



KENTUCKY TRANSPORTATION CABINET  
Department of Highways  
DIVISION OF CONSTRUCTION PROCUREMENT

TC 63-76  
Rev. 07/2016  
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**DEPARTMENT OF HIGHWAYS' PERFORMANCE EVALUATION**

NAME ( <i>contractor</i> )		Prime Contractor <input type="checkbox"/>	CID
		Subcontractor <input type="checkbox"/>	
ADDRESS ( <i>street</i> )			PHONE
CITY		STATE	ZIP
PROJECT ID #	DATE ( <i>completion</i> )	WORK ( <i>type</i> )	COST

**Contractor Evaluation of the Department of Highways' Performance on This Project**

1. Quality of plans and proposals (*including addendums*)

- 5. Exceeded contractor requirements without contractor follow-up and in a timely manner
- 4. Met contractor requirements with little need for clarification
- 3. Met contractor requirements with moderate contractor follow-up clarification
- 2. Required extensive contractor follow-up for clarification
- 1. Unsuitable for contractor's requirements

COMMENTS

2. Pre-Construction Submittals Approval

- 5. Always approved and returned in a timely manner without follow-up required
- 4. Approved and returned in a timely manner with little contractor follow-up required
- 3. Usually approved in a timely manner but required moderate contractor follow-up
- 2. Frequently late and required contractor follow-up to maintain project schedule
- 1. Constantly late and required contractor hassling to maintain project schedule

COMMENTS



**DEPARTMENT OF HIGHWAYS' PERFORMANCE EVALUATION**

NAME (*contractor*)

Prime Contractor   
Subcontractor

CID

**Contractor Evaluation of the Department of Highways' Performance on This Project (*continued*)**

3. Control Points and Permits to Start Work

- 5. Provided in a timely and accurate manner without corrections required
- 4. Provided in a timely and accurate manner with few corrections required
- 3. Provided in a timely and accurate manner with moderate corrections required
- 2. Late and required continual revisions
- 1. Extremely late and required contractor hassling to obtain correct information
- NA

COMMENTS

4. Approval of Shop Drawings

- 5. Always approved and returned in a timely manner without contractor follow-up required
- 4. Approved and returned in a timely manner with few contractor follow-ups required
- 3. Usually approved in a timely manner but required moderate contractor follow-up
- 2. Frequently late and required major follow-up
- 1. Constantly late and required contractor hassling to maintain project schedule
- NA

COMMENTS



## DEPARTMENT OF HIGHWAYS' PERFORMANCE EVALUATION

NAME (*contractor*)

Prime Contractor   
Subcontractor

CID

### Contractor Evaluation of the Department of Highways' Performance on This Project (*continued*)

5. Response to Contractor Requests

- 5. Always addressed in a timely manner
- 4. Usually addressed in a timely manner
- 3. Periodically not addressed in a timely manner
- 2. Frequently not addressed in a timely manner
- 1. Constantly not addressed in a timely manner

COMMENTS

6. Interaction (*coordination and cooperation*) with Utilities and Other Government Agency Personnel

- 5. Excellent throughout the project and strongly contributed to the project's success
- 4. Timely and satisfactory throughout the project
- 3. Adequate but slightly impeded the project's success
- 2. Poor and caused periodic problems for the project
- 1. Caused constant problems and strongly impacted the project's success
- NA

COMMENTS



**DEPARTMENT OF HIGHWAYS' PERFORMANCE EVALUATION**

NAME (*contractor*)

Prime Contractor   
Subcontractor

CID

**Contractor Evaluation of the Department of Highways' Performance on This Project (*continued*)**

7. Interaction (*coordination and cooperation*) with General Public (*motorists and property owners*)

- 5. Excellent throughout the project and strongly contributed to the project's success
- 4. Timely and satisfactory throughout the project
- 3. Adequate but slightly impeded the project's success
- 2. Poor and caused periodic problems for the project
- 1. Caused of constant problems and strongly impacted the project's success
- NA

COMMENTS

8. Department of Highways Supervisory Personnel (*resident engineer and district office personnel*)

- 5. Demonstrated extraordinary skill and were available to the contractor
- 4. Demonstrated adequate skill and usually were available to the contractor
- 3. Skill and/or availability periodically hindered the contractor's progress
- 2. Skill and/or availability often hindered the contractor's progress
- 1. Skill and/or availability constantly hindered the contractor's progress

COMMENTS



**DEPARTMENT OF HIGHWAYS' PERFORMANCE EVALUATION**

NAME ( <i>contractor</i> )	Prime Contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/>	CID
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**Contractor Evaluation of the Department of Highways' Performance on This Project (*continued*)**

9. Department of Highways Technical Staff (*inspectors, materials personnel, etc.*)

- 5. Demonstrated extraordinary skill and were available to the contractor
- 4. Demonstrated adequate skill and usually were available to the contractor
- 3. Skill and/or availability periodically hindered the contractor's progress
- 2. Skill and/or availability often hindered the contractor's progress
- 1. Skill and/or availability constantly hindered the contractor's progress

COMMENTS

10. Notification of Defective Work

- 5. Specific and addressed in a timely manner
- 4. Usually specific and addressed in a timely manner
- 3. Periodically unclear and/or not addressed in a timely manner
- 2. Frequently unclear and/or not addressed in a timely manner
- 1. Constantly unclear and/or not addressed in a timely manner
- NA

COMMENTS



**DEPARTMENT OF HIGHWAYS' PERFORMANCE EVALUATION**

NAME (*contractor*)

Prime Contractor   
Subcontractor

CID

**Contractor Evaluation of the Department of Highways' Performance on This Project (*continued*)**

11. Inspector Interaction with Contractors Personnel

- 5. Outstanding
- 4. Effective
- 3. Less than effective
- 2. Ineffective
- 1. Negative and a hindrance to the project

COMMENTS

12. Department of Highways Conflict Resolution Process (*formal or informal*)

- 5. Outstanding
- 4. Effective
- 3. Less than effective
- 2. Ineffective
- 1. Negative and a hindrance to the project
- NA

COMMENTS



**DEPARTMENT OF HIGHWAYS' PERFORMANCE EVALUATION**

NAME (*contractor*)

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CID

**Contractor Evaluation of the Department of Highways' Performance on This Project (*continued*)**

13. Final Inspection Process

- 5. Specific and addressed in a timely manner
- 4. Usually specific and addressed in a timely manner
- 3. Periodically unclear and/or not addressed in a timely manner
- 2. Frequently unclear and/or not addressed in a timely manner
- 1. Constantly unclear and/or not addressed in a timely manner

COMMENTS

14. Contractor Payments

- 5. Timely, accurate, and in accordance with project requirements
- 4. Usually timely, accurate, and in accordance with project requirements
- 3. Periodically not timely, accurate, and in accordance with project requirements
- 2. Frequently late, inaccurate, and not in accordance with project requirements
- 1. Constantly late with corrections required and seldom in accordance with project requirements

COMMENTS



**DEPARTMENT OF HIGHWAYS' PERFORMANCE EVALUATION**

NAME (*contractor*)

Prime Contractor   
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CID

**Contractor Evaluation of the Department of Highways' Performance on This Project** (*continued*)

15. Approval of Change Orders

- 5. Timely, accurate, and in accordance with project requirements
- 4. Usually timely, accurate, and in accordance with project requirements
- 3. Periodically not timely, accurate, and in accordance with project requirements
- 2. Frequently late, inaccurate, and not in accordance with project requirements
- 1. Constantly late with corrections required and seldom in accordance with project requirements
- NA

COMMENTS

16. Payments of Change Orders

- 5. Timely, accurate, and in accordance with project requirements
- 4. Usually timely, accurate, and in accordance with project requirements
- 3. Periodically not timely, accurate, and in accordance with project requirements
- 2. Frequently late, inaccurate, and not in accordance with project requirements
- 1. Constantly late with corrections required and seldom in accordance with project requirements
- NA

COMMENTS



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**Contractor Evaluation of the Department of Highways' Performance on This Project** (*continued*)

PROJECT MANAGER	OFFICE
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SIGNATURE	DATE
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CONTRACTORS OFFICER
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SIGNATURE	DATE
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