

**A REQUEST FOR PROPOSAL
FOR
PERSONAL SERVICES CONTRACT**

Department of Highways
Professional Services Procurement Bulletin 2014-01
Harrison County
6-8500 / KY 36 and 6-8710 / CR 1062

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

I. PROJECT DESCRIPTION

County – Harrison

Route – KY 36

Item No – 6-8500.00

Project Description – Reconstruct Bridge over Mill Creek on KY 36 four miles west of Cynthiana.
SR=67.3 Bridge ID# 049B00032N

County – Harrison

Route – CR 1062

Item No – 6-8710.00

Project Description – Replace Union Robinson Road (CR 1062) Bridge
SR=61.1 Bridge ID# 049C00025N

II. PROJECT INFORMATION

Project Manager – Mike Bezold, P.E.

User Division – Highway Design

Approximate Fee – \$350,000 each

Project Funding – State Funds (SPP funds)

Project Length – 0.5 mile for each

III. PURPOSE AND NEED

The purpose of these projects is to provide solutions to improve safety by upgrading the project area to current design criteria, and replacing these bridges.

IV. DBE REQUIREMENT

None

V. SCOPE OF WORK

The selected consultant will be required to provide engineering services to perform Preliminary Roadway Design, including the preparation of any design studies, drainage design, right of way

plans, traffic control plans, Advanced Situation Folders, Final Plans, and cost estimates as necessary to complete Preliminary Design and Final Design for this project. Structure Design Services may be added to the contract.

VI. SPECIAL INSTRUCTIONS

The Department may retain any of the advertised services to be performed by in-house state forces.

Instructions for Response to Announcement can be found at:

<http://transportation.ky.gov/Professional-Services/Pages/Respond-to-an-Announcement.aspx>

VII. AVAILABLE STUDIES

[DNA Study for 6-8500](#)

[DNA Study for 6-8710](#)

Bridge Inspection reports - [6-8500 6-8710 Bridge Reports.pdf](#)

VIII. METHOD OF DESIGN

The selected Consultant shall utilize the most recent CADD Standards for Highway Plans Policy in the development of the highway plans.

IX. ENVIRONMENTAL

The Department will provide any necessary Environmental Services.

X. GEOTECHNICAL SERVICES

The Department will provide all Geotechnical Services for the Project.

XI. STRUCTURE DESIGN

The Selected Consultant shall do the necessary engineering service to submit to the KYTC an Advanced Situation Folder(s) for the appropriate applicable structure(s). The Structure Design may be added to the contract by modification and performed by the Selected Consultant as additional funding is made available. Prequalification in the area of Structure Design is required to be identified in the Consultant's Response to Announcement.

XII. TRAFFIC

Traffic projections and related information will be provided by the Department.

XIII. PHOTOGRAMMETRIC SERVICES/ SURVEY

Photogrammetry is not required. The Department will provide existing ground survey data.

XIV. UTILITY DESIGN

The Selected Consultant will be responsible for determining the existing locations of utilities to determine feasibility of redesign or utility relocation and cost estimates.

XV. PREQUALIFICATION REQUIREMENTS

To respond to this project, the consultant project team must be prequalified in the following areas by the date of this advertisement.

ROADWAY DESIGN

- Rural Roadway Design

STRUCTURES

- Spans under 500 feet

XVI. PROCUREMENT SCHEDULE

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • July 31, 2013 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • August 6, 2013

FINAL SELECTION COMMITTEE • August 20, 2013

PRE-DESIGN MEETING • August 27, 2013

TENTATIVE DEADLINE FOR CONSULTANT FEE PROPOSAL • September 11, 2013

CONTRACT NEGOTIATIONS • September 20, 2013

NOTICE TO PROCEED • November 1, 2013

XVII. PROJECT SCHEDULE

PRELIMINARY LINE AND GRADE INSPECTION • February, 2014

FINAL JOINT INSPECTION • October, 2014

ADVANCED SITUATION FOLDER SUBMITTED • April, 2014

FINAL R/W PLANS SUBMITTAL • December, 2014

FINAL ROADWAY PLANS • May, 2015

FINAL STRUCTURE PLANS • May, 2015

XVIII. EVALUATION FACTORS

Consultants will be evaluated by the selection committee based on the following, weighted factors:

1. Relative experience of consultant personnel assigned to project team with highway project for KYTC and/or federal, local or other state governmental agencies. (10 Points)
2. Capacity to comply with project schedule. (10 Points)
3. Past record of performance on projects similar in type and complexity. (10 Points)
4. Project approach and proposed procedures to accomplish the services for the project. (10 Points)
5. Consultant's offices where work is to be performed. (2 Points)

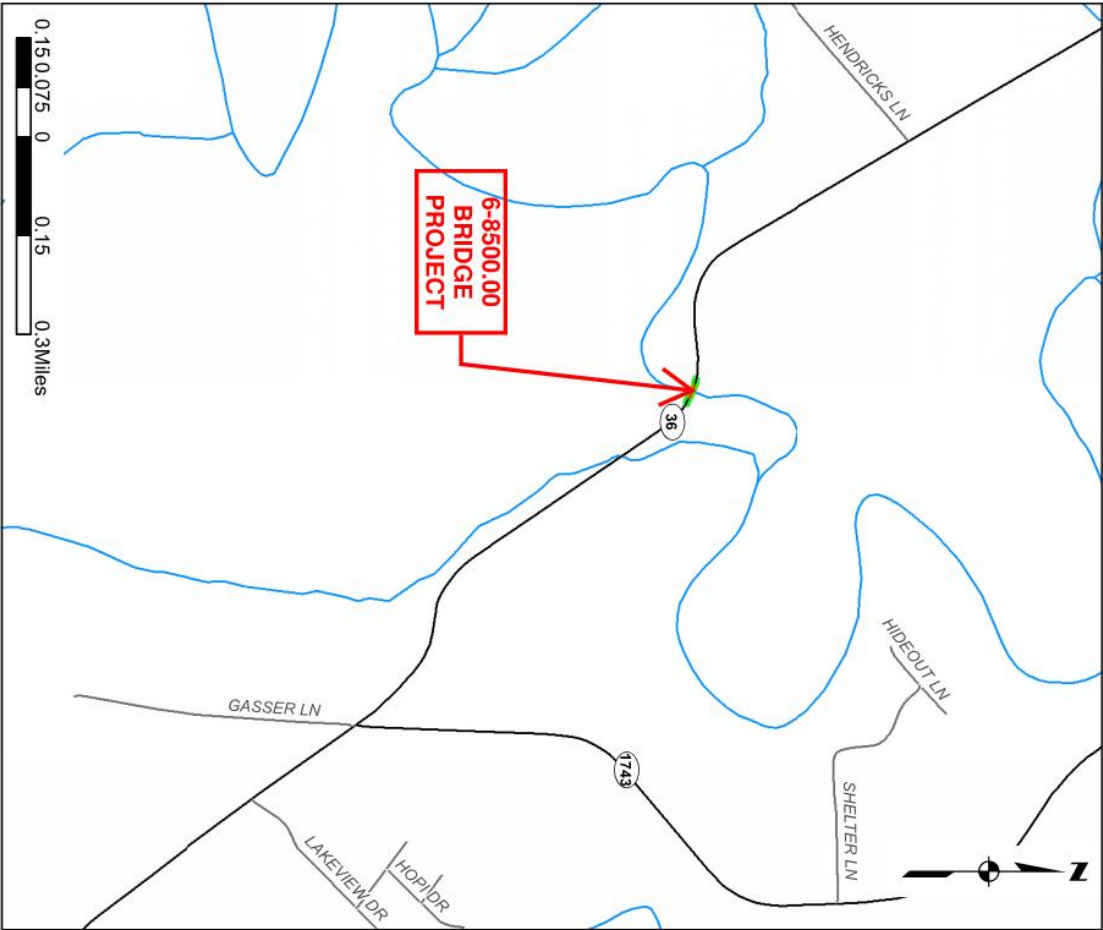
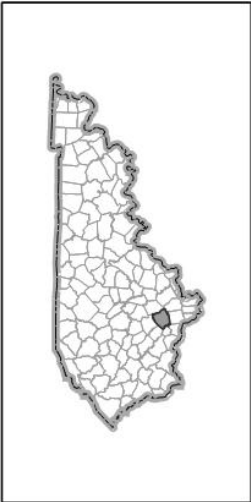
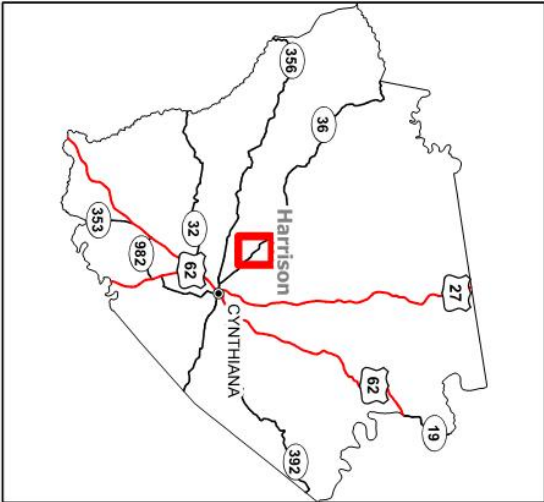
For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

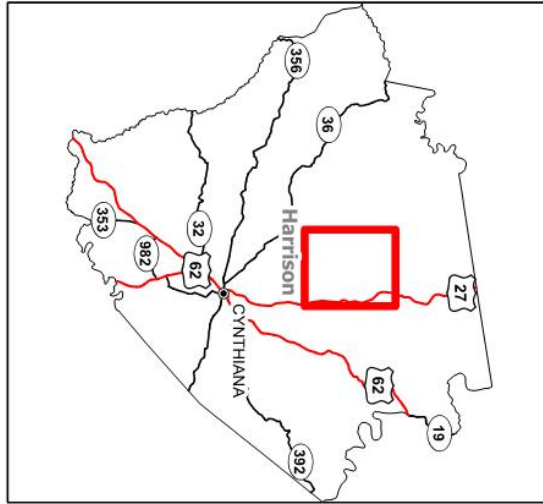
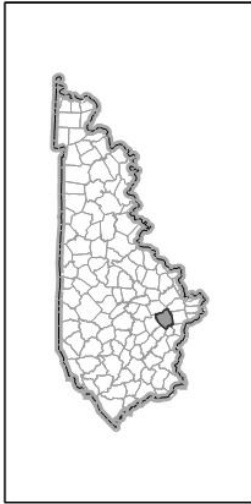
XIX. SELECTION COMMITTEE MEMBERS

1. Mike Bezold, P.E., User Division
2. Jim Simpson, P.E., User Division
3. Tim Pyles, P.E., Secretary's Pool
4. Carl Van Zee, P.E., Secretary's Pool
5. James Rogers, Governor's Pool

PROJECT MAP
HARRISON COUNTY
ITEM NO. 06-8500.00

RECONSTRUCT BRIDGE OVER MILL CREEK ON KY-36
 FOUR MILES WEST OF CYNTHIANA
 SR=67.3 Bridge ID# 049B00032N
 Date: 6/13/2013





PROJECT MAP
HARRISON COUNTY
ITEM NO. 06-8710.00
REPLACE UNION ROBINSON ROAD BRIDGE (CR 1062)
SR=61.1 Bridge ID# 049C00025N
Date: 6/13/2013

