

Tips for preventing a title with a pending lien from printing too soon:

This is for County Clerks and their deputies only.

Submit the Title Application like Usual

The first thing to consider is when submitting an application with a pending lien is that the Title will not print for 30 days from the date the Title Application was checked out/finalized in KAVIS.


This is even if MVL approves the title. If MVL approves the title application within the 30 day period, the title application will not be sent to print immediately. The Application status is set to "MVL Approved – Lien Pending".

This is directly built into the KAVIS during the review process to provide more time to file the lien. Once the lien is filed during that 30 day period the Title will be sent to be printed.

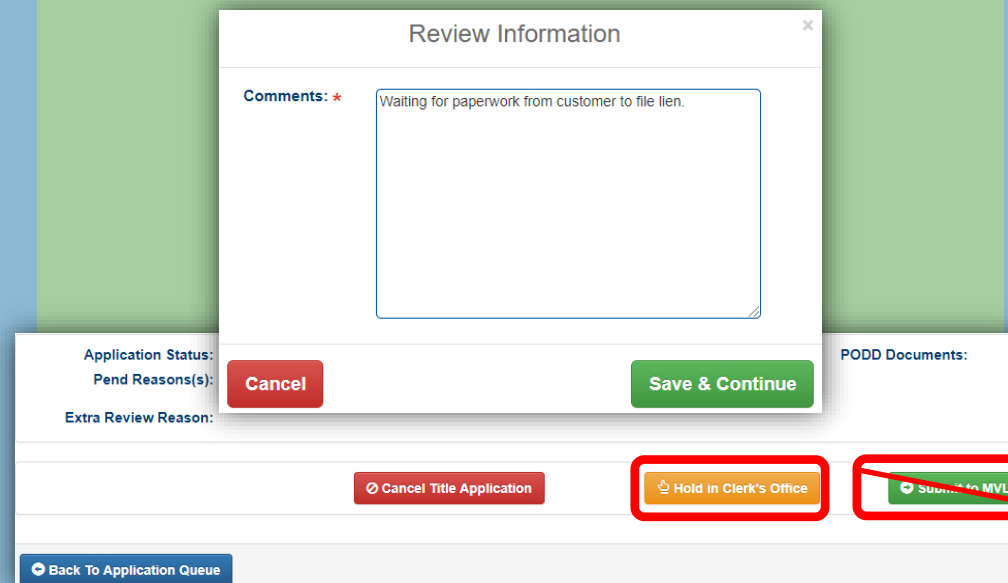
However, if no lien is filed by the 30th day the pending lien will be deleted and the Title will be sent to be printed without the lien on it.

Do Not Submit the Title Application

OR

Do not . Do not submit the Title Application with the pending lien from the For Approval queue. This will prevent MVL from being able to approve it and the Title printing without the filed lien.

OR



Review Information

Comments: *
Waiting for paperwork from customer to file lien.

Application Status: Pending
Pend Reasons(s):
Extra Review Reason:

PODD Documents:

Cancel Save & Continue

Cancel Title Application Hold in Clerk's Office Submit to MVL

Back To Application Queue

Instead select. This will allow a comment to be made as to why the Title is not being submitted. Explain why the lien cannot not be filed yet to increase communication in the office.

Request Extra Review from MVL

On Step 7, during the Title Application, Extra Review by MVL can be requested.

This is typically used to alert MVL to a potential problem with the application. This sets the application to a status of "MVL Pending".

Make the following selections:



Do you need Extra Review by MVL? No Yes

Extra Review Reason: Other *

Comments for MVL: Do not approves this Title Application until the pending lien has been filed|

This will let MVL know they need to wait until the lien has been filed before they can approve it.