

BRING THESE DOCUMENTS WHEN APPLYING.

1 Proof of Identity

1 Proof of Social Security Number

2* Proof of Residency

*one proof for standard credential

! Proof of ANY name change, gender change, or any additional documents, if applicable.

NAME OR GENDER CHANGE?

You may need to bring the
following documents:

**If your name, date of birth, or gender
is different from what is displayed
on your identity or lawful status
document, you must show legal
proof of the changes.**

Name Change Bring all that apply

- ☐ Certified Marriage Certificate
- ☐ Certified Divorce Decree
Must show that a name change was granted
- ☐ Certified Legal Name Change Order
- ☐ Death certificate of spouse
- ☐ Valid Military ID

Gender Change One (1) required

- ☐ Court Order changing gender marker
- ☐ Letter from surgeon verifying completion
of gender reassignment
- ☐ Amended Birth Certificate



Scan the QR code with
your phone's camera to
take the IDocument quiz
for a list of documents
you need to bring to get
a REAL ID.

5/25/2023



BRING 1 Proof of Identity

Choose (1) for REAL ID or standard card

**PROOF OF IDENTITY MUST BE THE
ORIGINAL DOCUMENT, OR A CERTIFIED
COPY, WITH APPROPRIATE SEAL.
NO PHOTOCOPIES ARE ACCEPTED.**

Birth certificate

- ☐ U.S. Birth Certificate issued by appropriate
government agency of a U.S. state or territory.
U.S. territories include Puerto Rico, American
Samoa, Northern Mariana Islands (Saipan,
Tinian, Rota), Guam, U.S. Virgin Islands.
Hospital-issued certificate invalid.
If you wish to obtain a certified copy of your
birth certificate, contact the Office of Vital
Statistics in your birth state.
For Kentucky - chfs.ky.gov or (800) 241-8322.

- ☐ Court ordered adoption papers showing filed
date along with a Certificate of Foreign Birth

- ☐ U.S. Consular Report of Birth Abroad

Passport documents

Valid and unexpired with photograph
(Validity of documents presented are verified through
their respective agency.)

- ☐ U.S. Passport
- ☐ U.S. Passport card
- ☐ Foreign Passport(Visa/I-94/Stamped I-551
Issued by the U.S. Department of Homeland Security
or U.S. Citizenship and Immigration Services)

Resident/citizenship documents

**Valid and unexpired documents issued by the U.S.
Department of Homeland Security or U.S. Citizenship
and Immigration Services.**

- ☐ Permanent Resident Card
Form I-551
- ☐ Conditional Permanent Resident Card
- ☐ Certificate of Naturalization
Form N-550 or Form N-570
- ☐ Certificate of Citizenship
Form N-560 or Form N-561

Additional exceptions

**Other information the Cabinet may require by
administrative regulation promulgated under
KRS Chapter 13A.**

BRING 1

Proof of Social Security Number

Choose (1) for REAL ID or standard card

- ☐ Social Security Card
MUST DISPLAY CURRENT NAME.
No photocopies permitted. Visit the Social
Security Administration's website at
ssa.gov/ssnnumber for a replacement.

NOTE: First-time applicants **MUST** bring their
Social Security Card.

- ☐ SSNAP replacement printout

Other income documents

- ☐ W-2 Wage and Tax Statement **OR** 1099

Most recently issued;

MUST NOT BE HANDWRITTEN.

- ☐ Paycheck stub or statement

BRING 2

Proof of Residency

Choose (2) for REAL ID card
OR choose (1) for standard card

**A Kentucky post office box address is not sufficient
proof of physical address. The Cabinet will require
additional proof of physical address if necessary.**

Documents dated less than 1 year

- ☐ Utility bill - Landline, electric, gas, cable, etc.
- ☐ Telephone bill
- ☐ Bank statement
- ☐ State or federal tax return
- ☐ Pay slip or salary statement
- ☐ Kentucky voter registration card
- ☐ U.S. Postal Service postmarked mail

Most current documents

- ☐ Kentucky Driver's license, instruction
permit, or personal identification card
- ☐ Property tax bill
- ☐ Kentucky vehicle registration
- ☐ IRS forms: W-2 **OR** 1099 (most recent tax year)
- ☐ Lease or rental agreement
- ☐ Mortgage statement
- ☐ Insurance policy
- ☐ Record from an educational institution in
Kentucky which establishes enrollment
- ☐ Kentucky titles

BRING ! Additional Documents if applicable

Out of state

- ☐ If you are moving to Kentucky from another
state, territory or country, a clearance letter
or operator's license from the previous state,
territory or country of residence is required.

Younger than 18 years old

FOR REAL ID or Standard ID under 18

- ☐ Must present certified Birth Certificate **AND**
- ☐ Social Security card
- ☐ Other documents required, if applicable:
 - Custody Verification (required if not parent
listed on certified Birth Certificate)
 - CHFS Verification Letter for Foster Children
(required if foster child)
 - School Compliance Verification Form,
if graduated from High School
(High School Transcript or GED Transcript)
 - Certificate from an approved driver training
program if applying for driver's license.

- ☐ Early enlistment for military service,
if applicable

Must have held a valid permit for 180+ days,
passed a skills test, and completed a driver
training program to obtain a permanent
license. Must provide a valid U.S. Uniformed
Services ID or proof of military enlistment.

Veteran/military

- ☐ If you wish to note veteran status on a
credential, you must submit a DD-214,
DD-256, DD-257, NGB-22, official Veterans
ID card, or Veterans Healthcare card.

Other

- ☐ P.O. Box
If you do not receive mail at your physical
address, you will need proof of post office
box for mailing address. **CANNOT BE USED
AS A PHYSICAL ADDRESS PROOF.**

- ☐ Dropping a license or class

If you will no longer drive **OR** if you are a
CDL driver dropping a class, endorsement
or restriction, you must present a
voluntarily surrendered affidavit.

- ☐ Motorcycle License

If you are a motorcycle permit holder
applying for a motorcycle license, you
must have a motorcycle safety course
completion certificate/affidavit

- ☐ Felon Release

VALID PROOF ONLY FOR STANDARD LICENSE

Must present a certified U.S. Birth
Certificate and a Felon Release Letter
issued by the Federal Bureau of Prisons
located in Kentucky, KY Department of
Corrections, Division of Probation and
Parole, or the U.S. Probation Office.