

**KENTUCKY TRANSPORTATION CABINET  
OFFICE OF TRANSPORTATION DELIVERY  
SECTION 5310 (CFDA #20.513) APPLICATION GUIDELINES  
ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES  
SFY 2023 APPLICATION CHECKLIST  
\*\*Due April 1, 2022\*\***

**AGENCY NAME/DBA (both)**

**DUNS# & SAM#**

**Congressional District**

**LEAD AGENCY:**

<b><u>PAGE #</u></b>	<b><u>CABINET USE ONLY</u></b>
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**1. Type of Project**

- Proof of Active Registration at SAM.gov		
- Traditional Capital Project – Replacement Vehicles		
- Project(s) Exceed Requirements of ADA, Improve Access to Fixed Route Services and/or Alternatives that Assist Seniors and Individuals with Disabilities		

**2. Summary Page**

- All Agencies Contacted/Dates Listed		
- Needs Ranked		
- Coordination Meeting(s) Listed (if applicable)		
- Milestone Schedule		

**3. Notification**

- Copy(s) of Letter and/or List of Agencies		
- Private Sector Notified		
- Groups Serving Minorities Notified		
- Copies of Certified Receipts		
- Coordination Meeting(s) Summarized (if applicable)		

**4. Requirements**

- Fiscal/Managerial Capability of Lead Agency & Applicants		
- Title VI: Minorities Served Estimated by Category		
- Equivalent Service Analysis of Lead Agency & Applicants		
- Preventive Maintenance Program and Forms		
- Articles of Incorporation for Lead Agency & Applicants		
- Operating Funds and Local Match:		
- Letter(s) from Agency(s) Providing Operating Funds for Vehicle		
- Letter(s) from Agency(s) Providing Required Local Match		
- Description of Incidental Services & Cost Recovery such as Meal Delivery		
- Status of Open 5310		

