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| **NAME** (*contractor*)      | **Prime Contractor** [ ] **Subcontractor** [ ]  | **CID** |
| **ADDRESS** (*street*)      | **PHONE** |
| **CITY** | **STATE** | **ZIP** |
| **PROJECT ID #** | **DATE** (*completion*)      | **WORK** (*type*)      | **COST** |
| **Contractor Evaluation of the Department of Highways’ Performance on This Project** |
| 1. | Quality of plans and proposals (*including addendums*) |  |  |  |  |  |  |
|  | [ ]  | 5. | Exceeded contractor requirements without contractor follow-up and in a timely manner |
|  | [ ]  | 4. | Met contractor requirements with little need for clarification |
|  | [ ]  | 3. | Met contractor requirements with moderate contractor follow-up clarification |
|  | [ ]  | 2. | Required extensive contractor follow-up for clarification |
|  | [ ]  | 1. | Unsuitable for contractor’s requirements |
|  | COMMENTS      |
|  |
| 2. | Pre-Construction Submittals Approval |  |
|  | [ ]  | 5. | Always approved and returned in a timely manner without follow-up required |  |
|  | [ ]  | 4. | Approved and returned in a timely manner with little contractor follow-up required |  |
|  | [ ]  | 3. | Usually approved in a timely manner but required moderate contractor follow-up |  |
|  | [ ]  | 2. | Frequently late and required contractor follow-up to maintain project schedule |  |
|  | [ ]  | 1. | Constantly late and required contractor hassling to maintain project schedule |  |
|  | COMMENTS      |
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| **NAME** (*contractor*) | **Prime Contractor** **[ ] Subcontractor** **[ ]**  | **CID** |
| **Contractor Evaluation of the Department of Highways’ Performance on This Project** (*continued*) |
| 3. | Control Points and Permits to Start Work |
|  | [ ]  | 5. | Provided in a timely and accurate manner without corrections required |
|  | [ ]  | 4. | Provided in a timely and accurate manner with few corrections required |
|  | [ ]  | 3. | Provided in a timely and accurate manner with moderate corrections required |
|  | [ ]  | 2. | Late and required continual revisions |
|  | [ ]  | 1. | Extremely late and required contractor hassling to obtain correct information |
|  | [ ]  | NA |  |
|  | COMMENTS      |
|  |
| 4. | Approval of Shop Drawings |
|  | [ ]  | 5. | Always approved and returned in a timely manner without contractor follow-up required |
|  | [ ]  | 4. | Approved and returned in a timely manner with few contractor follow-ups required |
|  | [ ]  | 3. | Usually approved in a timely manner but required moderate contractor follow-up |
|  | [ ]  | 2. | Frequently late and required major follow-up |
|  | [ ]  | 1. | Constantly late and required contractor hassling to maintain project schedule |
|  | [ ]  | NA |  |
|  | COMMENTS      |
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| **NAME** (*contractor*)      | **Prime Contractor** [ ]  **Subcontractor** **[ ]**  | **CID** |
| **Contractor Evaluation of the Department of Highways’ Performance on This Project** (*continued*) |
| 5. | Response to Contractor Requests |
|  | [ ]  | 5. | Always addressed in a timely manner |
|  | [ ]  | 4. | Usually addressed in a timely manner |
|  | [ ]  | 3. | Periodically not addressed in a timely manner |
|  | [ ]  | 2. | Frequently not addressed in a timely manner |
|  | [ ]  | 1. | Constantly not addressed in a timely manner |
|  | COMMENTS      |
|  |
| 6. | Interaction (*coordination and cooperation*) with Utilities and Other Government Agency Personnel |
|  | [ ]  | 5. | Excellent throughout the project and strongly contributed to the project’s success |
|  | [ ]  | 4. | Timely and satisfactory throughout the project |
|  | [ ]  | 3. | Adequate but slightly impeded the project’s success |
|  | [ ]  | 2. | Poor and caused periodic problems for the project |
|  | [ ]  | 1. | Caused constant problems and strongly impacted the project’s success |
|  | [ ]  | NA |  |
|  | COMMENTS      |
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| **NAME** (*contractor*)      | **Prime Contractor** **[ ]**  **Subcontractor** **[ ]**  | **CID** |
| **Contractor Evaluation of the Department of Highways’ Performance on This Project** (*continued*) |
| 7. | Interaction (*coordination and cooperation*) with General Public (*motorists and property owners*) |
|  | [ ]  | 5. | Excellent throughout the project and strongly contributed to the project’s success |
|  | [ ]  | 4. | Timely and satisfactory throughout the project |
|  | [ ]  | 3. | Adequate but slightly impeded the project’s success |
|  | [ ]  | 2. | Poor and caused periodic problems for the project |
|  | [ ]  | 1. | Caused of constant problems and strongly impacted the project’s success |
|  | [ ]  | NA |  |
|  | COMMENTS      |
|  |
| 8. | Department of Highways Supervisory Personnel (r*esident engineer and district office personnel*) |
|  | [ ]  | 5.  | Demonstrated extraordinary skill and were available to the contractor |
|  | [ ]  | 4. | Demonstrated adequate skill and usually were available to the contractor |
|  | [ ]  | 3. | Skill and/or availability periodically hindered the contractor’s progress |
|  | [ ]  | 2. | Skill and/or availability often hindered the contractor’s progress |
|  | [ ]  | 1. | Skill and/or availability constantly hindered the contractor’s progress |
|  | COMMENTS      |
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| **NAME** (*contractor*)      | **Prime Contractor** **[ ]**  **Subcontractor** **[ ]**  | **CID** |
| **Contractor Evaluation of the Department of Highways’ Performance on This Project** (*continued*) |
| 9. | Department of Highways Technical Staff (*inspectors, materials personnel, etc*.) |
|  | [ ]  | 5. | Demonstrated extraordinary skill and were available to the contractor |
|  | [ ]  | 4. | Demonstrated adequate skill and usually were available to the contractor |
|  | [ ]  | 3. | Skill and/or availability periodically hindered the contractor’s progress |
|  | [ ]  | 2. | Skill and/or availability often hindered the contractor’s progress |
|  | [ ]  | 1. | Skill and/or availability constantly hindered the contractor’s progress |
|  | COMMENTS      |
|  |
| 10. | Notification of Defective Work |
|  | [ ]  | 5.  | Specific and addressed in a timely manner |
|  | [ ]  | 4. | Usually specific and addressed in a timely manner |
|  | [ ]  | 3. | Periodically unclear and/or not addressed in a timely manner |
|  | [ ]  | 2. | Frequently unclear and/or not addressed in a timely manner |
|  | [ ]  | 1. | Constantly unclear and/or not addressed in a timely manner |
|  | [ ]  | NA |  |
|  | COMMENTS      |
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| **NAME** (*contractor*)      | **Prime Contractor** **[ ]**  **Subcontractor** **[ ]**  | **CID** |
| **Contractor Evaluation of the Department of Highways’ Performance on This Project** (*continued*) |
| 11. | Inspector Interaction with Contractors Personnel |
|  | [ ]  | 5. | Outstanding |
|  | [ ]  | 4. | Effective |
|  | [ ]  | 3. | Less than effective |
|  | [ ]  | 2. | Ineffective |
|  | [ ]  | 1. | Negative and a hindrance to the project |
|  | COMMENTS      |
|  |
| 12. | Department of Highways Conflict Resolution Process (*formal or informal*) |
|  | [ ]  | 5.  | Outstanding |
|  | [ ]  | 4. | Effective |
|  | [ ]  | 3. | Less than effective |
|  | [ ]  | 2. | Ineffective |
|  | [ ]  | 1. | Negative and a hindrance to the project |
|  | [ ]  | NA |  |
|  | COMMENTS      |
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| **NAME** (*contractor*)      | **Prime Contractor** [ ] **Subcontractor** **[ ]**  | **CID** |
| **Contractor Evaluation of the Department of Highways’ Performance on This Project** (*continued*) |
| 13. | Final Inspection Process |
|  | [ ]  | 5. | Specific and addressed in a timely manner |
|  | [ ]  | 4. | Usually specific and addressed in a timely manner |
|  | [ ]  | 3. | Periodically unclear and/or not addressed in a timely manner |
|  | [ ]  | 2. | Frequently unclear and/or not addressed in a timely manner |
|  | [ ]  | 1. | Constantly unclear and/or not addressed in a timely manner |
|  | COMMENTS      |
|  |
| 14. | Contractor Payments |
|  | [ ]  | 5.  | Timely, accurate, and in accordance with project requirements |
|  | [ ]  | 4. | Usually timely, accurate, and in accordance with project requirements |
|  | [ ]  | 3. | Periodically not timely, accurate, and in accordance with project requirements |
|  | [ ]  | 2. | Frequently late, inaccurate, and not in accordance with project requirements |
|  | [ ]  | 1. | Constantly late with corrections required and seldom in accordance with project requirements |
|  | COMMENTS      |
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| **NAME** (*contractor*) | **Prime Contractor** **[ ]**  **Subcontractor** **[ ]**  | **CID** |
| **Contractor Evaluation of the Department of Highways’ Performance on This Project** (*continued*) |
| 15. | Approval of Change Orders |
|  | [ ]  | 5. | Timely, accurate, and in accordance with project requirements |
|  | [ ]  | 4. | Usually timely, accurate, and in accordance with project requirements |
|  | [ ]  | 3. | Periodically not timely, accurate, and in accordance with project requirements |
|  | [ ]  | 2. | Frequently late, inaccurate, and not in accordance with project requirements |
|  | [ ]  | 1. | Constantly late with corrections required and seldom in accordance with project requirements |
|  | [ ]  | NA |  |
|  | COMMENTS      |
|  |
| 16. | Payments of Change Orders |
|  | [ ]  | 5.  | Timely, accurate, and in accordance with project requirements |
|  | [ ]  | 4. | Usually timely, accurate, and in accordance with project requirements |
|  | [ ]  | 3. | Periodically not timely, accurate, and in accordance with project requirements |
|  | [ ]  | 2. | Frequently late, inaccurate, and not in accordance with project requirements |
|  | [ ]  | 1. | Constantly late with corrections required and seldom in accordance with project requirements |
|  | [ ]  | NA |  |
|  | COMMENTS      |
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| **NAME** (*contractor*)      | **Prime Contractor** [ ] **Subcontractor** **[ ]**  | **CID** |
| **Contractor Evaluation of the Department of Highways’ Performance on This Project** (*continued*) |
| **PROJECT MANAGER**      | **OFFICE**      |  |  |  |  |  |  |
| **SIGNATURE** | **DATE**      |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **CONTRACTORS OFFICER**      |  |  |  |  |  |  |  |
| **SIGNATURE** | **DATE**      |  |  |  |  |  |  |
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