





DRIVER LICENSING  
REGIONAL OFFICES



# VALID PROOF DOCUMENTS

For Kentucky Driver's Licenses, permits, and identification cards

## BRING THESE DOCUMENTS WHEN APPLYING.

- 1** Proof of Identity
- 1** Proof of Social Security Number
- 2\*** Proof of Residency  
\*one proof for standard credential
- !** Proof of ANY name change, gender change, or any additional documents, if applicable.

## NAME OR GENDER CHANGE?

You may need to bring the following documents:

**If your name, date of birth, or gender is different from what is displayed on your identity or lawful status document, you must show legal proof of the changes.**

### Name Change

Bring all that apply

- ☐ Certified Marriage Certificate
- ☐ Certified Divorce Decree
- ☐ Must show that a name change was granted
- ☐ Certified Legal Name Change Order
- ☐ Death certificate of spouse
- ☐ Valid Military ID

### Gender Change

One (1) required

- ☐ Court Order changing gender marker
- ☐ Letter from surgeon verifying completion of gender reassignment
- ☐ Amended Birth Certificate

## BRING 1 Proof of Identity

Choose (1) for REAL ID or standard card

**PROOF OF IDENTITY MUST BE THE ORIGINAL DOCUMENT, OR A CERTIFIED COPY, WITH APPROPRIATE SEAL. NO PHOTOCOPIES ARE ACCEPTED.**

### Birth certificate

- ☐ U.S. Birth Certificate issued by appropriate government agency of a U.S. state or territory. U.S. territories include Puerto Rico, American Samoa, Northern Mariana Islands (Saipan, Tinian, Rota), Guam, U.S. Virgin Islands.

**Hospital-issued certificate invalid.**

If you wish to obtain a certified copy of your birth certificate, contact the Office of Vital Statistics in your birth state.  
For Kentucky - [chfsky.gov](http://chfsky.gov) or (800) 241-8322.

- ☐ Court ordered adoption papers showing filed date along with a Certificate of Foreign Birth

- ☐ U.S. Consular Report of Birth Abroad

### Passport documents

**Valid and unexpired with photograph**  
(Validity of documents presented are verified through their respective agency.)

- ☐ U.S. Passport
- ☐ U.S. Passport card
- ☐ Passport with I-551 Permanent Resident Stamp  
Issued by the U.S. Department of Homeland Security or U.S. Citizenship and Immigration Services

### Resident/citizenship documents

**Valid and unexpired documents issued by the U.S. Department of Homeland Security or U.S. Citizenship and Immigration Services.**

- ☐ Permanent Resident Card  
Form I-551
- ☐ Conditional Permanent Resident Card
- ☐ Certificate of Naturalization  
Form N-550 or Form N-570
- ☐ Certificate of Citizenship  
Form N-560 or Form N-561i

### Additional exceptions

**Other information the Cabinet may require by administrative regulation promulgated under KRS Chapter 13A.**

## BRING 1 Proof of Social Security Number

Choose (1) for REAL ID or standard card

- ☐ Social Security Card  
**MUST DISPLAY CURRENT NAME.**

No photocopies permitted. Visit the Social Security Administration's website at [ssa.gov/ssnumber](http://ssa.gov/ssnumber) for a replacement.

**NOTE:** First-time applicants **MUST** bring their Social Security Card.

- ☐ SSNAP replacement printout

### Other income documents

- ☐ W-2 Wage and Tax Statement **OR** 1099  
**Most recently issued;**  
**MUST NOT BE HANDWRITTEN.**

- ☐ Paycheck stub or statement

## BRING 2 Proof of Residency

Choose (2) for REAL ID card  
**OR** choose (1) for standard card

**A Kentucky post office box address is not sufficient proof of physical address. The Cabinet will require additional proof of physical address if necessary.**

### Documents dated less than 1 year

- ☐ Utility bill - Landline, electric, gas, cable, etc.
- ☐ Telephone bill
- ☐ Bank statement
- ☐ State or federal tax return
- ☐ Pay slip or salary statement
- ☐ Kentucky voter registration card
- ☐ U.S. Postal Service postmarked mail

### Most current documents

- ☐ Kentucky Driver's license, instruction permit, or personal identification card
- ☐ Property tax bill
- ☐ Kentucky vehicle registration
- ☐ IRS forms: W-2 **OR** 1099 (most recent tax year)
- ☐ Lease or rental agreement
- ☐ Mortgage statement
- ☐ Insurance policy
- ☐ Record from an educational institution in Kentucky which establishes enrollment
- ☐ Kentucky titles

## BRING Additional Documents if applicable

### Out of state

- ☐ If you are moving to Kentucky from another state, territory or country, a clearance letter or operator's license from the previous state, territory or country of residence is required.

### Younger than 18 years old

**FOR REAL ID or Standard ID under 18**

- ☐ Must present certified Birth Certificate **AND** Social Security card
- ☐ Other documents required, if applicable:
  - Custody Verification (required if not parent listed on certified Birth Certificate)
  - CHFS Verification Letter for Foster Children (required if foster child)
  - School Compliance Verification Form, if graduated from High School (High School Transcript or GED Transcript)
  - Certificate from an approved driver training program if applying for driver's license.

- ☐ Early enlistment for military service, if applicable

Must have held a valid permit for 180+ days, passed a skills test, and completed a driver training program to obtain a permanent license. Must provide a valid U.S. Uniformed Services ID or proof of military enlistment.

### Veteran/military

- ☐ If you wish to note veteran status on a credential, you must submit a DD-214, DD-256, DD-257, NGB-22, official Veterans ID card, or Veterans Healthcare card.

### Other

- ☐ P.O. Box  
If you do not receive mail at your physical address, you will need proof of post office box for mailing address. **CANNOT BE USED AS A PHYSICAL ADDRESS PROOF.**
- ☐ Dropping a license or class  
If you will no longer drive **OR** if you are a CDL driver dropping a class, endorsement or restriction, you must present a voluntarily surrendered affidavit.
- ☐ Motorcycle License  
If you are a motorcycle permit holder applying for a motorcycle license, you must have a motorcycle safety course completion certificate/affidavit
- ☐ Felon Release  
**VALID PROOF ONLY FOR STANDARD LICENSE**  
Must present a certified U.S. Birth Certificate and a Felon Release Letter issued by the Federal Bureau of Prisons located in Kentucky. KY Department of Corrections, Division of Probation and Parole, or the U.S. Probation Office.



Scan the QR code with your phone's camera to take the IDocument quiz for a list of documents you need to bring to get a REAL ID.

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