

Andy Beshear Governor Jim Gray SECRETARY

OFFICE	OF THE	SECRET	ARY

	112400
OFFICIAL ORDER NO.	112400

SUBJECT: DECLARATION OF EMERGENCY, EXTENDS AUTHORIZATION FOR CIRCUIT CLERKS TO RENEW DRIVER'S LICENSES AND PERMITS AND IDENTIFICATION CARDS WITH CERTAIN EXPIRATION DATES

WHEREAS, on March 6, 2020, the Governor issued Executive Order 2020-215 declaring a state of emergency regarding COVID-19; and

WHEREAS, circumstances surrounding the COVID-19 outbreak made it difficult or impossible for a number of Kentucky driver's license holders to timely renew their driver's licenses, permits or identification cards; and

WHEREAS KRS 186.4101 requires a license to operate a motor vehicle, motorcycle or moped be renewed prior to its expiration date.

WHEREAS certain executive branch state government offices began re-opening May 18, 2020 for limited in person services pursuant to #HealthyAtWork minimum requirements for all entities as well as the Requirements for State Government Offices and agencies; and

WHEREAS the Transportation Cabinet's ("KYTC") Division of Drivers Licensing ("DDL") has re-opened, for limited services, previously established regional driver's licenses and credentialing offices and Kentucky's Circuit Court Clerks have also begun a form of limited reopening, and in an effort to reduce traffic, lessen interaction and follow necessary health guidelines and requirements, out of an overriding concern for public health and welfare, it is in the public's best interest that certain licensing renewal services be offered by remote application for a period of time on re-opening; and

WHEREAS access to County Courthouse facilities has been continued to be curtailed in response to the COVID-19 pandemic in compliance with the order of the Supreme Court of Kentucky (Order No. 2021-01), and

WHEREAS, Official Order No. 112204 entered on May 28, 2020, provided for remote application for renewals of operator's licenses, permits or identification cards which had expired during the period March 1, 2020 through June 30, 2020, including those credentials lost or stolen, the renewal of which do not require testing, and approved certain specific forms for use, and whereas it was subsequently decided that offering fillable online alternative forms would enhance the user experience, prompting issuance of Official Order No. 112211, entered on June 8, 2020, offering fillable online alternative forms; and

WHEREAS it was thereafter necessary to extend the provisions of Official Order No. 112204 and Official Order No. 112211 in the interest of public health and safety in response to the ongoing COVID-19 crisis to afford more opportunity for remote issuance, Official Order No. 112228 entered on June 30, 2020 further extended remote application for renewals of operator's licenses, permits or identification cards which had expired during the period March 1, 2020 through September 30, 2020, including those credentials lost or stolen, the renewal of which do not require testing, and approved certain specific forms for use; and

WHEREAS Official Order No. 112301, entered on September 30, 2020 further extended remote application for renewals of operator's licenses, permits or identification cards which had expired during the period March 1, 2020 through February 28, 2021, including those credentials lost or stolen, the renewal of which do not require testing, and approved certain specific forms for use; and

WHEREAS it has been determined that the continued course of the COVID-19 pandemic warrants extension of the remote issuance program so that remote issuance may be a continued option for those seeking to renew or replace operator's licenses, permits or identification cards:

NOW, THEREFORE, pursuant to the authority vested in me, I hereby declare:

- 1. That any individual whose operator's license, permit or identification card has expired or will expire through June 30, 2021, including those credentials lost or stolen, the renewal or replacement of which do not require testing, may apply by mail to or by dropping it off at his/her Circuit Court Clerk's office in the county of residence for a renewal at the renewal period's full cost;
- 2. The application must be made on a form prescribed by the KYTC/DDL, Form TC 94-191, Rev. 09/2020, offering a fillable online format as well as a print and fill format (for use in all counties except Woodford County, Fayette County and Franklin County) or Form TC 94-192, Rev. 09/2020, offering a fillable online format as well as a print and fill format (for use only in Woodford County, Fayette County and Franklin County), fully completed with signed attestation or by electronic signature on the fillable form, and transmitted to the Circuit Court Clerk in any manner prescribed by the Circuit Court Clerk which allows for processing and the required scanning and retention of the form in the KYTC Driver Licensing System. No in person appearance will be required.
- 3. The issued credential may be mailed by the Circuit Court Clerk directly to the applicant.

4. This limited renewal process will be available for the clerks to process until July 31, 2021.

Jim Gray, Secretary

Kentucky/Transportation Cabinet

Done this 21 date of January, 2021 at Frankfort, Kentucky.

Approved as to form and legality:

Will Fogle, Attorney

KYTC, Office of Legal Services



KENTUCKY TRANSPORTATION CABINET Department of Vehicle Regulation DIVISION OF DRIVER LICENSING

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DRIVER LICENSE/ID CARD RENEWAL (Fayette, Franklin, & Woodford Counties)

Valid only for <u>Fayette, Franklin, and Woodford County</u> residents whose driver license/ID card expired or was lost or stolen <u>between March 1, 2020 and February 28, 2021</u> and who do not require additional testing NOTE: This form does not apply regarding CDL licenses or address changes.

SECTION 1: APPLICANT INFORM	AHUN				
FULL LEGAL NAME (Print)		EMAIL		CELL PHONE #	
I agree to receive email or text n	nessages concerning	KYTC Drive	r Licensing notification	ons.	
STREET ADDRESS		CITY		STATE	ZIP
MAILING ADDRESS (if different from street address)		CITY	******	STATE	ZIP
DATE OF BIRTH (mm/dd/yyyy)	DRIVER LICENSE #/	ICENSE #/SSN # (last 4 digits of SSN) EXPIRATION (mm/dd/yyyy)			N (mm/dd/yyyy)
SECTION 2: PAYMENT INFORMA					
Select the item you wish to purchase ID card (\$11.50) Duplicate (\$15.00) Combinate	ense Renewal (\$21.	-	nse (\$26.50)		
Would you like to donate to the Tru	st for Life Organ Do	nation Prog	ram? No \$2	2 🗌 \$5 🗌	\$10 \$25
*Checks should be made payable to t (Fayette County). **If paying with a debit/credit card, p	he Office of Circuit C	Court Clerk (F	ranklin and Woodford		
NAME ON CARD (exactly as it appears)			EXPIRATION (mm/yy)	SECURITY (CODE (3 digits on back)
SECTION 3: APPLICANT STATUS					
1. Are you a U.S. citizen? Yes	No				
1a. If you are not a U.S. Citizen					
2. Have you suffered a seizure or l		past 90 days	s? Yes No	_	
If yes, provide the date of your		// // DI	/		
3. Is your driving privilege suspend				No	
4. Do you have any physical/ment within the past three (3) years?	al impairments that	-			d a blackout
5. If applying for a duplicate KY license or KY ID card, was said license or ID card lost or stolen? Yes No					
6. Do you currently have a license					s No
SECTION 4: APPLICANT ATTEST	ATION & SIGNATU	JRE			
I affirm that I am the person name provided in this application and to th misrepresentation in the licensing pr	d and described in t e licensing officials a	the KY Drive re true and c	orrect to the best of r	my knowled	ge. I understand that
APPLICANT SIGNATURE (Sign in blace			DATE		
Submit this application and payment by Regional Driver License Office (Fayette C payment in a secure drop box at the entrat 141 Leestown Center Way, Lexington application has been processed.	ounty). Find contact in rance of the judicial cer	formation <u>her</u> nter or courth	<u>e</u> . For drop box submiss ouse (Franklin & Woodf	ion, place the ord Counties)	e application with or during office hours



KENTUCKY TRANSPORTATION CABINET Department of Vehicle Regulation DIVISION OF DRIVER LICENSING

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DRIVER LICENSE/ID CARD RENEWAL

Valid only for applicants whose driver license/ID card expired or was lost or stolen between March 1, 2020 and February 28, 2021 and who do not require additional testing NOTE: This form does not apply regarding CDL licenses or address changes.

SECTION 1: APPLICANT INFORM	MATION					
FULL LEGAL NAME (Print)		EMAIL	1	CELL PHONE #		
☐ I agree to receive email or text i	messages concerning	g KYTC Drive	r Licensing notificat	ions.		
STREET ADDRESS		CITY		STATE	ZIP	
MAILING ADDRESS (if different from	m street address)	CITY		STATE	ZIP	
DATE OF BIRTH (mm/dd/yyyy)	DRIVER LICENSE #/SSN # (last 4 digits of SSN)			EXPIRATION (mm/dd/yyyy)		
SECTION 2: PAYMENT INFORM	ATION					
Select the item you wish to purchas Driver License Renewal (\$20.00	_	cate License		nbination Merator Licens	lotorcycle & se (\$30.00)	
Would you like to donate \$1 to the	Trust for Life Organ	Donation P	rogram? Tyes T	No		
Form of payment: acash c	heck* 🔲 money or	rder 🔲 de	bit/credit card**			
*Checks should be made payable t	o the Office of Circui	it Court Cler	k.			
**If paying with a debit/credit card		ing informa				
NAME ON CARD (exactly as it appears)			EXPIRATION (mm/yy) SECURITY	CODE (3 digits on back)	
SECTION 3: APPLICANT STATUS						
1. Are you a U.S. citizen? Yes	∐ No	===				
1a. If you are not a U.S. Citizer	n, are you a Permane	ent Resident	? Yes No			
2. Have you suffered a seizure or	blackout within the	past 90 day	s? Yes No			
If yes , provide the date of you		// MM DI	/			
3. Is your driving privilege susper	ided or revoked in a	ny state or j	urisdiction? Yes	☐ No		
4. Do you have any physical/men within the past three (3) years		t affect your	driving abilities or h	nave you ha	d a blackout	
5. If applying for a duplicate KY li	cense or KY ID card,	was said lice	ense or ID card lost o	or stolen? [Yes No	
6. Do you currently have a license	or identification car	rd from ano	ther state or jurisdic	tion? Ye	es No	
SECTION 4: APPLICANT ATTEST						
I affirm that I am the person name			rs Licensing Informa	tion System	and the statements	
provided in this application and to the	ne licensing officials a	re true and o	correct to the best of	my knowled	ge. I understand that	
misrepresentation in the licensing p	rocess can result in ci	riminal and c	ivil penalties under s	tate and fed	eral law.	
APPLICANT SIGNATURE (Sign in bla	ck ink or type name.)	•	DATE			
Submit this application and payment by	•					
For drop box submission, place the appl	lication with payment ir	n a secure dro	p box at the entrance o	f the judicial	center or courthouse. It	

will take 7-10 days to receive your credential by mail once your application has been processed.