



TRANSPORTATION ALTERNATIVES PROGRAM (TAP) APPLICATION

IMPORTANT: Before completing this form, read the TC 20-36 Instructions available in the KYTC Forms Library as a PDF file. Follow these directions carefully. Applications submitted with missing or incomplete information will be returned for corrections.

SECTION 1: APPLICANT INFORMATION

PROJECT COUNTY		PROJECT CITY		HIGHWAY DISTRICT	
PROJECT TITLE				CONGRESSIONAL DISTRICT	
SPONSOR NAME				STATE HOUSE DISTRICT	
ADDRESS				STATE SENATE DISTRICT	
CITY		ZIP	PHONE	POPULATION	

INSTRUCTION: The person in responsible charge will be the contact for the life of the project and should be able to answer any questions regarding this project. All correspondence and other documents from the Kentucky Transportation Cabinet (KYTC) will be sent to this person. Applicants will be responsible for notifying the Office of Local Programs if the point of contact for the project changes.

PERSON IN RESPONSIBLE CHARGE	PHONE	EMAIL
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CAGE# (from SAM website)

SAI Number [(KY) (State Applicant Identifier number which is provided upon submitting an Application for Federal Assistance (Form 424) with the Kentucky State Clearinghouse. To obtain this information, access <http://dlq.ky.gov/clearinghouse/>.]*Use CFDA #20.205

If requesting SRTS Projects, complete the information below for all elementary and middle schools within a 2-mile radius of the project location. For non-infrastructure projects, list the affected schools.

Infrastructure Non-Infrastructure

SCHOOL NAME	GRADE RANGE	TOTAL STUDENT POPULATION	TOTAL STUDENTS LIVING WITHIN 2 MILES OF SCHOOL	CURRENT # OF STUDENTS WALKING/BIKING TO SCHOOL



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SECTION 2: PROJECT CATEGORY

INSTRUCTION: All Transportation Alternatives projects must have a **surface transportation relationship** and fall under one or more of the following eligible activities. For the activity that most fits your project, check **ONE** of the boxes below.

- On- or off-road facilities for pedestrian, bike, or other non-motorized forms of transportation
- Safe routes for non-drivers
- Conversion of abandoned rail corridors for bicycle/pedestrian trails
- Construction of turnouts, overlooks, and viewing areas
- Community improvement activities:
 - a. Inventory, control, or removal of outdoor advertising
 - b. Historic preservation and rehabilitation of historic transportation facilities
 - c. Vegetation management practices in transportation rights of way to improve roadway safety, prevent against invasive species, and provide erosion control
 - d. Archaeological activities relating to impacts from implementation of a transportation project under Title 23
- Environmental mitigation including pollution prevention and pollution abatement activities and mitigation to:
 - a. Address storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff, including activities described in [Title 23 Section 133\(b\)\(11\)](#), [Section 328\(a\)](#), and [Section 329](#)
 - b. Reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats
- Planning, designing, or constructing boulevards
- Safe Routes to School (SRTS) 80/20 match



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SECTION 3: PROJECT DESCRIPTION

In this section, provide infrastructure improvements to include a detailed project description, location, and right of way information. Use additional copies of these pages as needed.

INFRASTRUCTURE IMPROVEMENTS

LOCATION

Is this a state road? Yes No

TYPE OF IMPROVEMENT

BEGINNING POINT <i>(Be specific.)</i>	STREET NAME/INTERSECTION/ADDRESS	MILE POINT
ENDING POINT <i>(Be specific.)</i>	STREET NAME/INTERSECTION/ADDRESS	MILE POINT
TOTAL LENGTH <i>(if applicable)</i>	SIDE OF STREET/DIRECTION <i>(if applicable) (Use N/S/E/W.)</i>	WIDTH <i>(if applicable)</i>

Use the space below to provide additional detailed information, to include side of road, direction, and any other relevant information. (See Instructions file for specific examples.)



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SECTION 3: PROJECT DESCRIPTION *(cont.)*

TRAFFIC CONTROL MEASURES

Describe traffic control measures requested to include signs, signals, roadway markings, crosswalks, school zones, and any other relevant information.

(Empty space for describing traffic control measures)

RIGHT OF WAY

If the project is awarded funding, the applicant will be required to provide proof of public right of way OR as a federally funded transportation project, it must follow the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (Uniform Act). The Uniform Act only allows you to identify the properties for initial design and budgeting. You CANNOT begin acquisitions or approach property owners until the Environmental Analysis is complete and you are given an Official Order to begin right of way acquisition. This applies to all acquisitions, including donations.

- Yes No Does sufficient public right of way exist to build this project?
- Yes No Have you identified properties potentially affected by this project?
- Yes No Have you budgeted funding for both the processing and fair market value of each property?

If the applicant is required to acquire property or easements, list the properties, property owners, and type of acquisition or easement.

#	DESCRIPTION	PROPERTY OWNER	TYPE OF ACQUISITION OR EASEMENT
1.			
2.			
3.			
4.			
5.			

(Empty space for listing properties, owners, and acquisition types)



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SECTION 3: PROJECT DESCRIPTION *(cont.)*

MAINTENANCE PLAN

Describe how the completed project will be maintained for public use. Include plans for income generated after completion.

SECTION 4: PROJECT READINESS

PROJECT SCHEDULE

List each phase of the proposed project and provide an approximate completion date.

PHASE TYPE	PROJECT PHASE DESCRIPTION	APPROXIMATE COMPLETION TIME IN MONTHS
Design		
Right of Way		
Utilities		
Construction		

What level of engineering/design has been completed for this project? Include any barriers to technical feasibility.

List any open Office of Local Program projects, including TE, SRTS, CMAQ, TCSP, and Scenic Byways, currently held by the project sponsor.

PROJECT	PHASE	ESTIMATED COMPLETION DATE



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SECTION 5: TOTAL PROJECT COST *(includes match)*

IMPORTANT: The Office of Local Programs uses the cost estimate to determine the amount of funding; therefore, the estimate for each phase of the project must be as accurate as possible. To find out more information about cost estimates, consult the [Local Public Agency \(LPA\) Guide](#).

PHASE	COST
Preliminary Engineering/Design	
Right of Way (ROW)	
Utilities	
Construction	
Construction Engineering/Inspection	
Contingency (10%)	
TOTAL PROJECT COST	\$0.00
TOTAL FEDERAL FUNDS REQUESTED	

LOCAL PUBLIC AGENCY (LPA) MATCH

TAP projects require a 20% match. KYTC will accept forms of match to include cash, property dedicated to the project, professional services, employee labor, agency-owned materials, and equipment. Match for selected projects must be properly documented and authorized by FHWA as project funding is set up. Please note that once match for a project has been approved you will not be able to change the type of match. Match other than cash or property will require FHWA approval via a Public Interest Finding (PIF). Work completed prior to authorization of federal funds may not be used as match.

ITEM	AMOUNT
Cash (preferred)	
Property	
Professional Services	
Labor and/or Equipment	
Other (Specify below.)*	
*	
TOTAL MATCH PROVIDED	\$0.00

FINANCIAL FEASIBILITY

Will the funds requested in this application fully fund the project? Yes No

If no, provide the gap amount and how the difference will be covered.

SECTION 6: CONNECTIVITY/PROJECT IMPACT/COMMUNITY SUPPORT

List all neighborhood retail and essential services located within a ½-mile radius of your project.

SERVICE	# OF ESTABLISHMENTS
Community /Civic Center/Library/Social Service	
Child Care	
Grocery Store/Farmers Market	
Park/Playground	
Laundry/Dry Cleaner	
Restaurants/Retail/Entertainment	
Medical Office/Pharmacy	
Police or Fire Station	

Is this project part of a local or regional growth or sustainability plan? Yes No



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SECTION 6: CONNECTIVITY/PROJECT IMPACT/COMMUNITY SUPPORT *(cont.)*

ECONOMIC DEVELOPMENT

To what extent will the project facilitate economic development in the community? Your response must include statistical data to support stated impacts.

ACCESSIBILITY/EQUITY

To what extent will the project improve mobility for disadvantaged populations to include the elderly, disabled, minorities, and low-income residents? Your response must include statistical data to support stated impacts.

ENVIRONMENT

Describe how the project improves non-motorized connectivity. Does the project reduce VMT (Vehicle Miles Traveled), particulate matter, and/or greenhouse gas emissions?

CULTURAL, HISTORIC, & ARCHAEOLOGICAL RESOURCES

Is the area or part of the area of the project eligible to be listed in the National Register of Historic Places?

Yes No *(If yes, attach the National Register nomination form with the application.)*

Will there be any earth disturbance associated with this project? Yes No *(If yes, completion of an archaeological survey prior to the beginning of the project may be required.)*

HEALTH

How does the project contribute to the improvement of public health? Your response must include statistical data to support stated impacts. *(Examples may include increasing physical activity, reducing air pollution, and other applicable improvements.)*



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SECTION 6: CONNECTIVITY/PROJECT IMPACT/COMMUNITY SUPPORT *(cont.)*

SAFETY

How does the project improve motorized safety, and does it address specific safety issues? Include any safety statistics to support. Also show how the project design maximizes non-motorized safety. Examples include the inclusion of bulb outs, improved signage and signals, and other applicable improvements. Your response must include statistical data to support stated impacts.

List all local government entities, contacts, and civic groups that have been involved in the development of the project.

COMMUNITY SUPPORT

Describe how the local community has been involved in the planning process and list key stakeholders who are participating. Include all opposition to the project and describe how it is being negotiated.

Reminder: Attach all required documents as listed in the TC 20-36 Instructions.
DO NOT attach any additional documents.