

A REQUEST FOR PROPOSAL FOR PERSONAL SERVICES CONTRACT

Department of Highways
Professional Services Procurement Bulletin 2015-05
BATH / KY 111 / 09-0193.00

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

I. PROJECT DESCRIPTION

County – Bath

Route – KY 111

Item No. 9-193.00

Project Description – Reconstruct KY 111 in the vicinity of the "S-curve" East of Owingsville (MP 1.0 to MP 1.5)

II. PROJECT INFORMATION

Project Manager – Rachel Catchings, P.E.

User Division - Highway Design

Approximate Fee - \$400,000 Preliminary Engineering & Final Design (Lump Sum Fee)

Project Funding – State Funded (SPP funds)

Project Length – Approximately 0.5 miles

III. PURPOSE AND NEED

Correct horizontal, vertical and width deficiencies to improve driver safety and operational efficiency on KY 111 from the top of the hill (MP 1.00) to the bottom of the hill (MP 1.5)

IV. DBE REQUIREMENT

None

V. SCOPE OF WORK

The selected consultant will be responsible for preliminary and final roadway design including the preparation of any design studies, drainage design, right of way plans, traffic control plans, and cost estimates.

VI. SPECIAL INSTRUCTIONS

Preliminary alignments were not developed for further review and a formal PLG meeting was not held. Preliminary Design files will be available to the Selected Consultant.

The Department may retain any of the advertised services to be performed by in-house state forces.

Instructions for Response to Announcement can be found at:

<http://transportation.ky.gov/Professional-Services/Pages/Respond-to-an-Announcement.aspx>

VII. AVAILABLE STUDIES

DNA Study - [Bath County KY 111](#)

VIII. METHOD OF DESIGN

The selected Consultant shall utilize the most recent CADD Standards for Highway Plans Policy in the development of the highway plans.

IX. ENVIRONMENTAL

The Department will provide environmental services.

X. PHOTOGRAMMETRIC SERVICES

The Department will provide photogrammetry. Conventional Ground Survey was completed in 2008. The selected consultant will be required to collect additional information and updates by conventional survey methods.

XI. STRUCTURE DESIGN

Structure Design is not anticipated for Preliminary or Final Design. If needed, the Selected Consultant shall provide the necessary engineering service to submit an Advanced Situation Folder(s) to the KYTC for the appropriate applicable structure(s). The Structure Design will be performed by the Department. Prequalification in the area of structure design is not required to be identified in the consultant's Response to Announcement.

XII. GEOTECHNICAL SERVICES

The Department will provide all Geotechnical Services required for the project.

XIII. TRAFFIC

The Traffic projections and related information will be provided by the Department.

XIV. RIGHT OF WAY

The selected Consultant shall identify property owners within the project limits. Property owner information shall be shown on the plans along with existing right of way and property lines. Right of way summary sheets shall be provided with the Preliminary Line & Grade submittal showing areas of taking for each alignment alternative.

XV. UTILITIES

The selected Consultant will be responsible for Utility Coordination and determining the existing locations of utilities to determine feasibility of redesign or utility relocation and cost estimates.

XVI. PREQUALIFICATION REQUIREMENTS

To respond to this project, the proposed consultant must be prequalified for the following by the response due date of this advertisement:

ROADWAY DESIGN

- Rural Roadway Design
- Surveying

XVII. PROCUREMENT SCHEDULE

- Advertisement Date – Monday, November 10, 2014
- **Response Due - Wednesday, December 3, 2014 4:30 pm (Frankfort Time)**
- First Selection - Tuesday, December 9, 2014
- Final Selection - Friday, December 19, 2014
- Pre-Design Conference - Tuesday, December 30, 2014
- Fee Proposal Due - Thursday, January 8, 2015
- Contract Negotiations - Tuesday, January 20, 2015
- Notice to Proceed - Wednesday, February 18, 2015

XVIII. PROJECT SCHEDULE

PRELIMINARY LINE AND GRADE INSPECTION-TBD
JOINT INSPECTION-TBD
RIGHT-OF-WAY AND UTILITY PLANS-TBD
FINAL PLANS-TBD

XIX. EVALUATION FACTORS

Consultants will be evaluated by the selection committee based on the following, weighted factors:

1. Relative experience of consultant personnel assigned to project team with highway project for KYTC and/or federal, local or other state governmental agencies. (15 Points)
2. Capacity to comply with project schedule. (15 Points)
3. Past record of performance on projects similar in type and complexity. (15 Points)
4. Project approach and proposed procedures to accomplish the services for the project. (15 Points)
5. Consultant's offices where work is to be performed. (2 Points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2)

firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

XX. SELECTION COMMITTEE MEMBERS

1. Rachel Catchings, PE, User Division
2. Jim Simpson, PE, User Division
3. Ron Matar, PE, Secretary's Pool
4. Kevin Sandefur, PE, Secretary's Pool
5. Roger Coffey, Governor's Pool

XXI. AREA MAP

