

**REQUEST FOR QUALIFICATIONS**  
**[INSRT SERVICE TYPE]**

The **[LPA NAME]**, Kentucky, is requesting Statements of Qualification (SOQ) from professional **[INSERT FIRM TYPE]** firms for the purpose of providing **[ENTER SERVICE TYPE]** for the **[INSERT SCOPE OF WORK/PROJECT NAME]**.

**[ENTER DESCRIPTION OF WORK CONSULTANT WILL BE PERFORMING.]**

Information about the project and a complete Request For Qualifications (RFQ) package can be obtained by contacting **[INSERT CONTACT PERSON]**, at **[INSERT CONTACT ADDRESS]**. **[INSERT NUMBER OF COPIES REQUETED]** individual copies of the proposal should be submitted to the attention of **[INSERT CONTACT PERSON]** at the aforementioned address and clearly marked on the outside "Request for Qualifications-**[INSERT PROJECT TITLE AND LOCATION]**", no later than **[INSERT TIME]** local time, **[INSERT DAY], [INSERT DATE]**.

Inquiries regarding this RFQ should be directed to:

**[INSERT CONTACT INFORMATION, INCLUDING NAME, ADDRESS AND PHONE NUMBER]**