

KYTC Item #:
Project Name:

STANDARD SPECIFICATION PROVISIONS

- ☐ Please provide this statement as part of the proposal **"Project will follow the current edition of the Kentucky Standard Specifications for Road and Bridge Construction"**

- ☐ Bidders and DBE subcontractors must be prequalified with the Kentucky Transportation Cabinet and possess a Certificate of Eligibility at the time of the bid opening. All other subcontractors must be prequalified when accepting subcontracts.

- ☐ Bid Bond (5%) must be provided with bid

- ☐ Award project to the Lowest Responsive and Responsible Bidder

- ☐ LPA Change Order
*****Please be advised that Change Orders must be approved by the Administering Office before the Change Order work may commence**

- ☐ Build America/Buy America Requirement **(23 CFR 635.410 and the Infrastructure Investment and Jobs Act, Public Law 117-58)**

SCOPE OF WORK

- ☐ Contract Time (Working Days – Calendar Days – Fixed Completion Date)

FEDERAL CONTRACT NOTES

- ☐ 23 CFR §112(h)
 - 102.13 Irregular Proposals
 - 102.09 Proposal Guaranty
 - Delivery of Proposal (No bids will be accepted after the bid letting time of XXXX)
 - 102.14 Disqualification of Bidders

- ☐ Civil Rights Act of 1964

- ☐ Reporting bid rigging

- ☐ [FHWA 1273](#) (Revised July 5, 2022)

- ☐ Project DBE Provisions
 - Contract Goal

 - Certification of Contract Goal
(Please be advised that contractors are required to certify their DBE Participation on the Certification of Bid Proposal/DBE page of the proposal. Bids submitted which do not included Certification of DBE Participation will not accepted)

 - DBE Participation Plan

 - Consideration of Good Faith Efforts Request

 - Failure to Meet Good Faith Requirement

- Sanction for Failure to meet DBE Requirements

- Prompt Payments to DBEs (7 days)

- Contractor Reporting

- Default of Decertification of the DBE

- ☐ Employment Requirements (344)

- ☐ Notice of Requirement for Affirmative Action Executive Order 11246

- Labor Final Rule

- ☐ Standard Title VI/Non-Discrimination Assurances

CERTIFICATIONS

- ☐ Executive Branch Code of Ethics **NEW**
- ☐ Provisions Relative to KRS 45A.485
- ☐ Non-collusion Certification
- ☐ Certification of Organization
- ☐ Certification of Performance
- ☐ Certification for Federal-Aid Contract
- ☐ Certification of Bid Proposal/DBE
 (DBE Certification required on this page)
- ☐ DBE Subcontractor List
- ☐ Annual Required Affidavit for Bidders

BID ITEMS/QUANTITIES

☐ Bid Items

- Projects bid as Lump Sum requires a Summary of Quantities or a Schedule of Values to be provided with bid. If the work to be performed is a building restoration/renovation project the submittal must be provided before the project is awarded.
- Reflects “Demobilization” and “Mobilization”
- Has there been any discussion about bidding this project utilizing Additive or Deductive Alternate bidding method?
(Must indicate in the proposal the Alternates will be take in the order listed)
- Project Proposal reflects “Retainage” **(Not permitted on Federally funded projects. Conflicts with prompt payment provision 49CFR 26.29)**

Retainage is not permitted on this project.

PREVAILING WAGE RATES

County _____

Estimate Cost of Project _____

☐ Prevailing Wages Date: _____ Highway: _____

- Federal Wage Rates-

Utilize Federal Wage Rates on all federally funded projects.

Obtain from the [System for Award Management \(SAM\)](#) website.

INSURANCE

- ☐ Commercial General Liability-Occurrence form - not less than \$2,000,000 General Aggregate, \$2,000,000 Products & Completed Aggregate, \$1,000,000 Personal & Advertising, \$1,000,000 each occurrence.

- ☐ Automobile Liability - \$1,000,000

- ☐ Employers Liability:
 - a) \$100,000 – Each Accident Bodily Injury
 - b) \$500,000 - Policy Limit Bodily Injury by Disease
 - c) \$100,000 – Each Employee Bodily Injury by Disease

KENTUCKY WORKER'S COMPENSATION INSURANCE. The contractor shall furnish evidence of coverage of all employees or give evidence of self-insurance by submitting a certificate issued by the Worker's Compensation Board.

- ☐ Performance Bond 100%

- ☐ Payment Bond 100%

GENERAL PROVISIONS

- ☐ Project Traffic Control Coordinator (**Contractor will be required to provide**)

- ☐ Pre-Bid Meeting (**Will one be conducted?**)

- ☐ Pre-Construction (**Will one be conducted?**)

- ☐ Standardized Change in Conditions Clauses (**23 CFR 635.109-please provide as part of proposal**)

- ☐ 23 CFR 635.112 Advertising for Bids and Proposals
(**Advertise a minimum of three weeks – 21 days prior to bid opening. Bids may not be opened on the 21st day.**)

PROJECT AWARD PROCEDURES

- ☐ Award Process (**Does the LPA have an award process?**) **YES** **No**

- ☐ LPA shall verify contractor (low bidder) is not on excluded party list (suspended or debarred) via the Federal [System for Award Management \(SAM\)](#)

- ☐ The bid proposal needs to reflect that the contractor must submit the entire proposal when submitting their bid.

Miscellaneous

- ☐ Erosion and Sediment Control

- ☐ Division of Traffic Operations Supplied Items: Cabinets, Signals and Poles.

YESNO

- ☐ Cargo Preference Act

- ☐ Prime contractor payment to subcontractors and material suppliers must be made within a minimum of 30 days from receipt of payment from LPA.

LPA-PDC CHECKLIST

- ☐ Traffic Management Plan

- ☐ Provide a current Engineer's Estimate / Should be the same as Proposal Bid Form

- ☐ Construction Monitoring Plan

- ☐ Utility and Rail Certification Note

- ☐ Right-of-Way Certification Form

- ☐ Encroachment Permit

- ☐ Inspection Plan

- ☐ Please provide an 8.5 X 11 Project Location Map of the project.

PLEASE ANSWER THE FOLLOWING QUESTIONS

☐ Will the LPA be providing any materials for the project? YES NO

○ Please indicate the products being provided.

○ Are any of these products made of steel or iron? YES NO

○ Was the manufacturing of the steel or iron domestic or foreign? _____

○ If the LPA is providing materials, please provide a Public Interest Finding request for the products being provided.

REMARKS/CONCERNS