



MATERIAL SUPPLIER COMMERCIALY USEFUL FUNCTION (CUF)

NOTICE: Per 49 CFR 26.55, "A DBE performs a commercially useful function when it is responsible for execution of the work of the contract and is carrying out its responsibilities by actually performing, managing, and supervising the work involved... A DBE does not perform a CUF if its role is limited to that of an extra participant in a transaction, contract, or project through which funds are passed in order to obtain the appearance of DBE participation..." This form is for the purposes of reviewing Disadvantaged Business Enterprises (DBEs) for compliance with the CUF requirements for credit.

PART A: CONTRACT INFORMATION & OPERATIONS

(This part must be completed by the DBE program eligible owner.)

SECTION 1. DBE INFORMATION

FIRM NAME PROJECT/CONTRACT ID
OWNER'S NAME OWNER'S JOB TITLE

SECTION 2. PRIME CONTRACTOR INFORMATION

COMPANY NAME TYPE OF MATERIAL SUPPLIED
QUANTITY LOCATION OF DELIVERY

SECTION 3. STOCK/INVENTORY

1. On this contract, is the material being supplied from your firm's stock/inventory?
2. If material for this contract is not being supplied by your firm's stock/inventory, where are the materials being stocked/inventoried?
Company Name:
Address:
Phone:
Comments:

SECTION 4: DELIVERY

1. Who is responsible for delivering the materials and/or supplies to the prime contractor?
2. If materials are delivered by a service, prime contractor, or subcontractor, provide the following information:
3. Who demonstrates ownership and assumes all risk for loss or damage during transport?
4. Can Bills of Lading (BOL) be provided upon request?
5. If BOL can be provided, which Free on Board (FOB) or similar terms are indicated?



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SECTION 5: EQUIPMENT

1. If your firm is delivering material and/or supplies on this contract, which type of equipment is being used?

Owned Equipment Leased or Rented Equipment

2. Is the driver of this equipment on your firm's payroll? Yes No

3. If you are renting or leasing equipment from a company, provide the following information:

Company Name:
Address:
Phone:

4. If you are leasing or renting equipment, have you provided the Office for Civil Rights and Small Business Development (OCRSBD) with a copy of the lease or rental agreements? Yes No

5. If you have not already provided OCRSBD with copies of leases or rental agreements, submit those with this form.

Comments:

6. List the make and model of equipment used to deliver the materials and/or supplies:

A. OWNED

Table with 5 columns: EQUIPMENT TYPE, MAKE, MODEL, YEAR, USDOT#. Rows 1-3.

B. RENTED/LEASED

Table with 5 columns: EQUIPMENT TYPE, MAKE, MODEL, YEAR, USDOT#. Rows 1-3.

PART B: SUPPORTING DOCUMENTATION

On this project, the DBE is performing as:

Manufacturer (100%) Supplier (60%) Distributer (40%) Broker (fees and commission)

IMPORTANT: Once your portion of this contract is complete, you must submit a copy of ALL Haul/Delivery Ticket(s)/Bill of Lading for this project.

Additional comments and explanations:

PART C: CERTIFICATION

By signing below, I certify the information provided on and in connection with this form is true, accurate, and complete.

Signature table with columns: OWNER'S SIGNATURE, DATE SIGNED\*

\*Within 10 days of signature, a copy of this completed form with supporting documentation must be emailed to KYTC.DBECUFMonitoring@ky.gov OR faxed to (502) 564-2114.

Questions or concerns? Contact OCRSBD staff at (502) 564-3601.