



**REQUEST FOR PAYMENT**

**SECTION 1: PROJECT & AGENCY INFORMATION**

CITY/COUNTY		CONTACT NAME	
ADDRESS		CITY	STATE ZIP
EMAIL		PHONE	
PROJECT NAME <i>(from Agreement header)</i>			

**SECTION 2: BILLING INFORMATION** *(Attach documentation of all costs incurred. See Page 2, Section 4.)*

REQUEST DATE	SERVICE FROM <i>(MM/DD/YY)</i>	SERVICE TO <i>(MM/DD/YY)</i>	PAYMENT REQUEST # <i>(1, 2, 3, etc.)</i>
Is this a final request for payment? <input type="checkbox"/> Yes <input type="checkbox"/> No			
AGREEMENT AMOUNT	REQUEST AMOUNT	AMOUNT PAID BY KYTC TO DATE	

**SECTION 3: AGENCY CERTIFICATION**

I hereby certify that this is a true statement of costs incurred by our agency on the subject project and all work was accomplished in accordance with the agreement we signed with the Kentucky Transportation Cabinet.

NAME	TITLE
SIGNATURE	DATE
_____	_____
COUNTY JUDGE EXECUTIVE SIGNATURE	DATE

**FOR DEPARTMENTAL USE ONLY**

AGREEMENT DATE	AGREEMENT AMOUNT
PROGRAM	AMOUNT PAID BY KYTC TO DATE
PROJECT AUTHORIZATION	AVAILABLE FUNDS
	CURRENT APPROVED REQUEST TOTAL
PAYMENT REQUEST RECEIVED	20% AGENCY RESPONSIBILITY (IF APPLICABLE)
REVIEWED BY	AMOUNT TO BE PAID BY KYTC



### REQUEST FOR PAYMENT

#### SECTION 4: DOCUMENTATION OF COSTS INCURRED *(Use this page multiple times if needed.)*

AGREEMENT ITEM		ATTACHED INVOICE # <i>(if applicable)</i>	CURRENT REQUEST
	Example: John's Rock Company	1234	\$106.00
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<b>TOTAL</b> <i>(this page)</i>			
<i>(Enter Grand Total amount as the Request Amount on Page 1, Section 2.)</i> <b>GRAND TOTAL</b> <i>(all pages)</i>			