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| **SECTION 1: PROJECT INFORMATION** |
| **COUNTY** | **ITEM NO.** | **PARCEL** | **NAME** |
|       |       |       |       |
| **PROJECT NO.** | **FEDERAL NUMBER** | **PROJECT** |
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| ***30-Day Review Period Expires:*** |       | ***Applicant Name:*** |        |
| **SECTION 2: SURPLUS PROPERTY COMMENTS – PROJECT DEVELOPMENT** |
| **Part A. Checklist** | **COMMENTS** |
| **District** | **C.O.** |
| 1. | Is the property located adjacent to a project in the design or planning stage? If so, |       |       |
| Will this property be needed for right of way? |       |       |
| Should it be utilized as a waste or borrow area? |       |       |
| Will it be needed for detour or temporary access purposes? |       |       |
| 2. | Could the property be used for a needed roadway facility? *(rest area, roadside park, weigh station, etc.)* |       |       |
| 3. | If the property is located at an intersection, should the property be retained for future enlargement of the intersection for traffic operational purposes? |       |       |
| 4. | Based on land use observations, can we anticipate that the disposal and subsequent development of this property will create an undesirable development? |       |       |
| 5. | Is there a probability that the roadway adjacent to this property will be widened or reconstructed in the future? |       |       |
| If so, will this property be utilized? |       |       |
| 6. | Could disposal and subsequent developments cause changes in the drainage pattern that would adversely affect the road or the surrounding areas? |       |       |
| 7. | Would any or all of this property be needed to meet “Roadside Design Guide” requirements? |       |       |
| 8. | **The property reviewed for this application appears to be surplus to the needs of KYTC.** |       |       |
| **Part B. Written Comments** *(Text is limited for accurate printing. Attach pages if additional room is needed.)* |
|  **District Project Development Engineer:**       |
|  **Central Office Highway Design:**       |
| **Part C. Signatures (Surplus Property Comments – Project Development)** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |
|  | **TEBM for Project Development Date** |  |  |  |  | **Central Office Highway Design Date** |  |
|  |
|  | *As Chief District Engineer, I have reviewed all information related to Surplus Property Comments – Project Development. (Sections 3 and 4 also require CDE signature.)* |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| ***30-Day Review Period Expires:*** |   | ***Applicant Name:*** |   |
| **SECTION 3: SURPLUS PROPERTY COMMENTS – PROJECT DELIVERY & PRESERVATION** |
| **Part A. Checklist** | **COMMENTS** |
| **District** | **C.O.** |
| 1. | Is any or all of the property presently needed for proper maintenance of the roadway appurtenances? *(i.e., drainage ditches, scenic enhancement, waste or borrow area)* |       |       |
| 2. | Is any or all of the property needed for access to work areas of the department or other governmental agencies? *(i.e., drainage ditches, bridge substructures, signs, moving areas, stream gauges, etc.)* |       |       |
| 3. | Could the property be utilized to satisfy needs for a department building of the non-roadway category? *(Maintenance, traffic, equipment, etc.)* |       |       |
| 4. | Could the property be used for needed expansion of another existing roadway facility? |       |       |
| 5. | Will the development of the property require undesirable access to the adjacent roadway? |       |       |
| 6. | Does the property or any part thereof presently serve as a scenic buffer zone isolating the roadway from nearby undesirable development? |       |       |
| Should the property or any part thereof be developed as a scenic buffer zone to isolate the roadway from present or anticipated undesirable development? |       |       |
| 7. | Would any or all of this property be needed to meet “Roadside Design Guide” requirements? |       |       |
| 8. | **The property reviewed for this application appears to be surplus to the needs of KYTC.** |       |       |
| **Part B. Written Comments** *(Text is limited for accurate printing. Attach pages if additional room is needed.)* |
|  **District Project Delivery & Preservation:**       |
|  **Central Office Operations:**       |
| **Part C. Signatures (Surplus Property Comments – Project Delivery & Preservation)** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |
|  | **TEBM for Project Delivery & Preservation Date** |  |  |  |  | **Central Office Operations Date** |  |
|  |
|  | *As Chief District Engineer, I have reviewed all information related to Surplus Property Comments – Delivery & Preservation. (Sections 2 and 4 also require CDE signature.)* |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| ***30-Day Review Period Expires:*** |   | ***Applicant Name:*** |   |
| **SECTION 4: SURPLUS PROPERTY COMMENTS – ENGINEERING SUPPORT** |
| **Part A. Checklist** | **COMMENTS** |
| **District** | **C.O.** |
| 1. | Has applicant applied for an encroachment permit? If yes, explain in comments. Include status of permit application at the time of this review. |       |       |
| 2. | Could the property be used to satisfy needs for a department service building or structure? *Maintenance, traffic, equipment, etc.)* |       |       |
| 3. | Will the disposal and subsequent development of this property create a possible sight distance restriction? *(Particular emphasis at intersections)* |       |       |
| 4. | If the property is located at an intersection, should the property be retained for future enlargement of the intersection for traffic operational purposes? |       |       |
| 5. | Will the development of the property require undesirable access to the adjacent roadway? |       |       |
| 6. | Would any or all of this property be needed to meet “Roadside Design Guide” requirements? |       |       |
| 7. | If disposal is not approved, could the area be airspaced? |       |       |
| 8. | Will disposal infringe on the rights of the adjacent property owner(s)? |       |       |
| 9. | Could the area be used for a Park & Ride lot, service or rest area, or other motorist accommodation facility? |       |       |
| 10. | Are utilities present on the area? |       |       |
| 11. | Is there an encroachment permit application pending or an approved permit associated with this area? |       |       |
| 12. | If right of way is Limited Access, does a “window” for save access exist? |       |       |
| 13. | **The property reviewed for this application appears to be surplus to the needs of KYTC.** |       |       |
| **Part B. Written Comments** *(Text is limited for accurate printing. Attach pages if additional room is needed.)* |
|  **District Engineering Support Branch:**       |
|  **Central Office Permits:**       |
| **Part C. Signatures (Surplus Property Comments – Engineering Support)** |
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|  | **TEBM for Engineering Support Date** |  |  |  |  | **Central Office Permits Date** |  |
|  |
|  | *As Chief District Engineer, I have reviewed all information related to Surplus Property Comments – Engineering Support. (Sections 2 and 3 also require CDE signature.)* |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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