of this temporary use is \$3.00, and it is separate and different from Reissue fees.

To use an existing plate as a temp tag during a registration cancellation, follow the steps below:

Business Process for Clerks per MVL

The dealer must notify the county clerk as soon as possible after they use the existing plate. We do not currently have a form or mandated method for dealers to do this. We are working with Champ Titles to get this implemented in KyELT, which will be the best and quickest method to get this information to county clerks. The fee will be collected from the dealer through KyELT and then come to your office by ACH as with other transactions. Regardless of what method the dealer uses to notify your office, you process this in KAVIS to collect the \$3 fee.

1. Navigate to the Vehicle Summary page for the plate that is being kept. Select 'Other' from the Manage dropdown in the registration.

The screenshot displays the 'Registration Information' section of a vehicle summary in KAVIS. The status is 'Active'. The registration details include: Type: Renewal, County: JEFFERSON, Reg. Date: 10/13/2025, Plate Type: Breast Cancer, Exp. Date: 09/30/2026, Plate #: G8P463, Reg. Exemption: (blank), Plate Action: Renew, Remarks: (blank), Gross Weight: PC, and Comments: (blank). Below this, the fees are listed: State Vehicle Registration Fee: \$34.50, KYTC Vehicle Registration Fee: \$3.50, and Clerk Vehicle Registration Fee: \$6.00. A 'Manage' dropdown menu is open, showing options: Renew, First Time, Ad Valorem Payment, Cancel, Junk, Sold Out of State, Incomplete Transfer, and Other (selected).

| Registration Information | |
|---------------------------------|---------------|
| Status: | Active |
| Type: | Renewal |
| County: | JEFFERSON |
| Reg. Date: | 10/13/2025 |
| Plate Type: | Breast Cancer |
| Exp. Date: | 09/30/2026 |
| Plate #: | G8P463 |
| Reg. Exemption: | |
| Plate Action: | Renew |
| Remarks: | |
| Gross Weight: | PC |
| Comments: | |
| State Vehicle Registration Fee: | \$34.50 |
| KYTC Vehicle Registration Fee: | \$3.50 |
| Clerk Vehicle Registration Fee: | \$6.00 |

- Manage
 - Renew
 - First Time
 - Ad Valorem Payment
 - Cancel
 - Junk
 - Sold Out of State
 - Incomplete Transfer
 - Other

2. Choose 'Cancellation' as the Registration Action and 'Customer Request, Temporary Reg' as the reason.

▼ Title

Title Status: Active - Title Issued
Title Number: 242350561278
Title Type: Transfer

▼ License Plate

Plate Type: Breast Cancer
Plate #: G8P463

▼ Ad Valorem

▼ Registration

Registration Status: Active
Registration Action: Cancellation *
Add Duplicate: No
Reason: Select one.. *
Comments: Select one..

Last Registration Date: 10/13/2025

▼

Cancellation

▼

No

▼

Select one..

Customer Request, Temporary Reg

▼

Select one..

Cancellation Reason is required.

▼

Customer Request, Temporary Reg

▼

Customer Request, Voluntary Return

Incomplete Transfer

Sold Out of State

Court Order

Junk

3. Enter the VIN of the vehicle that will be using the plate as a temp tag and add a comment. Click add to cart. The total due will be \$3

▼ Registration

Registration Status: Active
Registration Action: Cancellation *
Add Duplicate: No
Reason: Customer Request, Temporary Reg *
VIN: *
Comments: *

Last Registration Date: 10/13/2025