

**A REQUEST FOR PROPOSAL  
FOR  
PERSONAL SERVICES CONTRACT**

Department of Highways  
Professional Services Procurement Bulletin 2011-11  
Lewis/CR1068/9-1079.00

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

**I. PROJECT DESCRIPTION**

County – Lewis  
Route – CR-1068  
Item No. – 9-1079.00  
Project Description – Bridge Replacement

**II. PROJECT INFORMATION**

Project Manager – Travis Rogers, PE  
User Division – Highway Design  
Approximate Fee – \$170,000  
Project Funding – Federal (BRZ)  
Project Length – 0.1 miles

**III. PURPOSE AND NEED**

The purpose of this project is to replace a bridge and its approaches on CR-1068 between MP 0.175 and MP 0.275 over Town Branch. The project is necessary to replace one two-lane bridge which is dilapidated and structurally deficient along with its approaches that do not meet geometric requirements. The bridge has been assessed a sufficiency rating of 9.5. CR-1068 is a Rural Local Collector with a 2009 ADT of 64.

**IV. DBE REQUIREMENT**

None

**V. SCOPE OF WORK**

The selected Consultant will be required for Phase I and Phase II Roadway Design, including the preparation of preliminary line and grade plans, drainage design, right-of-way plans, construction plans, traffic control plans, and cost estimates.

## **VI. SPECIAL INSTRUCTIONS**

The Department reserves the option to modify the Selected Consultant's Agreement to include necessary engineering and/or related services for this project. The firm(s) will at that time be prequalified by the Department in the required area(s). The Department may retain any of the services advertised here to be performed by in-house state forces.

Instructions for Response to Announcement can be found at:

[http://transportation.ky.gov/properform/instructions\\_for\\_response\\_to\\_kentucky\\_transportation\\_cabinet\\_6-9-09.pdf](http://transportation.ky.gov/properform/instructions_for_response_to_kentucky_transportation_cabinet_6-9-09.pdf)

## **VII. AVAILABLE STUDIES**

None

## **VIII. PHOTOGRAMMETRIC SERVICES**

Consultant to field survey the project.

## **IX. ENVIRONMENTAL**

The Department will provide any necessary Environmental Services.

## **X. GEOTECHNICAL SERVICES**

The Department will supply all necessary Geotechnical Services required for the project.

## **XI. STRUCTURE DESIGN**

The selected consultant shall provide the necessary engineering services to submit an Advanced Situation Folder(s) to the KYTC for the appropriate applicable structure(s). The structure design will be performed by the Department. Prequalification in the area of structure design is not required to be identified in the Consultant's Response to Announcement.

## **XII. TRAFFIC**

Traffic projections and related information will be provided by the department.

## **XIII. PREQUALIFICATION REQUIREMENTS**

To respond to this project, the consultant project team must be prequalified in the following areas by the date of this advertisement.

### **ROADWAY DESIGN**

- Rural Roadway Design >\$250,000
- Surveying

#### **XIV. PROCUREMENT SCHEDULE**

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • June 8, 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • June 13, 2011

SECOND SELECTION COMMITTEE • June 30, 2011

PRE-DESIGN CONFERENCE • July 13, 2011

DEADLINE FOR CONSULTANT FEE PROPOSAL • August 10, 2011

CONTRACT NEGOTIATIONS • September 14, 2011

NOTICE TO PROCEED • November 1, 2011

#### **XV. PROJECT SCHEDULE**

Schedule for development of each construction section will be set at the Pre-Design Conference.

PRELIMINARY LINE AND GRADE INSPECTION • April 2012

FINAL JOINT INSPECTION • April 2013

ADVANCED SITUATION FOLDER SUBMITTED • May 2013

RIGHT-OF-WAY PLAN SUBMITTAL • April 2014

FINAL ROADWAY PLANS • April 2015

FINAL STRUCTURE PLANS • April 2015

**XVI. EVALUATION FACTORS**

1. Relative experience of consultant personnel assigned to project team with highway projects for KYTC and/or federal, local or other state governmental agencies. (10 points)
2. Capacity to comply with project schedule. (10 points)
3. Past record of performance on project of similar type and complexity. (10 points)
4. Project approach and proposed procedures to accomplish the services for the project. (10 points)
5. Consultant's offices where work is to be performed. (2 points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

**XVII. SELECTION COMMITTEE MEMBERS**

1. Travis Rogers, PE, User Division
2. Jim Simpson, PE, User Division
3. Boday Borres, PE, Secretary's Pool
4. Deanna Miller, PE, Secretary's Pool
5. Buddy Smith, PE, Governor's Pool

9-1079.00 Project  
Lewis County CR-1068  
Bridge Replacement

