

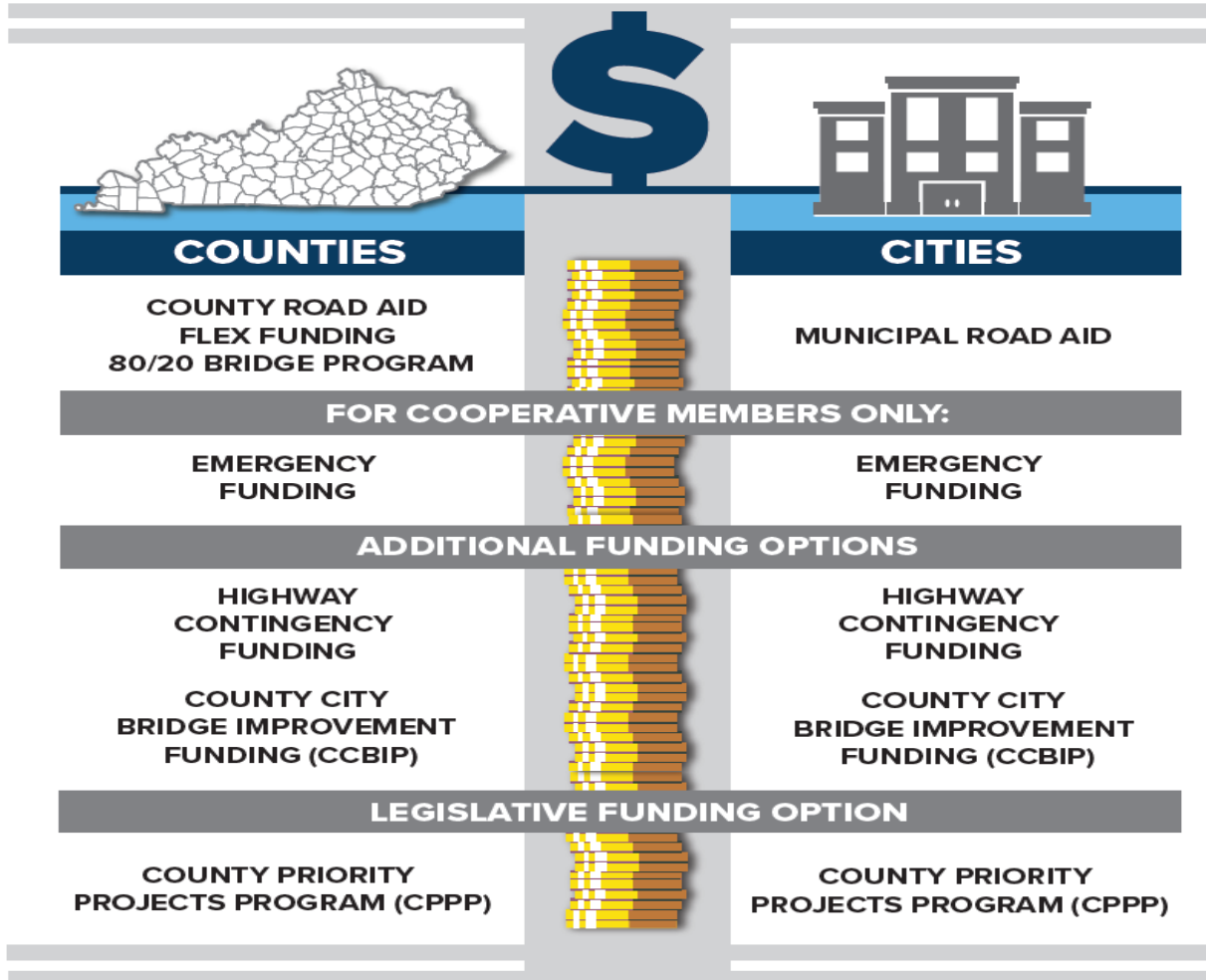


Department of Rural and Municipal Aid
KBT CONFERENCE
RURAL AND MUNICIPAL AID UPDATE

January 24, 2025

DEPARTMENT OF RURAL AND MUNICIPAL AID

FUNDING OPTIONS



Counties and Cities may also apply for TAP funding and CMAQ funding which are federally funded 80/20 match programs.

NEW FUNDING PROGRAMS ADMINISTERED BY THE DEPARTMENT OF RURAL AND MUNICIPAL AID (“DRMA”)

I. HIGHWAY
CONTINGENCY
FUNDING

III. COUNTY CITY
BRIDGE
IMPROVEMENT
PROGRAM “CCBIP”

BEGINNING JULY 1, 2024

HIGHWAY CONTINGENCY FUNDING – FD-39

FORM
TC 20-
42

Funding for FY 25 is \$5 million and is limited to hazardous & emergency conditions.

Application process began July 1, 2024, and will be available throughout the fiscal year.

Apply with Form TC 20-42 contained in the KYTC/DRMA Forms Library.

Applications should be made to Department of Rural and Municipal Aid by email to:
RuralandMunicipalAid@ky.gov,
bobbijo.lewis@ky.gov,
christie.ross@ky.gov
and/or your Governmental Field Service Representative.

Please send estimate and photo with application.

Keep in mind this is the same program you may have commonly heard referred to as “Discretionary” funding.

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TRANSPORTATION
CABINET

COUNTY CITY BRIDGE IMPROVEMENT PROGRAM “CCBIP”

Funding for FY25 and FY26 is \$25 million each year and includes repair and replacement options for county and city bridges.

FORM TC 20-44

Apply with Form TC 20-44 contained in the KYTC/DRMA Forms Library.

Application process will begin July 1, 2024, and will be available throughout the fiscal year in a phased approach.

Applications should be made to Department of Rural and Municipal Aid by email to: [Rural and Municipal Aid@ky.gov](mailto:RuralandMunicipalAid@ky.gov), bobbijo.lewis@ky.gov, christie.ross@ky.gov, and/or your Field Service Representative.

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TRANSPORTATION
CABINET

LOCAL BRIDGES 101

- Submission of application is contingent upon completion of Local Bridges Webinar. Please register now at: <https://forms.gle/NKvirJ3z6XhCTP218> for the County Judge/Mayor and Road Foreman.
- No Cost to Participate! (Once the form is complete you will receive a link within 24 business hours.)
- Miriam Reber at miriam.reber@uky.edu can provide assistance, if needed.

PHASED APPROACH TO “CCBIP” APPLICATION SUBMISSION

KYTC’s Department of Rural and Municipal Aid (“DRMA”) is currently accepting **County/City Bridge Improvement Program applications (TC 20-44)** to address bridges that are closed, have posting traffic limitations or need preservation work.

Phase I funding for FY 2025 closes on December 13, 2024 – (At this time, 51 applications received totaling \$21,517.030)

Phase II funding for FY 2025 begins on December 16, 2024, & closes on February 28, 2025.

Phase III funding for FY 2025 begins on March 3, 2025, and closes on May 16, 2025

In planning for a bridge replacement or repair project, your first step should be to contact your Chief District Engineer’s Office in your Transportation District to assist you in confirming inspection findings involving your bridge, discussing corrective actions, and providing necessary recommendations to correct deficiencies.

PLEASE NOTE THE CCBIP IS AN ADDITIONAL PROGRAM – the 80/20 Rural Secondary Bridge Program is still available as well.

Get those applications ready, send them in, and let’s get going!

DRMA looks forward to working with you to improve bridge structures across Kentucky. *Please reach out with questions or requests for assistance to:*

Bobbi Jo Lewis, Commissioner, (502) 892-9022, bobbijo.lewis@ky.gov

Christie Ross, Executive Advisor, (502) 871-2828, christie.ross@ky.gov



NEW PROGRAM FUNDED BY THE LEGISLATURE

II. COUNTY PRIORITY PROJECTS PROGRAM “CPPP”

BEGINNING JULY 1, 2024

COUNTY PRIORITY PROJECTS PROGRAM (“CPPP”)

Funding for FY 26 is \$20 million (+ FY25 carry over) and these funds will be available for resurfacing and repair of your county and city roads when chosen and approved by the General Assembly in the 2025 legislative session.

Application cycle began July 1, 2024, and ended on October 15, 2024. The listing of requested projects was sent to the General Assembly to determine which projects they want to fund during the 2025 session.

Moving forward for Funding for FY27 funds: Applications will be accepted beginning July 1, 2025, pending Legislative approval. More details provided later.



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COUNTY PRIORITY PROJECTS PROGRAM (“CPPP”)

FY 2026 CPPP PROJECTS

In HB 265, the Legislature required a project to rank 8, 9, or 10 to qualify for the program. If your submitted project did not rank an 8, 9, or 10 you would have received an email notice from the DRMA that the road(s) did not qualify.

The Legislature will consider the eligible roads during the FY 25 legislative session and choose the projects to fund.

FY 26 Submitted Eligible/Pending Projects as of 11/12/2024:

\$137,566,966.47



TRANSPORTATION
CABINET

OFFICE OF RURAL AND SECONDARY ROADS

Craig Caudill

Transportation Engineering Branch
Manager

Cooperative Road Aid

Flex Funding

80/20 Bridge Program

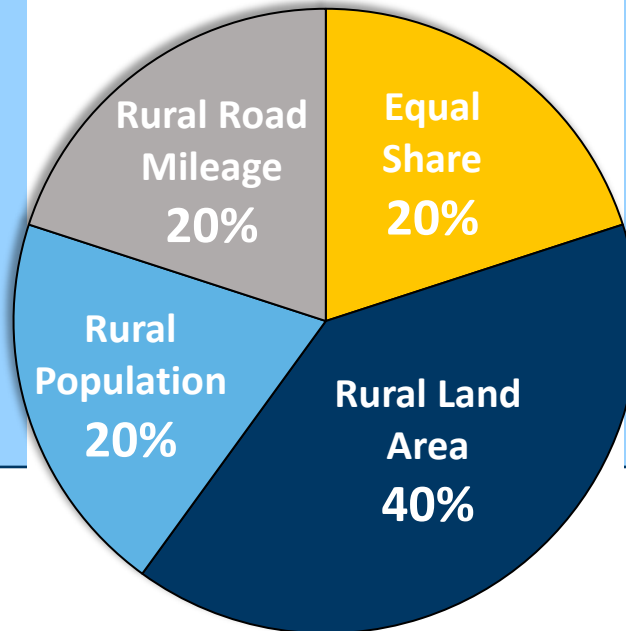
Emergency Funding

REVENUE SHARE BREAKDOWN

RURAL SECONDARY ALLOTMENT

- KRS 177.320
- 22.2% of motor fuel tax
- Allocations established by Fifths Formula
- 3% allocated for administrative costs
- Up to 6% allocated for RS emergency account

Formula of the Fifths



COUNTY ROAD AID ALLOTMENT

- KRS 177.320
- 18.3% of the motor fuel tax for county roads
- Allocations to counties established by Fifths Formula
- Used for construction, reconstruction and the maintenance of county roads
- 3% allocated to the county emergency account



MUNICIPAL ROAD AID ALLOTMENT

KRS 177.36 & 177.366

7.7% of the motor fuel tax for urban roads and streets

Allotment per city determined by population

Used for construction, reconstruction and maintenance of city streets

3% allocated to the municipal emergency account

FUNDING BREAKDOWN - EMERGENCY FUNDING

RURAL SECONDARY

(KRS 177.320) 22.2% (CB06) = \$178,221,600

RS EMERGENCY FUND

(CB01)
Up to 6%
Funding allotment (90%)
(10% set aside)

INITIAL
DISTRIBUTION
(breakdown on
next page)

State
Emergencies
on Rural
Secondary Roads
(½ of 6%)

80/20
BRIDGE
PROGRAM
(½ of 6%)

District Offices

Emergency requests are submitted to the Office of Rural and Secondary Roads (ORSR). Currently processing on an as needed basis.

COUNTIES

80/20 Bridge recommendations sent to the ORSR. Request is reviewed for available funding, and eligibility. A need assessment concurrence from the District is obtained.

COUNTY ROAD AID

KRS 177.320
18.3% in Cooperative Program
(CA02)
= \$146,912,400

COUNTY EMERGENCY FUND (CA03)

3%

Funding is allotted based on need and a first come, first serve basis.
= \$4,360,198

COUNTIES

Submit a County Emergency Request Form. The ORSR reviews for eligibility and determines available funding. Submits for approval.

MUNICIPAL ROAD AID

KRS 177.36 & 177.366
7.7% - Cities in Cooperative Program (CC02)
= \$61,815,600

MUNICIPAL EMERGENCY FUND (CC03)

3%

Funding is allotted based on need and a first come, first serve basis.
= \$448,513

CITIES

Submit a Municipal Emergency Request Form. The ORSR reviews for eligibility and determines available funding. Submits for approval.

** All programs are subject to receive additional funding due to carry forward amounts from year to year.*

Adopting County Roads

How to get credit for the road miles?

- Contact and work with your local Area Development District (ADD)
- ADD Districts work with our Division of Planning to register the roads
- If you are using our mapping system and cannot find your road please contact us!



Department of Rural & Municipal Aid

Office of Local Programs

Transportation Alternatives Program (TAP) Congestion Mitigation & Air Quality (CMAQ)

STAFF

Jackie Jones-Staff Assistant
Michael Jones-Historic Preservation Program Administrator
Holly Crosthwaite-Federal Program Specialist
Vicki Barnes-Grants Administrator



Office of Local Programs

Transportation Alternatives Program-

- Funds suballocated (STBG Set-Aside) to states for use on surface transportation projects such as on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, community improvement activities, environmental mitigation, and safe routes to school projects.
- Some funds can be used statewide, others must be used in specific population areas

Congestion Mitigation & Air Quality (CMAQ)-

- Provides a flexible funding source to State and local governments for transportation projects and programs to help meet the requirements of the Clean Air Act. Funding is available to reduce congestion and improve air quality for areas that do not meet the National Ambient Air Quality Standards for ozone, carbon monoxide, or particulate matter (nonattainment areas) and for former nonattainment areas that are now in compliance (maintenance areas).

Office of Local Programs

Transportation Alternatives Program (TAP)

TRANSPORTATION ALTERNATIVE PROGRAM (TAP) – Funding Categories

TAP funds are apportioned to each state with suballocations of the total apportionment:

- 59% suballocated to “sub-State” areas based on relative population size.
 - Areas with a population of less than 5,000
 - Areas with a population between 5,001 and 49,999
 - Areas with a population between 50,000 and 200,000
 - Areas with a population over 200,000 (These funds are suballocated to the Metropolitan Planning Organizations (MPOs) in the state. They hold application cycles for the funding. Projects are administered by the Office of Local Programs.)
 - **Suballocated funds cannot be transferred.**
 - Suballocated funds must be spent on TAP projects in areas that meet the population criteria.
- 41% for any area of the state using a state competitive process (referred to as “Flex funds”)

TRANSPORTATION ALTERNATIVE PROGRAM (TAP)

MINIMUM REQUIREMENTS:

- Project must have a surface transportation relationship
- Project must promote accessibility/connectivity
- Project must meet the requirements of at least one of the eligible categories
- Projects are funded at 80% and require a 20% local cash or property match

TRANSPORTATION ALTERNATIVE PROGRAM (TAP)

ELIGIBLE ACTIVITIES:

- Bicycle, pedestrian or other non-motorized forms of transportation facilities
- Safe routes for non-drivers
- Construction of turnouts, overlooks and viewing areas
- Vegetation management
- Historic Preservation of historic transportation buildings, structures or facilities only
- Conversion of abandoned railway corridors
- Inventory, control and removal of outdoor advertising
- Archeology activities related to transportation projects
- Environmental mitigation
- Safe Routes to School

TRANSPORTATION ALTERNATIVE PROGRAM (TAP)

INELIGIBLE ACTIVITIES:

- Administrative costs
- Promotional activities
- Maintenance and operations
- General recreation and park facilities, playground equipment, sports fields, campgrounds, picnic areas and pavilions, sewer system replacements



TRANSPORTATION ALTERNATIVE PROGRAM (TAP)

Eligible Applicants:

- Local governments*
- Transit agencies
- Regional transportation authorities
- Natural resource or public land agencies
- School districts
- Tribal governments
- Nonprofit entities
- MPOs that serve an urbanized area with a population of 200,000 or less
- State DOTs at the request of another eligible entity

TRANSPORTATION ALTERNATIVE PROGRAM (TAP)

HOW TO APPLY:

- Application cycles for TAP funding are held based on funding availability
- Application information is available on the OLP website
- Once applications are received, they are reviewed by KYTC staff and competitively scored
- Recommendations for funding are then made to the Secretary-based on funding availability and scores

TRANSPORTATION ALTERNATIVE PROGRAM (TAP)

- Any Local Public Agency with an open TAP project that needs additional funding should apply for additional funds during an application cycle.
- TAP project administration must follow the KYTC Local Public Agency (LPA) Guide and the Office of Local Programs will not increase a project award due to project cost increases.
- The requirements in the LPA Guide should be considered when building the project budget.
- Application does provide for a contingency amount in the budget; however, applicants may increase the amount of funding requested in the application to further account for inflation, time delays, and other unforeseen costs.
- Application and instructions are available on the Office of Local Programs-Transportation Alternatives Program website. Completed applications should be e-mailed to the Office of Local Programs at KYTC.OLP@ky.gov. Any questions related to the application process should also be sent to this e-mail address.

TRANSPORTATION ALTERNATIVE PROGRAM (TAP)

PROJECT SCORING:

- Project Readiness-
 - Project is part of a bike/ped or economic development plan
 - Clear purpose and need
 - LPA's status on current/open LPA projects
 - Reasonable budget
 - Reasonable implementation schedule
- Connectivity/Accessibility/Safety/Impact-
 - Project connects users with essential services
 - Project is located within an economically disadvantaged area
 - Project addresses specific safety concerns
 - Project reduces VMTs or has other AQ benefits
 - Public involvement

TRANSPORTATION ALTERNATIVE PROGRAM (TAP)

- Funding cannot be transferred to a different project. Unused funds revert to the KYTC TAP program
- Applicants must have a current UEI with the federal System for Award Management (SAM) and keep it current while the project is open
- Applicants must be UFIR compliant at time of application and while project is open

Office of Local Programs

Congestion Mitigation & Air Quality (CMAQ)

CONGESTION MITIGATION & AIR QUALITY (CMAQ)

- CMAQ Projects must meet 3 basic criteria:
 - ✓ Transportation project
 - ✓ Generate an emissions reduction
 - ✓ Located in or benefit a nonattainment or maintenance area
- **All CMAQ projects must be included in the STIP (if in a non-MPO area) or STIP and MPO TIP (if in a MPO area)**

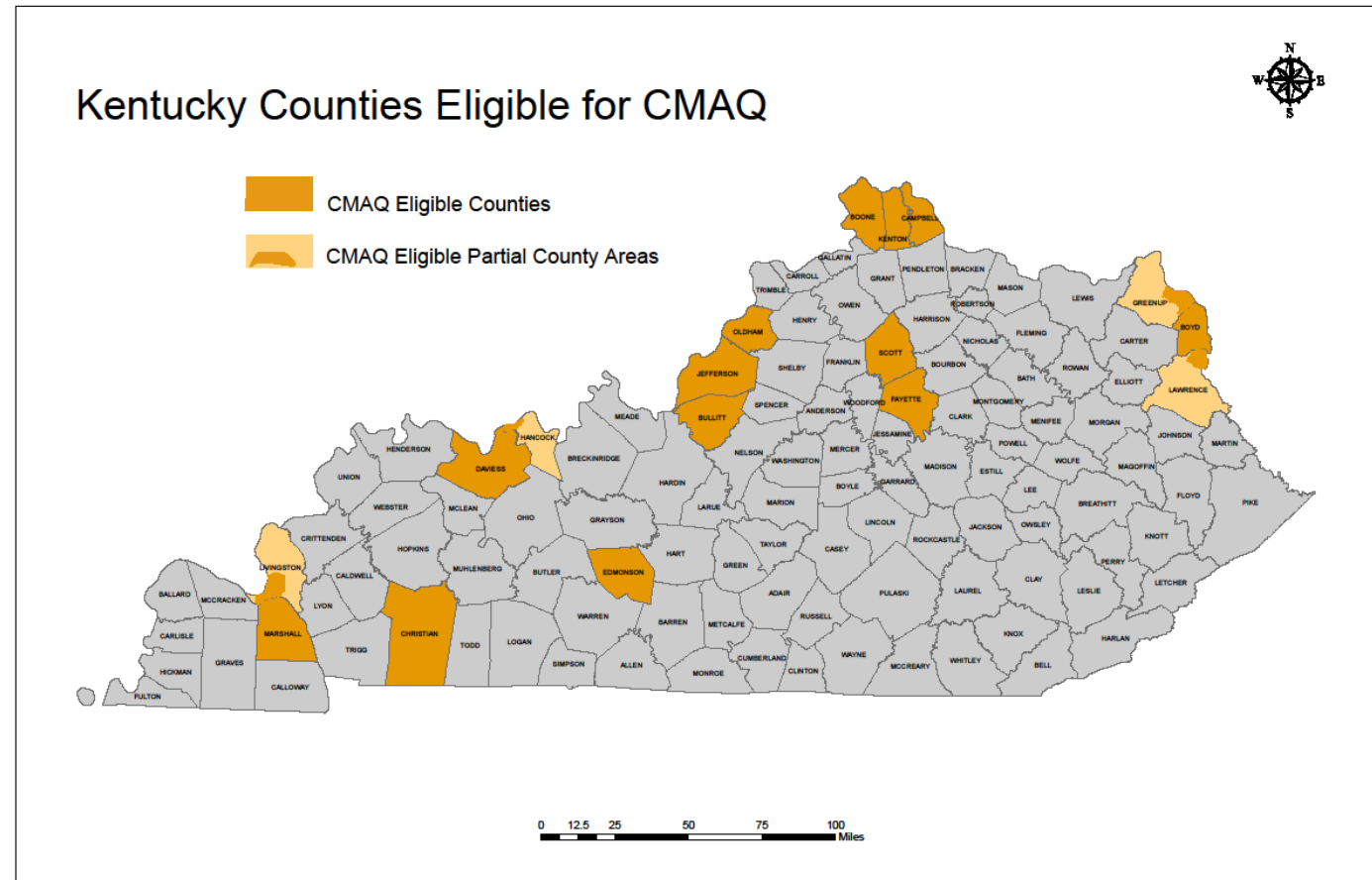


Photo: Louisville-Jefferson County Metro Government Air Pollution Control District

CONGESTION MITIGATION & AIR QUALITY (CMAQ)

Eligible Areas:

- Boone, Boyd, Bullitt, Campbell, Christian, Daviess, Edmonson, Fayette, Jefferson, Kenton, Marshall, Oldham, and Scott counties
- Portions of Greenup, Hancock, Lawrence, and Livingston counties



CONGESTION MITIGATION & AIR QUALITY (CMAQ)

Eligible Projects

- Diesel retrofits
- Idle reduction technology
- Traffic flow improvements
- Demand management
- Bicycle/Pedestrian
- Freight services
- Operating assistance
- Anti-idling facilities
- Transit improvements
- Shared ride services
- Alternative fuels
- Inspection & maintenance programs
- Experimental pilot projects*
- Public outreach

CONGESTION MITIGATION & AIR QUALITY (CMAQ)

How to Apply:

- Applicants must be a state or local government entity. **Public-private partnerships are allowed.**
- Applications are submitted to KYTC-OLP and the entity's Metropolitan Planning Organization (MPO) for review. The MPOs are tasked with ranking the applications for their region based on regional significance in improving congestion and air quality.
- Applications from entities that do not have a MPO are only reviewed by KYTC.
- The application, TC 20-24, is available by going to the KYTC Forms Library or via the OLP webpage.
- Applications are only accepted during a call for applications.

CONGESTION MITIGATION & AIR QUALITY (CMAQ)

Application Development

- Get to know the LPA Guide (Executive Summary)
- Have a current UEI registration with the System for Award Management (SAM)-it is free
- Submit an Application for Federal Assistance (Form 424) with the Kentucky State Clearinghouse and provide KY State Applicant Identifier (SAI) number
- Designate a **“Person in Responsible Charge”**

CONGESTION MITIGATION & AIR QUALITY (CMAAQ)

Application Development (cont.)

When completing an application for funding, many LPAs neglect to incorporate the following into their budgets:

- Surveys
- Right-of-Way (*LPAs cannot procure R/W for LPA projects on their own*)
- Utilities
- Contingency funding-for change orders, cost overruns, etc.
- Environmental concerns-including archaeology, tree cutting fees
- Consultant fees-including construction monitoring/inspection
- Prevailing wage

Where Do We Find the Right Forms?

<https://transportation.ky.gov/RuralandMunicipalAid/Pages/default.aspx>



Department of Rural and Municipal Aid

The Department of Rural and Municipal Aid acts as the liaison to all local governments regarding transportation needs. This Department oversees two offices: the Office of Local Programs (OLP) and the Office of Rural and Secondary Roads (ORSR).

• THE OFFICE OF LOCAL PROGRAMS

The Office of Local Programs administers two federally-funded programs: the Transportation Alternatives Program (TAP) and the Congestion Mitigation and Air Quality Program (CMAQ). Each is a grant program which administers funds allocated by the Federal Highway Administration (FHWA). Both programs conduct an application cycle in the fall when local governments can apply for project funding. The Office of Local Programs has its own web page (Scroll to bottom for link).

Examples of projects include sidewalks (ADA compliance, providing a safe route from schools or neighborhoods, pharmacies and assisted living facilities), construction of animal houses to abate nuisances, roundabouts, safe routes for non-motorists, bicycle or pedestrian transportation facilities, trails, flow improvements, etc.

• THE OFFICE OF RURAL AND SECONDARY ROADS

The Office of Rural Secondary Roads administers three revenue-sharing programs funded by state motor fuel taxes as provided by Kentucky Revised Statutes (KRS) 177.020 through 177.066. These programs include the County and Municipal Road Aid Cooperative Programs and the Rural Secondary Program.

County and Municipal Road Aid

Each fiscal year, counties and cities across our state are allocated county and municipal road aid funds. County Road Aid funding is based on the 1980s Formula, and Municipal Road Aid funding is based on population as determined by the most recent Census. These funds are to be used for the construction, reconstruction, and maintenance of county roads and city streets. Counties and cities have two choices as to how to receive their funds. They can elect to receive a monthly payment processed by the Kentucky Department for Local Governments or they can opt to participate in one of the ORSR Cooperative Programs. County and city co-op members have the benefit of applying for financial assistance when an emergency road situation arises.

Cooperative Program

Counties and cities who would like to participate in the cooperative program may email between February and April each year. They will then enter into a contract with the Transportation Cabinet, agreeing to participate in the program for the entire fiscal year. Local governments may contact our office for more information on joining the County Road Aid Cooperative Program or the Municipal Aid Cooperative Program. 502.556.2080

Emergency Funding

Participants in the cooperative program have 3% of their road aid funding withheld. This money is then placed in an emergency fund. (Municipal Aid Co-op and County Road Aid Co-op each have their own respective emergency fund.) Participants in the co-op program are eligible to request funding for emergency projects. Non-participants are not.

To request emergency funding for either the County Road Aid Co-op or Municipal Road Aid Co-op, the participating county or city must submit form TC-20-16 along with a detailed cost estimate and pictures of the existing site (conditions to the Office of Rural Secondary Roads. The information provided will be reviewed, and, if approved, the applicant will be notified of approval, and 50% of the approved funding shall be issued immediately. Once the project is complete, the reimbursement process begins with completion of form TC-20-38 and supporting documentation.

There is an 80/20 program. The state is responsible for 80% of the project cost (up to the approved amount), and the local government is responsible for 20%, as well as any costs beyond the approved amount.

Rural Secondary Program

The Rural Secondary (RS) Program is funded by 22.2% of the motor fuels tax revenue. These funds are used for the construction, reconstruction, and maintenance of secondary and rural roads in each county. Allocation of RS funds is determined using the 1980s Formula. The Transportation Cabinet is responsible for expending all Rural Secondary Program funds.

• 80/20 Bridge Program

The 80/20 Bridge Program is funding set aside for each county out of the RS funding pot. These funds are to be used for drainage structure repair or replacement. To apply for these funds, the county must submit form TC-20-18, a detailed cost estimate, and pictures. The request must be for repairing or replacing an existing structure. Funds cannot be used for a new structure. If approved, the county will enter into an agreement with the Cabinet, which will fund 80% of the cost. A KYTC-qualified contractor must complete the work.

• 20% Funds

Commissioner Bobbi Jo Lewis



Department of Rural and Municipal Aid Commissioner's Office

Bobbi Jo Lewis, Commissioner
Cristie Reed, Executive Administrative Secretary
Cristie Reed, Executive Advisor

Office of Rural Secondary Roads

Doug Taylor, Executive Director
Craig Smith, Engineering Branch Manager
Sara Hall, Budget Specialist
Kately Johnson, Contract Staff Advisor

Office of Local Programs

Janet Jones, Lead Specialist
Mike Jones, Historic Preservation Program Administrator
Holly Cookman, Federal Program Specialist
Vicki Barnes, Grants Administrator

Resources

DEPT RMA OVERVIEW 2023.pdf

KCS/OMCA Joint Summer Conference Presentation June 2024
Bridge & Beam Drawings
Fair Representative Map 6 24 24

Forms

TC-20-16 Municipal & County Road Aid Emergency Request

TC-20-34 RS Res Program Recommendations

TC-20-35 RS Bridge Program Recommendations

TC-20-38 Request for Road Aid Reimbursement

TC-20-41 County Priority Projects Program

TC-20-42 Highway Contingency Fund

TC-20-43 Certification of Completion for Construction

TC-20-44 County City Bridge Improvement Program Application

CONTACT US:

19 Transportation Cabinet
Department of Rural and Municipal Aid
200 Marco Street, 6th Floor East
Frankfort, KY 40601

RuralandMunicipalAid@ky.gov

T: (502) 564-2080

F: (502) 564-6615

How to Report a Problem

If you need to report a county road problem, please contact your county road department. To report a state road problem, please contact your Highway District office.



CONTACT INFORMATION

<u>DRMA COMMISSIONER'S OFFICE</u>	<u>Phone</u>	<u>Email Address</u>
• Bobbi Jo Lewis	(502)892-9022	bobbijo.lewis@ky.gov
• Christie Ross	(502)871-2828	christie.ross@ky.gov
• Debra Powell	(502)871-2822	debra.powell@ky.gov
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• Sara Hall	(502)782-4834	sara.hall@ky.gov
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