KENTUCKY TRUCKING APPLICATION

Kentucky Transportation Cabinet
Division of Motor Carriers
PO Box 2323
Frankfort, KY 40602-2323
Contact Number: 502-564-1257
Fax Number: 502-564-2950
Contact Email for IFTA: irp.dmc@ky.gov
Contact Email for KIT: qp.dmc@ky.gov

Instructions: (Read instructions and use the checklist below before submitting an application.)

Type or print legibly and read all information carefully. **NOTE: Original application accepted by email, fax or in person only.**

Please ensure that all federal and state licenses and/or credentials are active before submitting an application.

Data requested below must match the (FMCSA) Federal Motor Carrier Safety Administration's data or the application will be returned

Incomplete applications or applications with required fields left blank will be sent back with an explanation letter.

If faxed, please allow 10-14 business days for processing.

Carrier Checklist: *(Check the box next to the credential you need.)*

☐ **IFTA** (International Fuel Tax Agreement) *(Complete sections 1, 2, 3, 5, and 6. (KY **Interstate** based carriers only)*
- Kentucky Carriers that cross state lines with vehicles that have a combined licensed weight of 26,001 lbs. or greater or with power units that have 3 or more axles, regardless of weight, are subject to IFTA.

☐ **KIT** (Kentucky Intrastate Fuel Tax) license *(Complete sections 1, 2, 4, 5, and 6. (KY **Intrastate** carriers only)*
- KIT is a fuel tax license for Kentucky based carriers that never leave KY with vehicles that have a combined licensed weight 26,001 lbs. or greater or with power units that have 3 or more axles, regardless of weight.

Section 1: Carrier Information and Identification Numbers

USDOT Number: *(Visit FMCSA https://www.fmcsa.dot.gov/ for USDOT#.)*	**Tax Identification Number:** (*Provide FEIN. It must match FMCSA USDOT record.*)
MC Number: (*Visit FMCSA* https://www.fmcsa.dot.gov/ *for MC #.)*	**KYTC Number:** (*Visit* Motor Carrier Portal *to obtain for your KYTC number.*)

Legal Name:

DBA Name: *(DBA must also be listed with FMCSA on your USDOT)*

Physical Address:

City:	**State:**	**ZIP Code:**

Is mailing address the Carrier's or Third Party Provider? ☐ Company ☐ Third Party Provider

Mailing Address (Mailing same as physical leave blank):

City:	**State:**	**ZIP Code:**

Phone Number: (required)	**FAX:**
Contact Person: (First and Last Name required)	**Email:** (required)

KENTUCKY TRUCKING APPLICATION

Section 2: Business Information

Business Type (Check one)

☐ Individual ☐ [1]Partnership ☐ [1]Corporation or LLC

(*If business type is a Partnership, Corporation, or LLC, list the names and titles of corporate owners, partners, and officers for the company in the space provided below*.)

Name	Title	Name	Title
1. _____	/ _____	2. _____	/ _____
3. _____	/ _____	4. _____	/ _____
5. _____	/ _____	6. _____	/ _____

[1]Kentucky- based Partnerships, Corporations, LLCs, and Companies must be listed with the Kentucky Secretary of State. Register at http://www.sos.ky.gov/Pages/default.aspx

Operation Classification: (Check the one that maches your FMCSA USDOT data)

☐ Private (Hauling your own goods)

☐ For-Hire (Hauling goods that belong to someone else)

☐ [2]Leased (Leased to another carrier, KYTC Number Required to apply visit: Motor Carrier Portal.)

[2]If leased, provide the USDOT and/or the Motor Carrier Authority number you are leasing onto below.

USDOT Number:	**MC Number:**

- Federal Motor Carrier Safety Administration (FMCSA) requires all entities to have an active USDOT number for vehicles with a combined licensed weight of 10,001 lbs. or greater or vehicles used to transport hazardous materials.

- USDOT numbers are required to be updated every two years even if the company information has not changed and must be in good standing before applying for credentials with Kentucky.

- Interstate motor carriers that transport commodities for-hire must have an active FMCSA operating authority (MC Number) before applying for credentials with Kentucky.

- Interstate motor carriers that transport commodities private and for-hire must register for Unified Carrier Registration (UCR) before applying for credentials with Kentucky.

- To receive all future correspondence, make sure all contact information (mailing address, email, contact phone number, etc.) are updated on both federal and state levels.

- Visit drive.ky.gov to access the Motor Carrier Portal to view credential information, including current credential statuses, with the Kentucky Transportation Cabinet.

KENTUCKY TRUCKING APPLICATION

Section 3: International Fuel Tax Agreement (IFTA)

Instructions: This section is for **Kentucky-based** carriers only. **(No fees are required to apply for IFTA.)**

☐ **IFTA License** – Carriers that cross state lines with vehicles that have a combined licensed weight of 26,001 lbs. or greater or with power units that have 3 or more axles, regardless of weight, are subject to IFTA.

Have you ever had an IFTA license issued to you in another name or jurisdiction? ☐ No ☐ Yes
(If yes, you are required to provide the name, number, and jurisdiction you operated under.)
Have you paid your Unified Carriers Registration (UCR) available at UCR.gov? ☐ No ☐ Yes

Name:	**IFTA License Number:**
Jurisdiction:	Was the license cancelled in good standing? ☐ No ☐ Yes

Number of decal sets requested:
(*One (1) set of decals per vehicle and one IFTA license will be issued after the application is processed*.)

Check box below for the fuel type(s) consumed by your IFTA-qualified vehicles:

Diesel ☐ Gasoline ☐ Ethanol ☐ LPG ☐ LNG ☐ CNG ☐
E85 ☐ A55 ☐ Biodiesel ☐ Gasohol ☐ Methanol ☐

Do you store bulk fuel? Yes ☐ No ☐ If Yes, click or mark the box for the jurisdiction(s) where bulk fuel is stored.

				☐ AB – Alberta
☐ AL – Alabama	☐ IA – Iowa	☐ NE - Nebraska	☐ RI – Rhode Island	☐ BC – British Columbia
☐ AZ – Arizona	☐ KS - Kansas	☐ NV - Nevada	☐ SC – SouthCarolina	☐ NB – New Brunswick
☐ AR – Arkansas	☐ KY – Kentucky	☐ NH – New Hampshire	☐ SD – South Dakota	☐ MB – Manitoba
☐ CA – California	☐ LA – Louisiana	☐ NJ – New Jersey	☐ TN – Tennessee	☐ ON – Ontario
☐ CO – Colorado	☐ ME – Maine	☐ NM – New Mexico	☐ TX – Texas	☐ QC – Quebec
☐ CT Connecticut	☐ MD – Maryland	☐ NY – New York	☐ UT – Utah	☐ SK – Saskatchewan
☐ DE – Delaware	☐ MA – Massachusetts	☐ NC – North Carolina	☐ VA – Virginia	☐ NL – Newfoundland
☐ FL – Florida	☐ MI – Michigan	☐ ND – North Dakota	☐ VT – Vermont	☐ NW – NW Territory
☐ GA – Georgia	☐ MN – Minnesota	☐ OH –Ohio	☐ WA – Washington	☐ NS – Nova Scotia
☐ ID – Idaho	☐ MS – Mississippi	☐ OK – Oklahoma	☐ WV – W. Virginia	☐ PE – Prince Edward Isl.
☐ IL – Illinois	☐ MO – Missouri	☐ OR – Oregon	☐ WI – Wisconsin	☐ YU – Yukon Territory
☐ IN – Indiana	☐ MT – Montana	☐ PA – Pennsylvania	☐ WY – Wyoming	☐ DC – Dist. of Columbia

- The IFTA license requires filing quarterly tax returns regardless of travel for all qualified motor vehicles. Miles reported should be actual miles and not estimated. Round to the nearest whole number (Example: 99.5 – 99.9 is 100.)
- Tax returns not filed and paid or filed late will be subject to penalties, per KRS.
- The license must be renewed annually and must be active and in good standing prior to renewing.

KENTUCKY TRUCKING APPLICATION

Section 4: Kentucky Intrastate Tax Fuel (KIT)

Instructions: This section is for **Kentucky-based** carriers only. **(No fees are required to apply for KIT.)**

☐ **KIT License** – Kentucky-based carriers that never leave KY with vehicles that have a combined licensed weight of 26,001 lbs. or greater or with power units that have 3 or more axles, regardless of weight, are subject to KIT.

Do you store Bulk Fuel? ☐ No ☐ Yes

Have you ever had a KIT license issued to you in another name? ☐ No ☐ Yes

(If yes, you are required to provide the name and number you operated under in the boxes below.)

Name:	**KIT Number:**

Was the license cancelled in good standing? ☐ No ☐ Yes

Number of decal sets requested:
(*One (1) set of decals per vehicle and one IFTA license will be issued after the application is processed*.)

- The KIT license requires filing quarterly tax returns regardless of travel for all qualified motor vehicles.
- All fuel consumed and all highway and off-road miles for every qualified vehicle both operated and operating in Kentucky must be reported.
- Farm licensed vehicles do not require this fuel tax license.
- Tax returns not filed and paid or filed late will be subject to penalty and interest.
- The license must be renewed annually and must be active and in good standing prior to renewing.

Section 5: IFTA or KIT VIN/Decal Request

Instructions: List the VIN(s) in the space below for vehicles that have a combined licensed weight of 26,001 lbs. or greater or power units that have 3 or more axles, regardless of weight, that are subject to IFTA or KIT.

If more than 10 VIN's, use another sheet of paper.

	Complete Vehicle Identification Number (Full 17-digit VIN for newer vehicles)	Year (4 digits)	Make of Vehicle (4 characters)	Unit Number (If greater than 6 digits, list the last 6.)	Combined Licensed Weight
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

KENTUCKY TRUCKING APPLICATION

Section 6: Signature Authorization

The carrier must sign and meet the requirements below. If a third-party provider signs the application on behalf of the carrier, they must also meet the requirements below and attach a Power of Attorney (POA) that has been notarized and is signed by both parties.

Under penalties of perjury, I certify that the information given is, to the best of my knowledge, true, accurate, and complete. In addition, I certify that I do not have any outstanding road tax obligations or delinquencies. I agree to comply with tax reporting, payment, record keeping, and license display requirements as specified in the International Fuel Tax Agreement, and the rules and regulations of the Kentucky Department of Vehicle Regulation. I further agree that the Department of Vehicle Regulation may withhold any refunds due if I am delinquent on fuel taxes due to any member jurisdiction. I further certify that I am familiar with the Federal Motor Carrier Safety Regulations and the Federal Hazardous Materials Regulations. Failure to comply with these provisions shall be grounds for revocation of any license and/or authority in Kentucky or all member jurisdictions.

Original signature of responsible party is required. If a Kentucky-based corporation, an officer must sign, and the officer must be listed with the corporation on the Kentucky Secretary of State's website under business filings.

Furthermore, I understand that by signing this document my signature could also hold me as the responsible party and that I can personally be liable for any delinquencies owed regarding the operations of this company and/or any other company I may be associated.

Signature:	Title:
Printed Name:	Date:

KENTUCKY TRUCKING APPLICATION

You May Need…

Apply for licenses at https://drive.ky.gov.

KYU License

KYU is a tax license issued for all carriers traveling on Kentucky roadways with a combined license weight greater than 59,999 pounds. Under KRS 138.660, the tax rate is computed at the rate of two and eighty-five hundredths' cents ($0.0285) per mile. Per 601 KAR 1:200 Section 4 (7)(a)1, a KYU licensee shall register each vehicle subject to the tax imposed by KRS 138.660(3) with the Transportation Cabinet. Apply online at https://drive.ky.gov.

If further assistance is required, please contact the Credentials Branch.
Contact Phone: 502-564-1257
Contact Email: QP.dmc@ky.gov

INTRASTATE For-Hire Carriers: Kentucky only Carriers who pick up and deliver the same cargo in Kentucky.

This certificate will require a $25.00 registration (and yearly renewal) fee, a $10.00 per vehicle fee, and an original Form-E or Certificate of Liability Insurance (Acord) insurance filing from your insurance company. Apply online at https://drive.ky.gov.

For further assistance please contact the Credentials Branch
Phone Number: 502-564-1257
Email: QP.dmc@ky.gov

INTERSTATE For-Hire Carriers: Carriers who pick up and deliver the same cargo in Kentucky.

This certificate will require a one-time $25.00 application fee and a Form E or Certificate of Liability Insurance (Acord) insurance filing sent from your insurance company. Apply online at https://drive.ky.gov.
There are no vehicle fees, as your current year's UCR fees will cover your vehicle fees.

For Further assistance please contact the Credentials Branch
Phone Number: 502-564-1257
Email: QP.dmc@ky.gov

Towing and Storage: carriers that Tow Vehicles and/or Store Vehicles within Kentucky.

This certificate will require a $250.00 Registration (and yearly renewal) Fee, a $10.00 per vehicle fee, an original Form-E or Certificate of Liability Insurance (Acord) form from your insurance company, and a current Rate Sheet on file. Apply online at https://drive.ky.gov.

For further assistance please contact the Credentials Branch
Phone Number: 502-564-1257 or
Email: QP.dmc@ky.gov