

KyELT Lien Release Update

The **Reroute Lien Release** option is the newest addition to KyELT, allowing users to reroute a lien release to a different County when needed.

Which work queues have the 'Reroute Lien Release' option available?

1. Transfer Queue
2. Dealer Assignment Queue
3. Duplicate Title Queue

The screenshot displays the KyELT web application interface. On the left is a navigation menu with 'E-Transfer Requests' expanded, showing 'Transfers Queue', 'Dealer Assignment Queue', and 'Duplicate Title Queue'. The main content area shows a transaction for 'Transaction Number: 000000001895' with tabs for 'Title', 'Registration', 'Fees', and 'Approve'. A red 'REROUTE LIEN RELEASE' button is highlighted with a black arrow. Below this are buttons for 'VIEW EVIDENCE' and 'EDIT'. The 'Application Details' section shows 'Application Type: TRANSFER', 'Application Status: PENDING', and 'Title Filing County: ANDERSON'. The 'Previous Title' section shows 'Issuing Region: KY' and 'Previous Title Number: NCC358361553'. An 'Owner 1' section shows 'Customer Type: Individual', 'License Number: X000000362417148', 'License State: KY', and 'License Type: IDC'. A right-hand sidebar lists various sections like 'APPLICATION DETAILS', 'PREVIOUS TITLE', etc. The bottom left corner features the 'CHAMP Powered by Champ Titles, Inc.' logo.

What does the 'Reroute Lien Release' look like?

Once the user has confirmed that the lien belongs to a different county, click the 'Reroute Lien Release' button and select the County the lien should belong to.

The screenshot displays the KyELT interface. At the top left is the KyELT logo. A search bar contains 'Owner Name'. Below the search bar is a navigation menu with options: Home, E-Transfer Requests, Transfers Queue, Dealer Assignment Queue, Duplicate Title Queue, KAVIS Action Required, and Lien Management. The main content area shows a transaction page for 'Transaction Number: 000000001895'. It has tabs for 'Title', 'Registration', 'Fees', and 'Approve'. A 'REROUTE LIEN RELEASE' button is highlighted. A dialog box titled 'Reroute Lien Release' is open, asking to 'Select a county where this Dual Entry record should be rerouted to'. A dropdown menu shows a list of counties: ADAIR, ALLEN, ANDERSON, BALLARD, BARREN, BATH, BELL, BOONE, BOURBON (highlighted), and BOYD. The background page also includes an 'EDIT' button and a 'Sections' sidebar with links like 'APPLICATION DETAILS', 'PREVIOUS TITLE', 'ADDITIONAL TITLE REASSIGNMENTS', 'OWNER DETAILS', 'VEHICLE DETAILS', 'SALE DETAILS', 'LIEN(S)', 'TRADE-INS', 'DEALER CERTIFICATION', 'EVIDENCE', 'NOTES', and 'ACTIVITY LOG'. At the bottom left is the CHAMP logo with the text 'Powered by Champ Titles, Inc.'. At the bottom right is a 'BACK TO TOP' button. A table at the bottom shows customer information: Individual, X000000362417148, KY, IDC.

How does the user know if the lien release was successful?

If the lien release was successfully submitted, the deal will be removed from the queue, and the user will see a green box that states 'Lien request was successfully submitted' will appear.

The screenshot shows the KyELT web application interface. At the top left is the KyELT logo. A search bar contains a dropdown menu with a green notification: "Lien release request successfully submitted" with a checkmark and a close button. Below the search bar is a sidebar with navigation options: Home, E-Transfer Requests, Transfers Queue (selected), Dealer Assignment Queue, Duplicate Title Queue, KAVIS Action Required, and Lien Management. The main content area is titled "Transfers Queue" and contains a table with the following data:

Dealer	Owner(s)	VIN	Transaction Number	Vehicle Details	Date Received
QA Dealer certification	TEST DTRS-9288 qvpe	1FMPU17595LA13082	000000001622	2005/FORD/EXPEDITION	04/04/2024
QA Dealer certification	TEST DTRS-9288 xkzu	1FMPU17595LA13082	000000001861	2005/FORD/EXPEDITION	04/12/2024
Dealer Madison	LESSOR 12	1G6DG8E34E0599056	000000001980	2014/CADI/CTS	04/15/2024
QA Dealer certification	TEST DTRS-9288 pnlq	1FMPU17595LA13082	000000002057	2005/FORD/EXPEDITION	04/17/2024

At the bottom right of the table, there is a pagination indicator: "1-4 of 4" with left and right arrow symbols. The bottom left corner of the interface features the CHAMP logo and the text "Powered by Champ Titles, Inc."

How does the user know if a lien release has been rerouted to their County (when user is not the original title holding County)?

When another County reroutes a lien release to your county, it will appear in the 'KAVIS Action Required Queue' with an **(R)** icon next to it.

The screenshot displays the KyELT web application interface. On the left is a navigation sidebar with the following items: Home, E-Transfer Requests (with an upward arrow), Transfers Queue, Dealer Assignment Queue, Duplicate Title Queue, KAVIS Action Required (highlighted with a black arrow), and Lien Management. The main content area features a search bar at the top with the placeholder text 'Owner Name' and a 'SEARCH' button. Below the search bar is a section titled 'KAVIS Action Required' containing a table with the following data:

	Owner(s)	VIN	Transaction Number	Vehicle Details	Date Received	Assignee
(R)	TEST DTRS-9288 okil	1FMPU17595LA13082	000000001621	2005 / FORD / EXPEDITION / BLU	05/02/2025	-
(R)	TEST DTRS-8154 gxak	WAUGFAFC4FN013850	000000001657	2015 / AUDI / A6 / GRN	05/06/2025	-
(R)	TEST DTRS-9782zbph	1GNDT13S952140157	000000001895	2014 / FORD / MUSTANG / BLU	05/09/2025	-

At the bottom right of the table, there is a pagination indicator '11-13 of 13' and navigation arrows. The footer of the application includes the CHAMP logo and the text 'Powered by Champ Titles, Inc.'

How does the user know if a lien release has been rerouted to their County (when user is the original title holding County)?

If the user is the original title-holding County and a lien is rerouted back, it will reappear in the 'Transfer Queue,' and the 'Reroute Lien Release' button will stay red and active for further rerouting if needed.

Dealer	Owner(s)	VIN	Transaction Number	Vehicle Details	Date Received
QA Dealer certification	TEST DTRS-9288 qvpe	1FMPU17595LA13082	00000001622	2005/FORD/EXPEDITION	04/04/2024
QA Dealer certification	TEST DTRS-9288 xkzu	1FMPU17595LA13082	00000001861	2005/FORD/EXPEDITION	04/12/2024
QA Dealer certification	TEST DTRS-9782zbp	1GNDT13S952140157	00000001895	2014/FORD/MUSTANG	04/12/2024
Dealer Madison	LESSOR 12	1G6DG8E34E0599056	000000001980	2014/CADI/CTS	04/15/2024
QA Dealer certification	TEST DTRS-9288 pmlq	1FMPU17595LA13082	000000002057	2005/FORD/EXPEDITION	04/17/2024

Transaction Number: 00000001895

REROUTE LIEN RELEASE REJECT CONTINUE

VIEW EVIDENCE EDIT

Application Details

Application Type	TRANSFER	Application Status	PENDING
Title Filing County	ANDERSON	Lien Filing County	--

Previous Title

Issuing Region	KY	Previous Title Number	NCC358361553
----------------	----	-----------------------	--------------

Owner 1

Customer Type	Individual	License Number	X000000362417148	License State	KY	License Type	IDC
---------------	------------	----------------	------------------	---------------	----	--------------	-----

BACK TO TOP

If the user is the Title holding County, how does the user confirm that the Lien has been accepted by the correct County?

When the transaction returns to the 'Transfer Queue' but the 'Reroute Lien Release' button is greyed out and unclickable, it means the lien has been accepted by the correct lien-holding County, and the user can continue processing the transaction.

The screenshot displays the KyELT web application interface. On the left is a navigation menu with items: Home, E-Transfer Requests, Transfers Queue, Dealer Assignment Queue, Duplicate Title Queue, KAVIS Action Required, and Lien Management. The top navigation bar includes the KyELT logo, a search bar for 'Owner Name', and a 'SEARCH' button. The main content area features a breadcrumb trail: Title (selected) > Registration > Fees > Approve. Below this, a transaction card shows 'Transaction Number: 000000001895'. A black arrow points to the 'REROUTE LIEN RELEASE' button, which is greyed out and unclickable. Other buttons in this card include 'VIEW EVIDENCE', 'EDIT', 'REJECT', and 'CONTINUE'. The card also contains two sections: 'Application Details' and 'Previous Title'. The 'Application Details' section shows: Application Type: TRANSFER, Application Status: PENDING, Title Filing County: ANDERSON, and Lien Filing County: -. The 'Previous Title' section shows: Issuing Region: KY, Previous Title Number: NCC358361553. Below these sections is an 'Owner 1' section with a dropdown arrow, containing: Customer Type: Individual, License Number: X000000362417148, License State: KY, and License Type: IDC. On the right side, there is a 'Sections' sidebar with a list of links: APPLICATION DETAILS, PREVIOUS TITLE, ADDITIONAL TITLE REASSIGNMENTS, OWNER DETAILS, VEHICLE DETAILS, SALE DETAILS, LIEN(S), TRADE-INS, DEALER, CERTIFICATION, EVIDENCE, NOTES, and ACTIVITY LOG. A 'BACK TO TOP' button is located at the bottom of this sidebar. The bottom left corner of the page features the CHAMP logo and the text 'Powered by Champ Titles, Inc.'

How does the user see the history of the Lien when it shows up in the queue?

When a lien appears in one of the users' queues and the user wants to understand its history—such as whether it has been accepted by the correct County—use the Activity Log. It shows each time the lien was rerouted, who rerouted it, and, if the user is the original title-holding County, whether it has been accepted.

The screenshot displays the KyELT interface. On the left is a navigation menu with items: Home, E-Transfer Requests (expanded), Transfers Queue, Dealer Assignment Queue, Duplicate Title Queue, KAVIS Action Required, and Lien Management. The main content area shows a card for a lien with ID 04/12/2024 and title 'TITLE FRONT'. Below this is a 'Notes' section with '+ ADD NOTE' and an 'Activity Log' table. A black arrow points to the first row of the Activity Log table. On the right is a 'Sections' sidebar with links: APPLICATION DETAILS, PREVIOUS TITLE, ADDITIONAL TITLE REASSIGNMENTS, OWNER DETAILS, VEHICLE DETAILS, SALE DETAILS, LIEN(S), TRADE-INS, DEALER CERTIFICATION, EVIDENCE, NOTES, and ACTIVITY LOG. A 'BACK TO TOP' button is at the bottom of the sidebar.

	Date	Time	User	Activity
▼	05/09/2025	11:25 AM	ky-bourbon-service-clerk	LIEN RELEASE DUAL ENTRY
▼	05/09/2025	11:24 AM	ky-anderson-service-clerk	LIEN RELEASE DUAL ENTRY
▼	05/09/2025	11:19 AM	ky-bourbon-service-clerk	LIEN RELEASE DUAL ENTRY
▼	05/09/2025	11:13 AM	ky-anderson-service-clerk	LIEN RELEASE DUAL ENTRY
▼	04/12/2024	1:46 PM	EXTERNAL SYSTEM	TRANSFER AGREEMENT CREATED

Is there a limit to how many times a lien can be rerouted?

No, there is no limit to how many times a lien can be rerouted. It can happen as many times as possible until it gets to the correct lien holding County. However, it's recommended that if a lien has been routed to a user more than once and the county still do not believe it is theirs, get in contact with the County/user who rerouted it, using the activity log, to understand why they believe it belongs to that County.

The screenshot displays the KyELT application interface. On the left is a navigation menu with items: Home, E-Transfer Requests (with a sub-menu containing Transfers Queue, Dealer Assignment Queue, Duplicate Title Queue, KAVIS Action Required, and Lien Management), and a CHAMP logo at the bottom. The main content area is titled 'VIEW EVIDENCE' and shows a 'TITLE FRONT' entry for '04/12/2024'. Below this is a 'Notes' section with '+ ADD NOTE' and 'No data to display'. The 'Activity Log' section contains a table with the following data:

	Date	Time	User	Activity
▼	05/09/2025	11:25 AM	ky-bourbon-service-clerk	LIEN RELEASE DUAL ENTRY
▼	05/09/2025	11:24 AM	ky-anderson-service-clerk	LIEN RELEASE DUAL ENTRY
▼	05/09/2025	11:19 AM	ky-bourbon-service-clerk	LIEN RELEASE DUAL ENTRY
▼	05/09/2025	11:13 AM	ky-anderson-service-clerk	LIEN RELEASE DUAL ENTRY
▼	04/12/2024	1:46 PM	EXTERNAL SYSTEM	TRANSFER AGREEMENT CREATED

A large black arrow points to the 'User' column header. On the right side, there is a 'Sections' sidebar with links: APPLICATION DETAILS, PREVIOUS TITLE, ADDITIONAL TITLE REASSIGNMENTS, OWNER DETAILS, VEHICLE DETAILS, SALE DETAILS, LIEN(S), TRADE-INS, DEALER CERTIFICATION, EVIDENCE, NOTES, and ACTIVITY LOG. A 'BACK TO TOP' button is located at the bottom of the sidebar.

What should the user do if they are routed a lien, but it should be rejected back to the dealership instead?

If the user has been routed a lien but they realize that it needs to be rejected back to the dealership instead, reroute the lien back to the title holding county and contact them letting them know the reason it should be rejected. You can either contact them via email, phone, or reach out to carlos.luna@tylertech.com to help facilitate this request.

The screenshot shows the KyELT application interface. At the top, there is a search bar with the VIN '1GNDT13S952140157' and a 'SEARCH' button. Below the search bar, there are navigation tabs for 'Title', 'Registration', 'Fees', and 'Approve'. The 'Title' tab is selected. The main content area displays the transaction number '00000001895' and a 'REROUTE LIEN RELEASE' button, which is highlighted with a black arrow. Other buttons include 'REJECT' and 'CONTINUE'. Below this, there is a 'VIEW EVIDENCE' button and an 'EDIT' button. The 'Application Details' section shows the application type as 'TRANSFER', the application status as 'PENDING', the title filing county as 'ANDERSON', and the lien filing county as '-'. The 'Previous Title' section shows the issuing region as 'KY' and the previous title number as 'NCC358361553'. The 'Owner 1' section shows the customer type as 'Individual', the license number as 'X000000362417148', the license state as 'KY', and the license type as 'IDC'. A sidebar on the left contains menu items: Home, E-Transfer Requests, Transfers Queue, Dealer Assignment Queue, Duplicate Title Queue, KAVIS Action Required, and Lien Management. A black arrow points to the 'Lien Management' item. A 'Sections' sidebar on the right lists various application details and logs, including 'APPLICATION DETAILS', 'PREVIOUS TITLE', 'ADDITIONAL TITLE REASSIGNMENTS', 'OWNER DETAILS', 'VEHICLE DETAILS', 'SALE DETAILS', 'LIEN(S)', 'TRADE-INS', 'DEALER CERTIFICATION', 'EVIDENCE', 'NOTES', and 'ACTIVITY LOG'. A 'BACK TO TOP' button is located at the bottom of the sidebar.