

Single Vehicle Registration

There are three primary ways to get started.

1. From a **Customer Account Page**, in the tile view.
 - a. In the specific vehicle's tile, select 'Renew' or 'First Time' from the **Manage** dropdown button to go to the Manage Page.
 - b. **OR**, to go straight to the Shopping Cart with the selected vehicle's registration fees and ad val due on all vehicles, select the checkbox in the vehicle's tiles and click **Renew Selected**.

FIRMAN, MICHAEL THOMAS
Cust #: 011980556
6103 Jeanine Dr
LOUISVILLE, KY 40219

Action Center

- Customer record contains fields that match another Customer. Click the matching Customer ID **003599676** to begin the Merge process.
- Customer record contains fields that match another Customer. Click the matching Customer ID **015402494** to begin the Merge process.
- Ad Valorem taxes are past due for 2014 CHEV IMPALA. The total amount past due is \$110.40.

Vehicles (1)

Renew All (1) Renew Selected (0) Select By Type -

Filter By: Alerts -

2014 CHEV IMPALA 644TFM
Title #: 201110930041 Unbridled Spirit
Active - Title Issued Reg: Expired

Manage - Title - View

- Renew
- First Time
- Ad Valorem Payment
- Cancel
- Junk
- Sold Out of State
- Incomplete Transfer
- Other

Disabled Placards
Issue Disabled Placard

No Disabled Placard History found!

DALE, LAKESHA L
Cust #: 006591374
7304 Quindero Run Rd
LOUISVILLE, KY 40228

Action Center

- Customer record contains fields that match another Customer. Click the matching Customer ID **005836596** to begin the Merge process.
- Customer record contains fields that match another Customer. Click the matching Customer ID **006074041** to begin the Merge process.
- Customer record contains fields that match another Customer. Click the matching Customer ID **006074041** to begin the Merge process.

Vehicles (2)

Renew All (0) Renew Selected (0) Select By Type -

Filter By: Alerts -

2016 CHRY LIMITED BMZ977
Title #: 211170560563 Bluegrass State
Active - Title Issued Reg: Cancelled - No Proof of...

2013 CHEV MALIBU
Title #: 202720561034
Active - Title Issued Reg: Title Only

Manage - Title - View

- Reg is Title Only
- First Time
- Ad Valorem Payment
- Cancel
- Junk
- Sold Out of State
- Incomplete Transfer
- Other

Disabled Placards
Issue Disabled Placard

No Disabled Placard History found!

2. From a **Customer Account Page**, in the list view.
 - a. Select the checkbox for the specific vehicle you wish to renew.
 - b. Choose 'Renew' or 'First Time' from the **Manage** dropdown options.
 - c. Checking the 'Dup. Fee' will add a \$3. Duplicate Registration Fee.
 - d. **OR**, to go straight to the Shopping Cart with the selected vehicle's registration fees and taxes due on all vehicles, select the checkbox for the vehicles to be registered and click **Renew Selected**.

FIRMAN, MICHAEL THOMAS
 Cust #: 011980556
 6103 Jeanine Dr
 LOUISVILLE, KY 40219

Action Center

- Customer record contains fields that match another Customer. Click the matching Customer ID **003599576** to begin the Merge process.
- Customer record contains fields that match another Customer. Click the matching Customer ID **015402494** to begin the Merge process.
- Ad Valorem taxes are past due for 2014 CHEV IMPALA. The total amount past due is \$110.44.

Vehicles (1)

Renew All (1) | Renew Selected (1) | **Manage** | Title | View | Select By Type

Total Selected: 1

Filter By: Alerts

Showing 1 to 1 of 1 entries
 Show 10 entries

Type	Year	Make	KY / Plate #	Owner	Title Type / Status	Reg. Status	Alerts	Dup. Fee
<input checked="" type="checkbox"/>	2014	CHEV	644TFM	P	Transfer / Active - Title Issued	Expired	\$ ®	<input type="checkbox"/>

OR

3. From the **Vehicle Summary Page**, in the Registration Information section select 'Renew' or 'First Time' from the **Manage** dropdown options.

Previous | Viewing 3 of 3 Titles | Next

Reversal

Owner(s) Chain of Ownership

Customer ID	Driver License	Customer Name	SSN/FEIN	Address	County of Residence	Begin Tax Exempt Date
011980556	F02700297	FIRMAN, MICHAEL THOMAS	xxx-xx-3746	6103 Jeanine Dr, LOUISVILLE, KY 40219-1932	JEFFERSON	

Title
 Status: Active - Title Issued

Type: Transfer
 Title #: 2011110930041
 Prior Title #: 201110930039

State Fee: \$6.00
 Clerk Fee: \$3.00
 Usage Tax: \$654.00

Usage Tax Description: Affidavit of Total Consideration

Registration Information
 Status: Expired

Type: Renewal
 Reg. Date: 04/10/2023
 Exp. Date: 11/30/2023
 Reg. Exemption: 000
 Remarks: 23100170059

County: JEFFERSON
 Plate Type: Unbridled Spirit
 Plate #: 644TFM
 Plate Action: Issue
 Gross Weight: PC

State Vehicle Registration Fee: \$27.00
 KYTC Vehicle Registration Fee: \$0.00

Customer ID	Driver License	Customer Name	SSN/FEIN	Address	County of Residence	Begin Tax Exempt Date
006591374	W97943687	DALE, LAKESHA L  \$	xxx-xx-0353	7304 Quindero Run Rd, LOUISVILLE, KY 40228-2602	JEFFERSON	

Title

Status: Active - Title Issued Title -

Type: Transfer State Fee: \$6.00
 Title #: 202720561034 Clerk Fee: \$3.00
 Prior Title #: 151900561089 Usage Tax: \$0.00

Usage Tax Description: (Step)Grandparent to or from (Step)Grandchild

Registration Information

Status: Title Only Manage -

Type: Ad Valorem County: JEFFERSON
 Reg. Date: 09/28/2020 Plate Type:
 Exp. Date: Plate #:
 Reg. Exemption: Plate Action:
 Remarks: Gross Weight:
 Comments:

State Vehicle Registration Fee: \$0.00
 KYTC Vehicle Registration Fee: \$0.00
 Clerk Vehicle Registration Fee: \$0.00

-  Renew
-  First Time
-  Ad Valorem Payment
-  Cancel
-  Junk
-  Sold Out of State
-  Incomplete Transfer
-  Other

Purchase Information

Date of Purchase: Purchase Price: \$200.00
 Trade-in Amount: \$0.00 Usage Tax Credit: \$0.00

4. On the Manage Page, there are a few things you can do before clicking



- a. Opening the Owner(s) section will show you all owners on the title.
- b. You may choose from the Add duplicate dropdown options to charge a \$3 Duplicate Registration Fee and/or reprint the registration receipt.

 2014 CHEV IMPALA

Owner(s) >

Lessee(s)

Add Lessee

Title

Title Status: Active - Title Issued

Title Number: 201110930041

Title Type: Transfer

License Plate

Plate Type: Unbridled Spirit

Plate #: 644TFM Plate Year: 08

Registration

Registration Status: Expired

Registration Action: Renewal *

Add Duplicate: No *

Registration Length: No

Insurance Status: Fee Only

Proof Type: Print, No Decal No Fee

Policy Type: Select One... *

I attest that the customer has presented proof of insurance and that it has been scanned into PODD. *

Last Registration Date: 04/10/2023

Prior Expiration Date: 11/30/2023

Expiration Date: 11/30/2024

Plate Replacement:

c. Click the  next to each vehicle to waive the penalty and/or interest fees.

Ad Valorem Quote

▼ FIRMAN, MICHAEL THOMAS
Cust #: 11980556

Select All Items (1 of 1)

▼ 2014 CHEV IMPALA Title #: 201110930041 Plate #: 644TFM Days Past Due: **16** Delinquent Date: Amount:

Ad valorem Tax 2023	\$104.73	
Penalty	\$0.00	Undo
Interest	\$0.69	Waive
Lien Fee	\$2.00	
Sub Total:	\$107.42	

Comments: Reason: *

Select One...

- DOR authorized - refund of penalty
- DOR authorized - waive of penalty
- Payment entered in system in error
- Taxpayer backed out of transaction
- Payments postmarked timely
- Last day of month fell on Sat., Sun., holiday
- Payment received timely but not processed - terminal down
- Taxpayer moved
- Taxpayer divorced
- Taxpayer no longer owned vehicle and discarded notice
- Leased vehicle, notice not received
- Financial hardship
- Unavoidable absence of taxpayer
- Death or serious illness
- Court order
- Taxpayer attempted timely
- Quote Date

Selected Total: \$107.42

State Vehicle Registration Fee: \$11.50
KYTC Vehicle Registration Fee: \$3.50
Clerk Vehicle Registration Fee: \$6.00
Total Ad Valorem Due: \$107.42

- d. If the Customer intends to return on a specific date, the Quote button will open a PDF of an estimated quote that you can print.
- You may pick a date up to 2 weeks in the future in the 'Delinquent Date' box before clicking 'Quote'. (You will not be able to add an Ad Valorem amount to the Cart if there is a future date in the Delinquent Date field.)

Jefferson County Clerk
Barbara Holsclaw, County Clerk
JEFF CO-DOWNTOWN Branch
Clerk: JCP

Owner/s:
FIRMAN, MICHAEL THOMAS
Cust #:11980556

Ad Valorem Quote
For Registration Action of:
2014 CHEV IMPALA

Ad Valorem: Date: 12/16/2023 11:10 PM

Year	Make	Model	Title Number	KY Number	Days Past Due	Delinquent Date	Tax Year	Amount
2014	CHEV	IMPALA	201110930041		16	12/16/2023	2023	\$110.58

****This is an estimation quote only**** **Total Ad Valorem Due: \$110.58**

- e. If you choose a past date in the 'Delinquent Date' box(es), enter any helpful comments and select a reason from the dropdown menu.
- f. For 'First Time' registration, you will have to add the new Plate #.

2013 CHEV MALIBU

Owner(s)

Lessee(s)
Add Lessee

Title
Title Status: Active - Title Issued
Title Number: 202720581034
Title Type: Transfer

License Plate
Plate #: *
Plate Type: *

Registration
Registration Status: Title Only
Registration Action: First Time *
Add Duplicate: No
Registration Length: Short Long *
Insurance Status: Uninsured
Proof Type: Select One... *
Policy Type: Select One... *
 I attest that the customer has presented proof of insurance and that it has been scanned into PODD. *

Last Registration Date: 09/28/2020
Prior Expiration Date:
Expiration Date:

- g. Then, when finished, you can 'Add To Cart'.

6. The Shopping Cart will have the selected vehicle's registration fees and any delinquent Ad Valorem due for any of the Account's vehicles. This will be the same for "Renew" or "First Time".

- a.  **Edit** in the Shopping Cart will take you back to the Manage Registration Page to make changes (see step 8).
- b.  **Delete** will remove the registration and ad valorem, leaving any other transaction in the Shopping Cart (anything under this KAVIS stamp will be removed, while anything else will remain in the Cart).
- c.  **Cancel** will remove all items from the Shopping Cart.
- d.  **Continue Shopping** will take you to the Home Page, keeping everything in the Cart.
- e. Select  **Checkout** when you are ready, and reference the Point of Sale Manual for info on Checking Out from the Shopping Cart.

Void Miscellaneous Items OFF Send Items

Current Department: Motor Vehicle - Downtown

Collapse All / Expand All

Select All Items (0 of 1 Selected)

FIRMAN, MICHAEL THOMAS + Add Miscellaneous Item
Customer ID: 011980556
(Items: 5)

Item	Description	Qty	Price	Amount	
KAVIS	Passenger Auto, 2014 CHEV IMPALA				Edit Delete
Action: Manage (Registration) (Renewal)					
	State Vehicle Registration Fee	1	11.50	\$11.50	
	KYTC Vehicle Registration Fee	1	3.50	\$3.50	
	Clerk Vehicle Registration Fee	1	6.00	\$6.00	
	Ad Valorem Tax, 2023	1	108.58	\$108.58	
	Clerk Lien Fee	1	2.00	\$2.00	
				Customer Total:	\$131.58

GUEST CUSTOMER
(Items: 0)

Item	Description	Qty	Price	Amount
No Miscellaneous Items have been added				

Sub Total: \$131.58
Total: \$131.58

+ Force AVIS Items Cancel Suspend Items Continue Shopping Checkout

7. If you return to the Customer's Account Page while the items are still in the Shopping Cart, the icons will have changed. Where the Cart glyphicon is present, you will not be able to add additional Actions for that Title to the Cart. You must use the 'Edit' function from the Cart if you wish to change the Action.

FIRMAN, MICHAEL THOMAS

Cust #: 011980556
6103 Jeanine Dr
LOUISVILLE, KY 40219

[Edit](#) [View](#) [Notes](#)
[Financial History](#)

Action Center

- Customer record contains fields that match another Customer. Click the matching Customer ID **003599576** to begin the Merge process.
- Customer record contains fields that match another Customer. Click the matching Customer ID **015402494** to begin the Merge process.
- 2014 CHEV IMPALA is Ready for Registration Renewal.

Vehicles (1)

[Renew All \(1\)](#) [Renew Selected \(0\)](#) [Select By Type](#)

[New Title](#) [Pers. Plates](#) [Temp. Tags](#) [Go to List View](#)

Filter By: [Alerts](#) 

Vehicle has items in the cart

				
2014 CHEV IMPALA	Title #: 201110930041	Active - Title Issued	644TFM	Unbridled Spirit Reg: Expired
Manage		Title	View	

8. Per step 6, clicking  **Edit** in the Shopping Cart will take you back to the Manage Page where you can change the Registration Action.

a. Click  when you are finished making changes, and this will update the Shopping Cart with the changes made.

b.  here will only cancel the update to the item in the cart, the original items will remain in the Shopping Cart.

Owner(s)

Primary	Secondary	Designated Owner	Customer ID	Customer Name	Birth Date	Physical Address
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	011980556	MICHAEL THOMAS FIRMAN	11/11/1985	6103 Jeanine Dr, LOUISVILLE, KY 40219-1932

Lessee(s)

[Add Lessee](#)

Title

Title: Active - Title Issued
Status:
Title: 201110930041
Number:
Title Type: Transfer

License Plate

Plate Type: Unbridled Spirit
Plate #: 644TFM **Plate Year:** 08

Registration

Registration Status: Expired
Registration Action:  *
Add Duplicate:  *
Registration Length: Short Long *
Insurance Status: Uninsured
Proof Type: *
Policy Type: *

Last Registration Date: 04/10/2023
Prior Expiration Date: 11/30/2023
Expiration Date: 11/30/2024
Plate Replacement:  *

I attest that the customer has presented proof of insurance and that it has been scanned into PODD. *