

**NOTICE OF REQUEST FOR PROPOSALS (RFP)
FOR
BRIDGE DESIGN ENGINEERS**

Warren County Fiscal Court will be soliciting proposals from engineering firms to develop plans and specifications for the repairs and restoration of the Old Richardsville Road Bridge.

A detailed copy of the RFP may be obtained from the Fiscal Court Clerk. Only pre-qualified consulting firms listed with the Kentucky Transportation Cabinet will be accepted. The deadline to submit proposals is **February 25, 2019 at 2:00 PM local prevailing time. Proposals shall be submitted in a sealed envelope marked as follows:**

**Attn: Warren County Fiscal Court Clerk
RFP for Old Richardsville Road Bridge
Judge Executive Mike Buchanan's Office
429 East 10th Street
Bowling Green, KY 42101**

Specifications and proposal package may be obtained from the Office of Warren County Fiscal Court Clerk during regular business hours at the above address or by requesting same by mail or telephone at (270) 843-4146.

Warren County Fiscal Court reserves the right to accept and/or reject any or all proposals and waive all formalities at its sole discretion.

**Brenda Hale
Warren County Fiscal Court Clerk
Bowling Green, KY**

WARREN COUNTY FISCAL COURT

429 E 10TH AVE
BOWLING GREEN, KY 42101
270-843-4146

REQUEST FOR PROPOSALS

Date: February 5, 2019
To: Qualified Consulting Firms
Re: Request for Proposals for Design Plans for the Repair and Restoration
Of Old Richardsville Road Bridge
Bowling Green, Warren County, Kentucky

Warren Fiscal Court is requesting qualification proposals for Design Services of the above referenced project.

Proposals will be used to select and rank the highest qualified Consulting Firm submitting a proposal for this project.

The project may be funded, in whole or in part, with Federal, State, and/or Local funds. Accordingly, the successful proposer will be required to comply with all applicable Federal and State rules and regulations, as well as those of Warren Fiscal Court. All designs shall remain in compliance with Federal Highway Administration (FHWA) Policies and Procedures and those of the Kentucky Transportation Cabinet (KYTC).

All consulting firms submitting a proposal must be currently pre-qualified with The Kentucky Transportation Cabinet (KYTC) in the appropriate consultant areas (roadway design, geotechnical services, surveying, and structural design).

PROJECT LIMITS AND OVERVIEW

On March 7, 2018 Warren Fiscal Court received a failed inspection report for the bridge on Old Richardsville Road from the KYTC. The report requested the bridge be closed to all traffic due to critical condition of the truss. The bridge inspector identified truss defects, tension counter failure, pier cap deterioration, and other deficiencies in the historic bowstring style bridge. In May 2018, Warren County solicited the expertise of Workin' Bridges, a company that specializes in historic bowstring style bridge repair, for a bridge study and limited inspection. Working' Bridges dates the old bridge back to the late 1800s. This project consists of the design of the necessary repairs required to open the bridge to traffic not exceeding 8 tons while maintaining the original aesthetics, construction documents suitable for bid purposes, and an estimate of final construction costs.

GENERAL SCOPE OF SERVICE

Design Services shall be furnished in accordance with Warren Fiscal Court Service Agreements, KYTC Standards and Specifications for road and bridge construction, current editions.

AVAILABLE STUDIES

[Closure Report - Old Richardsville Rd Bridge - Warren | CR-1350 | 114C00011N](#)

SUBMITTING PROCEDURES

If your firm is interested in submitting a proposal for this project, provide four (4) copies of the proposal in a sealed envelope as indicated below:

Proposal Submittal: February 25, 2019 at 2:00 PM local time to:

**Attn: Warren County Fiscal Court Clerk
RFP for Old Richardsville Road Bridge
Judge Executive Mike Buchanan's Office
429 East 10th Street
Bowling Green, KY 42101**

Proposals submitted after the 2:00PM deadline shall be considered non-responsive and will not be reviewed.

The proposal shall cover your firm's project approach, key staff identified for the project and relevant experience, knowledge and familiarity of the structure, experience of the team with similar projects, identification of any subconsultants, project schedule and current workload. The proposals shall be sealed in an envelope or box with your firm's name and "Old Richardsville Rd Bridge" clearly marked on the front.

EVALUATION CRITERIA

The team proposals will be evaluated based on the following criteria:

1. Staffing – Relative Experience of the Key Personnel you will assign to this project with projects of similar scope and complexity for the KYTC and/or local government agencies. Staffing must include resumes for the Project Manager, Senior Transportation Engineer, Lead Geotechnical Engineer, Lead Structural Engineer and Lead Land Surveyor. (20 points)
2. Experience/Familiarity – Review of past performance on Warren County projects or other projects of similar scope and complexity as the proposed project; evaluation of client references whether included in the proposal response or not; overall responsiveness to the County's needs. (30 points)
3. Project Approach – Evaluation of the overall understanding of the scope of the proposed project; completeness, adequacy and responsiveness to the required information of the request for proposals. (20 points)
4. Availability – Evaluation of the work load of the proposing team and the staffing to be assigned to the proposed project; approximate time schedule of the proposer in relation to that of the proposed project, and location of the offices or facilities from which the services are to be provided to the County. (20 points)
5. Incorporating a group, possibly Workin' Bridges (not prequalified), experienced with this type of structure as part of the team. (10 points)

Warren County reserves the right to reject any or all proposals submitted, or, where it may serve the best interest of the County, to request additional information or clarification from proposers. The County, in its sole discretion, also reserves the right to waive any informalities or technicalities relative to any and all proposals. At the County's discretion, presentations may be requested as part of the evaluation process. The County reserves the right to retain all proposals submitted, and to use any idea in any proposal regardless of whether the proposal is selected.

There is no expressed or implied obligation for the County to reimburse any team for any expense incurred in preparing or presenting a proposal in response to this request for proposals.

Any questions regarding the project should be directed in writing, no later than 5 days prior to proposal submittal date, to jmacyowell@aol.com.

SELECTION COMMITTEE

Josh Moore – Director of Public Works, Warren County

James Edmonds – KYTC, D - 3

Greg Meredith – Director of Public Works, City of Bowling Green

Nikki Koller – Asst. Director of Public Works, Warren County

Respectfully,

Warren Fiscal Court

Brenda Hale, Court Clerk
Warren County

