The Organizational Management Branch of the Office of Human Resource Management produces the Kentucky Transportation Cabinet (KYTC) Information Guide in an effort to deliver the best possible service to Cabinet customers. The guide includes a Key Words Index, which helps users quickly locate topics of interest. In addition, the guide contains contact information and details about the Cabinet’s organizational structure and operations, thereby enabling customers, as well as employees communicating with customers, to more readily discover whom to contact for assistance.

An online version, which includes links to the websites and charts of the Cabinet’s organizational units, may be accessed from the Cabinet’s Internet home page, under “About Us”: http://transportation.ky.gov/Pages/default.aspx

NOTE: All listings in this guide refer to locations in Frankfort, Kentucky, unless noted otherwise.
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Secretary of Transportation

SECRETARY          GREG THOMAS
DEPUTY SECRETARY   VACANT
CHIEF OF STAFF     VACANT
LOCATION           TCOB, 6th Floor East
PHONE              502-564-5102
FAX                502-564-9540

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The Cabinet is responsible for maintaining and improving transportation infrastructure of the Commonwealth—including more than 27,000 miles of roadways, 160 licensed airports, and 23 public transportation systems—and for registering approximately 2.7 million licensed drivers and 3.4 million vehicles annually. Moreover, the Cabinet exercises its jurisdiction in the areas of highway safety, public transportation, waterways, railways, aviation, bikeways, and motor vehicle regulation.

Mission Statement

To provide a safe, efficient, and environmentally sound and fiscally responsible transportation system that delivers economic opportunity and enhances the quality of life in Kentucky
DIVISION OF ACCOUNTS

◆ Prepar...
Office of Audits

- Provides auditing functions to meet various needs of Transportation Cabinet management
- Comprises two divisions:
  - Division of Road Fund Audits
  - Division of Audit Services
**Audit Services**

**Director**  
(VACANT)

**Assistant Director**  
TERI HARMON

**Location**  
TCOB, 4th Floor East

**Phone**  
502-564-6760

**Fax**  
502-564-6766

**Division of Audit Services**

- Facilitates work of independent auditors and provides audit responses to Federal Highway Administration, Auditor of Public Accounts, Legislative Research Commission, and Office of Inspector General
- Audits all internal Cabinet functions to ensure fiscal and operational compliance
- Provides management with an independent appraisal of the Cabinet’s operations and controls in order to determine whether accounting and administrative controls are functioning properly, policies and procedures are being followed, and Cabinet objectives and standards are being met
- Performs pre-award, overhead, post-award, and project audits of consultant firms
- Audits various Cabinet contracts with third-party entities to ensure compliance with terms of the agreements, laws and regulations, and billing
- Investigates allegations of theft or misuse of Cabinet assets

**Key Words**

Contract Audits  
External Audits  
Internal Audits
Aviation

**COMMISSIONER**  TODD BLOCH  
**DEPUTY COMMISSIONER**  BRAD SCHWANDT  
**LOCATION**  90 AIRPORT Rd  
**PHONE**  502-564-4480  
**FAX**  502-564-7953

**DEPARTMENT OF AVIATION**

◆ Assists in economic development of aviation community  
◆ Provides assistance for safe and efficient development and use of state aviation system  
◆ Provides support in all aviation matters  
◆ Oversees two major programs:
  
  - Airport Development Program, which provides financial assistance for capital improvement projects to publicly owned public-use airports  
  - Airport Inspection Program, which performs (1) annual certification of airports and heliports and (2) FAA contract inspections

◆ Comprises two divisions:
  
  - **CAPITAL CITY AIRPORT DIVISION**  
  - **GREATER COMMONWEALTH AVIATION DIVISION**

For administrative purposes, the **KENTUCKY AIRPORT ZONING COMMISSION** is attached to the Department of Aviation.

**KEY WORDS**

Airport Development Program  FAA Contract Inspections  
Aviation Inspection Program  Licensing, Airport & Heliport
Office of Executive Director

Division of Accounts

- Budget Branch
- Pre-Audit Branch
- Program Billing Branch
- General Accounting Branch

Division of Purchases

- Procurement Branch
- Contract Oversight Branch

Program Billing Branch

Pre-Audit Branch

Pre-Audit Section

General Accounting Branch

06-16-2008
EXECUTIVE DIRECTOR   ROBIN BREWER
DEPUTY EXECUTIVE DIRECTOR VACANT
LOCATION      TCOB, 6TH FLOOR EAST
PHONE         502-564-4550
FAX           502-564-9454

OFFICE OF BUDGET AND FISCAL MANAGEMENT

♦ Serves as Cabinet’s chief financial office
♦ Assists management with specialized statistical reports for decision making and planning in regard to agency programs and financial affairs
♦ Provides direction for budgeting, cash-management, and accounting
♦ Reviews requests for out-of-state travel by Cabinet employees
♦ Coordinates intra-agency and inter-agency projects
♦ Tracks and reviews pending legislation and activities of local and federal governments for any budgetary or programmatic impact on the Cabinet
♦ Provides management with independent appraisal of Cabinet’s operations and controls in order to determine whether accounting and administrative controls are functioning properly, policies and procedures are being followed, and Cabinet objectives and standards are being met
♦ Investigates allegations of theft or misuse of Cabinet assets
♦ Comprises two divisions:
  ◆ DIVISION OF ACCOUNTS
  ◆ DIVISION OF PURCHASES

KEY WORDS

Appropriations             Fiscal Compliance
Budget                    Misuse of Cabinet Assets
Capital Construction Budgeting Out-of-State Travel
Expenditures              
Department of Aviation

Capital City Airport Division

Office of Director

Flight Operations Branch
Aircraft Maintenance Branch
Airport Operations Branch
Capital City Airport

DIRECTOR (VACANT)
ASSISTANT DIRECTOR SCOTT SHANNON
LOCATION 90 AIRPORT RD
PHONE 502-564-0099
FAX 502-564-0172

CAPITAL CITY AIRPORT DIVISION

♦ Supervises and operates the Commonwealth’s fleet of aircraft and arranges charter services for all state agencies
♦ Manages the Capital City Airport, which includes providing hangar and tie-down spaces, fuel, and repair of state, federal, and private aircraft

KEY WORDS
Aircraft Fleet, State
Airport Maintenance
Charter Services, Air
EXECUTIVE DIRECTOR        JAMIR DAVIS
DEPUTY EXECUTIVE DIRECTOR  (VACANT)
LOCATION                  TCOB, 6TH FLOOR WEST
PHONE                     502-564-3601
FAX                       502-564-2114/1491

Office for Civil Rights & Small Business Development

♦ Monitors Equal Employment Opportunity (EEO) programs, including enforcement of Titles VI and VII of Civil Rights Act
♦ Develops and maintains the Cabinet’s Affirmative Action Plan and monitors Cabinet goals for achieving a diverse workplace
♦ Investigates all complaints of discrimination based on race, sex, religion, disability, national origin, age (40 and over), sexual orientation, veteran status, gender identity, veteran status, disability, political affiliation, or smoking status or in reprisal for opposition to discriminatory practices or participation in the EEO process
♦ Administers, coordinates, supports, and monitors progress of Disadvantaged Business Enterprise (DBE) Program; Airport Concessionaire Disadvantaged Business Enterprise (ACDBE) Program; Small Business Enterprise (SBE) Program; and Supportive Services/On-the-Job Training Programs, which include technical assistance to program participants
♦ Publishes directory of certified and prequalified DBE firms
♦ Certifies small businesses owned and controlled by socially and economically disadvantaged individuals, including minorities and women, to participate in USDOT-assisted contracts in accordance with 49 Code of Federal Regulations 23 and 26 (49 CFR Parts 23 and 26)
♦ Monitors DBE program participants on USDOT-assisted highway construction and design projects
♦ Recommends and monitors annual and project goals for DBE participation on USDOT-assisted contracts

KEY WORDS
Affirmative Action          Sexual Harassment
Airport Concessionaire Disadvantaged Business Enterprise Small Business Enterprise Program
Disadvantaged Business Enterprise Program Socially/Economically Disadvantaged Supportive Services Program
Discrimination, Employee Third-Party Challenge
Equal Employment Opportunity Titles VI and VII
49 CFR Parts 23 and 26 Uniform Certification Program (UCP)
On-the-Job Training (OJT) Program
Retaliation, Employee
**Division of Construction**

- Administers highway construction contracts from award through project completion, including verification of final estimates
- Performs routine and final field inspections of roadway and drainage construction to determine compliance with Cabinet policies, procedures, and specifications
- Reviews and recommends approval of change orders, construction revisions, subcontracts, and semifinal and final estimates
- Consults with federal, state, and other public or private agencies on matters concerning roadway construction
- Reviews and makes recommendations on time extensions and liquidated damages and claims relating to construction contracts
- Provides technical assistance to district offices

**Key Words**

Change Orders, Construction Contract  Inspections, Construction
Claims, Construction  Specifications, Construction
Contract Administration  Standard Specifications
Estimates, Final  Subcontracts
Construction Procurement

DIVISION OF CONSTRUCTION PROCUREMENT

◆ Administers awarding of road construction contracts, a process that includes:
  • Prequalification of contractors
  • Bid proposal preparation
  • Bid advertisements
  • Bid evaluations

◆ Ensures compliance of proper wage rates
◆ Conducts Equal Employment Opportunity reviews and investigations of contractors
◆ Maintains lists of prequalified bidders for various highway projects and publishes contractors’ directory for public distribution

KEY WORDS

Contract Advertisement
Contract Award
Contract Compliance
Contract Proposal
Department of Vehicle Regulation

Division of Customer Service

Office of Director

Driver & Vehicle Licensing
CSC Branch

Motor Carrier
CSC Branch

Driver Licensing Support
Section

Vehicle Licensing Support
Section

12-16-2012
Customer Service

**DIRECTOR**  
VACANT

**ASSISTANT DIRECTOR**  
MICHAEL MILLER

**LOCATION**  
TCOB, 2ND FLOOR EAST

**PHONE**  
502-564-1257

**FAX**  
502-564-0839

**DIVISION OF CUSTOMER SERVICE**

- Serves as the single point of contact for the Department of Vehicle Regulation, facilitating customer-service requests and inquiries by telephone and via the drive.ky.gov website
- Maximizes response time for department-wide customer requests and inquiries
- Provides uniformity in the dissemination of accurate information to Cabinet customers by maintaining an extensive knowledge-based article library
- Follows up with customers to ensure resolution and satisfaction
- Communicates with management to ensure compliance with all state laws and regulations

**KEY WORDS**

Customer Service  
Customer Service Center  
Customer Service Representative  
Department of Vehicle Regulation
Division of Driver Licensing

- Administers KRS 186.400–186.649, 187, 189A, and 281A
- Maintains driving history record for each licensed driver in state
- Maintains records of individuals whose privilege to operate motor vehicle has been suspended
- Governs driver license suspensions and revocations and driver limitation programs
- Provides state traffic school programs mandated by statute
- Handles driver license reinstatements, driver licensing hearings, medical review board, commercial driver licenses, and miscellaneous driver licensing services

Key Words

Commercial Driver License (CDL)  Medical Review Board
Driver License  One Stop Shop
Driving History Record  Reinstatement Fees
Graduated Driver Licensing  Traffic School
Hearings, Driver Licensing
Employee Relations

DIRECTOR (VACANT)
ASSISTANT DIRECTOR (VACANT)
LOCATION TCOB, 6TH FLOOR WEST
PHONE 502-564-4610
FAX 502-564-6683

DIVISION OF EMPLOYEE RELATIONS

♦ Reviews and implements requests for major disciplinary actions, pretermination hearings, grievances, and Equal Employment Opportunity (EEO) complaints, including those pertaining to sexual harassment and Americans with Disabilities Act (ADA)
♦ Ensures employee compliance with KRSs, KARs, policies, and procedures, particularly KRS 18A, KRS 342, and Title 101 KAR
♦ Coordinates employee counseling
♦ Manages development and implementation of employee safety and health program to ensure effective oversight, communication, and training
♦ Assists in coordinating and monitoring Transportation facilities for compliance with Kentucky Occupational Safety and Health Act (KOSHA) and adherence to Cabinet policies and procedures
♦ Conducts jobsite safety inspections and annual building inspections for Transportation facilities statewide
♦ Provides technical assistance and advice to management and employees

KEY WORDS

Compliance, Employee Counseling, Employee Disciplinary Actions First-Aid Training Grievances, Employee KOSHA Compliance Personnel Board Hearings Administration Safety Drills Safety, Employee Safety Inspections, Jobsite & Building Safety Training Temporary Modified Duty Plan Workers’ Compensation Workplace Violence
Environmental Analysis

DIVISION OF ENVIRONMENTAL ANALYSIS

♦ Provides environmental guidance relating to Cabinet projects and activities to employees, contractors, and general public
♦ Facilitates Cabinet’s mission of performing in environmentally sound manner by ensuring that planning, design, construction, operation, and maintenance projects and activities that have potential to impact social, economic, or physical environment are identified and evaluated and their impacts minimized
♦ Reviews, prepares, and procure environmental documents, contracts, or actions as made necessary by state and federal environmental laws and regulations
♦ Provides guidance, procedures, and technical assistance to various Cabinet facilities (maintenance garages, rest areas, etc.) to assure compliance with applicable state and federal environmental laws

KEY WORDS

Air Quality                          Groundwater Protection Plans
Categorical Exclusions, Environmental Laboratory Analysis
Clean Air Act                        National Environmental Policy Act
Cumulative Impact Assessment         Notice of Violation, Environmental
Environmental Analysis (Baseline Studies: Resource Conservation Recovery Act
   Archaeological, Cultural, Historical, Socio economical) State Implementation Plan
Environmental Assessments           Underground Injection Control
Environmental Impact Study           Underground Storage Tanks
Environmental Process Review         Water Quality
Office of Project Delivery & Preservation

Division of Equipment

Office of Director

Administrative & Sales Section

- Equipment Procurement Branch
  - Receiving Section

- Equipment Repair Branch
  - Technician Section
    - Fabrication Section

- Warehouse Branch
  - Warehousing Section
    - Communications Section

01-16-2009
**Equipment**

**DIRECTOR**
RICK DURHAM

**ASSISTANT DIRECTOR**
(VACANT)

**LOCATION**
1234 WILKINSON BLVD

**PHONE**
502-564-3916

**FAX**
502-564-3198

**DIVISION OF EQUIPMENT**

- Maintains Cabinet’s fleet of more than 10,000 pieces of equipment used in construction and maintenance of state highways
- Performs major and minor equipment repairs at 14 repair garages across the state
- Prepares specifications for procurement of the Cabinet’s medium/heavy construction and maintenance equipment
- Provides equipment repair parts, various operational supplies, and traffic materials to the Cabinet’s operating units (Transportation Warehouse)
- Provides services for the disposal and sale of surplus equipment
- Maintains and provides Cabinet’s two-way Radio Communication System
- Maintains fuel cards and personal identification numbers (PIN) for equipment fueling
- Provides any other services or oversight necessary to provide the Cabinet with a functional equipment fleet

**KEY WORDS**

- Equipment Auction
- Off-Road Equipment
- Equipment Sales
- Road Equipment
- Fuel Cards
- Surplus/Salvage Equipment
- Mobile Radio Services
- Transportation Warehouse
Facilities Support

DIRECTOR  (VACANT)
ASSISTANT DIRECTOR  TERRY DENNY
LOCATION  1219 WILKINSON BLVD
PHONE  502-564-0636
FAX  502-564-6754

DIVISION OF FACILITIES SUPPORT

◆ Develops plans and specifications for all new real-property construction projects and building alterations
◆ Manages Cabinet’s Capital Construction projects
◆ Leases all Cabinet property and assigns office space
◆ Maintains, renovates, and repairs Cabinet real property
◆ Maintains inventory records on all Cabinet buildings and lots
◆ Maintains TCOB and statewide building security program (security monitoring)
◆ Oversees Fire and Tornado Insurance Program
◆ Provides indoor signs and nameplates for Cabinet
◆ Manages all Cabinet copy machines
◆ Purchases furniture, engineering and laboratory equipment, and selected specialty items: e.g., U.S. and state flags
◆ Maintains inventory of all equipment and furniture assigned to Cabinet offices statewide
◆ Maintains and repairs office and engineering equipment

KEY WORDS

Building Security  Picture Framing
Capital Construction Projects  Property Leasing
Fire/Tornado Insurance  Property Maintenance
Furniture, Office  Purchases: Engineering, Laboratory, Equipment
Inventory, Cabinet  Supplies: Office, Engineering, Specialty Items
Office Space
DIRECTOR (VACANT)
ASSISTANT DIRECTOR (VACANT)
LOCATION TCOB, 1ST FLOOR
PHONE 502-564-3880
FAX 502-564-6849

DIVISION OF GRAPHIC DESIGN & PRINTING

◆ Facilitates Kentucky Design and Print Services
◆ Administers employee badging system
◆ Coordinates Cabinet events (Conference Center)
◆ Repairs office furniture
◆ Configures office space

KEY WORDS

Badging, Employee
Blueprints (Reprographics)
Conference Center
Engraving

Furniture Repair
Graphic Design
Office Configuration
Printing
**Greater Commonwealth Aviation**

**DIRECTOR** (VACANT)
**ASSISTANT DIRECTOR** (VACANT)
**LOCATION** 90 AIRPORT RD
**PHONE** 502-564-0099
**FAX** 502-564-7953

**GREATER COMMONWEALTH AVIATION DIVISION**

♦ Provides assistance for capital-improvement projects to publicly owned public-use airports
♦ Performs annual certification of airports and heliports
♦ Recruits aviation-related businesses to the Commonwealth

**KEY WORDS**

Airport Projects
Certification, Airports & Heliports
DIVISION OF HIGHWAY DESIGN

♦ Oversees the development and assists in the management of the design and contract plan preparation of Highway Plan projects
♦ Ensures consistency of projects
♦ Offers technical expertise and assistance to project managers, teams, designers, and others associated with development of highway projects, including:
  • Policy interpretation
  • Standard Drawings
  • CADD (Computer-Aided Drafting and Design) techniques and standards
  • Expertise in geometry, design, drainage, survey, and pavement
♦ Facilitates training opportunities for highway design criteria, policies, and procedures
♦ Reviews and assembles project plans and delivers final project to letting process

KEY WORDS

CADD  Pavement Rehabilitation
Construction Estimates  Plan Processing
Construction Proposals  Roadway Design Engineering
Drainage, Roadway  Signing Plans
Intergovernmental Reviews  Standard Drawings
Location Engineers  Survey Coordinator
Pavement Design
Highway District 1—Paducah

Office of Highway District 1

Executive Director (CDE)  Kyle Poat
Administrative Coordinator (Vacant)
Location  5501 Kentucky Dam Rd
          Paducah, KY 42003-9322
Phone  270-898-2431
Fax  270-898-7457

County  Seat  County  Seat
Ballard  Wickliffe  Hickman  Clinton
Calloway  Murray  Livingston  Smithland
Carlisle  Bardwell  Lyon  Eddyville
Crittenden  Marion  Marshall  Benton
Fulton  Hickman  McCracken  Paducah
Graves  Mayfield  Trigg  Cadiz
Office of Highway District 2

Executive Director (CDE)  Deneatra Henderson
Administrative Coordinator  (Vacant)
Location  1840 North Main St
          P O Box 600
          Madisonville, KY 42431-0600
Phone  270-824-7080
Fax  270-824-7091

County  Seat  County  Seat
Caldwell  Princeton  McLean  Calhoun
Christian  Hopkinsville  Muhlenberg  Greenville
Daviess  Owensboro  Ohio  Hartford
Hancock  Hawesville  Union  Morganfield
Henderson  Henderson  Webster  Dixon
Hopkins  Madisonville
Office of Highway District 3

Executive Director (CDE)  Joe Plunk
Administrative Coordinator  Jill Harmon
Location  900 Morgantown Rd
          Bowling Green, KY 42102
Phone  270-746-7898
Fax  270-746-7643

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Office of Highway District 4

Executive Director (CDE)          Paul Sanders
Administrative Coordinator        (Vacant)
Location                          634 East Dixie Hwy
                                   P O Box 309
                                   Elizabethtown, KY 42702-0309
Phone                             270-766-5066 or 800-459-3566
Fax                               270-766-5069

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OFFICE OF HIGHWAY DISTRICT 5

EXECUTIVE DIRECTOR (CDE)  MATT BULLOCK
ADMINISTRATIVE COORDINATOR  (VACANT)
LOCATION  8310 WESTPORT RD
          P O BOX 22100
          LOUISVILLE, KY 40242-3042
PHONE  502-210-5400 OR 800-903-5844
FAX  502-210-5494

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**Office of Highway District 6**

**Executive Director (CDE)**  
BOB YEAGER

**Administrative Coordinator**  
CANDACE LINK

**Location**  
421 BUTTERMILK PIKE  
FT. MITCHELL, KY 41017

**Phone**  
859-341-2700

**Fax**  
859-341-3661

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Office of Highway District 7

Executive Director (CDE)  Kelly Baker
Administrative Coordinator (Vacant)
Location  763 West New Circle Rd, Bldg 2
          P O Box 11127
          Lexington, KY 40512-0127
Phone  859-246-2355
Fax  859-246-2354

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Office of Highway District 8
Somerset

Office of Executive Director

Project Development Branch
- Planning Section
- Design Section
- Right of Way Section
- Utilities Section

Project Delivery & Preservation Branch I
- Somerset Section
  - Pulaski County Unit
- Stanford Section
  - Rockcastle County Unit
  - Casey County Unit

Project Delivery & Preservation Branch II
- Russell Springs Section
  - Russell County Unit
- Monticello Section
  - Wayne County Unit
  - McCreary County Unit

Engineering Support Branch
- Materials Section
  - Equipment Section
  - Structures Section
  - Traffic Engineering & Permits Section
  - Roadside Environment Section

06-16-2008
OFFICE OF HIGHWAY DISTRICT 8

EXECUTIVE DIRECTOR (CDE)  TAMRA WILSON
ADMINISTRATIVE COORDINATOR  (VACANT)
LOCATION  1660 SOUTH HIGHWAY 27
            P O BOX 780
            SOMERSET, KY 42502-0780
PHONE  606-677-4017
FAX  606-677-4013

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OFFICE OF HIGHWAY DISTRICT 9

EXECUTIVE DIRECTOR (CDE)  STEVE GUNNELL
ADMINISTRATIVE COORDINATOR  VACANT
LOCATION  822 ELIZAVILLE AVE
          P O BOX 347
          FLEMINGSBURG, KY 41041-0347
PHONE  606-845-2551
FAX  606-849-2286

COUNTY  SEAT  COUNTY  SEAT
BATH  OWINGSVILLE  GREENUP  GREENUP
BOYD  CATLETTSBURG  LEWIS  VANCEBURG
CARTER  GRAYSON  MASON  MAYSVILLE
ELLIOTT  SANDY HOOK  NICHOLAS  CARLISLE
FLEMING  FLEMINGSBURG  ROWAN  MOREHEAD
Highway District 10—Jackson

Office of Highway District 10

Executive Director (CDE)  Corbett Caudill
Administrative Coordinator  (Vacant)
Location  473 Highway 15 South
          P O Box 621
          Jackson, KY 41339-0621
          606-666-8841
          606-666-7074

County  Seat  County  Seat
Breathitt  Jackson  Morgan  West Liberty
Estill  Irvine  Owsley  Booneville
Lee  Beattyville  Perry  Hazard
Magoffin  Salyersville  Powell  Stanton
Menifee  Frenchburg  Wolfe  Campton
Office of Highway District 11

Executive Director (CDE)  Michael Calebs
Administrative Coordinator (Vacant)
Location  503 Railroad Ave
          Manchester, KY 40962
Phone  506-598-2145
Fax  506-598-8269

County  Seat  County  Seat
Bell  Pineville  Knox  Barbourville
Clay  Manchester  Laurel  London
Harlan  Harlan  Leslie  Hyden
Jackson  McKee  Whitley  Williamsburg

*Central Office use only
OFFICE OF HIGHWAY DISTRICT 12

EXECUTIVE DIRECTOR (CDE)  MARY WESTFALL-HOLBROOK
ADMINISTRATIVE COORDINATOR (VACANT)
LOCATION  109 LORAINE ST
           PIKEVILLE, KY 41501-2486
PHONE  606-433-7791
FAX  606-433-7765

COUNTY  SEAT  COUNTY  SEAT
FLOYD  PRESTONSBURG  LETCHER  WHITESBURG
JOHNSON  PAINTSVILLE  MARTIN  INEZ
KNOTT  HINDMAN  PIKE  PIKEVILLE
LAWRENCE  LOUISA
Department of Highways

Office of Commissioner

Engineering Training & Scholarship Branch

Division of Program Management

Office of Project Delivery & Preservation

Office of Project Development

Office of Highway Safety

Offices of Highway Districts 1 - 12

06-16-2008
Highways

COMMISSIONER (VACANT)
STATE HIGHWAY ENGINEER ANDY BARBER
LOCATION TCOB, 6TH FLOOR EAST
PHONE 502-564-3730
FAX 502-564-2277

DEPARTMENT OF HIGHWAYS

♦ Administers the development and delivery of highway projects
♦ Manages the preservation and operations of the state’s highway system as prescribed by law
♦ Oversees the development and facilitation of the Kentucky’s Strategic Highway Safety Plan and the Highways Safety Plan as required by the Federal Highway Administration and the National Highway Traffic Safety Administration
♦ Promotes avenues for effective training for engineers throughout their careers
♦ Facilitates recruitment of scholarship, co-op, and other engineering-related positions
♦ Comprises 15 offices:
  • Office of Project Development (6 divisions)
  • Office of Project Delivery and Preservation (6 divisions)
  • Office of Highway Safety (2 divisions)
  • Offices of Highway Districts 1—12

KEY WORDS
Engineering Recruitment
Engineering Training
Office of Highway Safety

- Provides uniformity in analysis, evaluation, coordination, and communication of highway- and traffic-safety data
- Facilitates development of partnerships with various agencies whose disciplines are engineering, education, enforcement, and emergency medical services
- Enhances and extends educational highway- and traffic-safety programs
- Comprises two divisions:
  - Division of Incident Management
  - Division of Highway Safety Programs

For administrative purposes, the Motorcycle Advisory Commission for Highway Safety and the Motorcycle Safety Education Advisory Commission are attached to the Office of Highway Safety.
Highway Safety Programs

**DIRECTOR** (VACANT)

**ASSISTANT DIRECTOR** RYAN FISHER

**LOCATION** TCOB, 4th Floor West

**PHONE** 502-564-1438

**FAX** 502-564-2629

**DIVISION OF HIGHWAY SAFETY PROGRAMS**

- Develops and facilitates Kentucky’s Strategic Highway Safety Plan (SHSP) and the Highways Safety Plan (HSP) as required by the Federal Highway Administration (FHWA) and the National Highway Traffic Safety Administration (NHTSA), respectively
- Analyzes and evaluates highway- and traffic-safety data and programs
- Maintains a Traffic Records System for identifying locations and causes of crashes
- Solicits grant applications from public and private entities within Kentucky for the delivery of highway-safety initiatives relating to enforcement, education, engineering, and emergency response and monitors and accounts for all grant monies
- Delivers traffic-safety programs to support civic, school, local-government, and citizen groups across the Commonwealth

**KEY WORDS**

Buckle-That-Child Hotline  
Child Passenger Safety  
CRASH Database  
Driver Improvement Course  
Drive Smart Kentucky  
Drive Smart Kentucky Bear  
Fatal Vision Goggles  
Ghost Outs  
Governor’s Executive Committee on Highway Safety  
Grants, Highway Traffic Safety  
Highway Safety Data  
Judgment Day  
Mock Crashes  
Operation Drive Smart Blitz  
Radar Trailers  
Rollover Simulator  
Safety City  
Strategic Highway Safety Plan  
Traffic Records System  
Traffic Safety Checkpoints

*Acting*
Office of Human Resource Management

- Oversees the administration of:
  - Personnel records
  - Employee benefits
  - Payroll records
  - Employee performance evaluations
  - Structural reorganizations
  - Policy Manuals Program
  - Forms Program

- Ensures regulatory compliance and discipline
- Provides employee-training workshops
- Secures safe and healthful work environment
- Comprises three divisions:

  - **Division of Personnel Management (Intranet Only)**
  - **Division of Employee Relations (Intranet Only)**
  - **Division of Professional Development and Organizational Management (Intranet Only)**
Incident Management

DIRECTOR                  (VACANT)
ASSISTANT DIRECTOR       (VACANT)
LOCATION                TCOB, 1ST FLOOR EAST
PHONE                   502-564-2080
FAX                     502-564-2978

DIVISION OF INCIDENT MANAGEMENT

♦ Gathers critical highway-condition and weather information on 24-hour, 7-day basis for dissemination to highway users and for coordination such information with regional transportation systems currently operating in three major urban areas:
  • Lexington
  • Louisville
  • Northern Kentucky-Cincinnati

♦ Oversees Safety Assistance for Freeway Emergencies (SAFE) Patrols, which provide assistance and security for disabled vehicles and their drivers along major thoroughfares in highway districts

♦ Develop and maintain equipment to patrol high-traffic-volume routes, such as interstate roads and parkways

KEY WORDS

Emergency Response   Traffic Conditions
511                  Weather Monitoring
SAFE Patrols
Serves as primary contact with Commonwealth Office of Technology (COT)

Interacts with other government, industry, association, and private entities on matters pertaining to information technology and telecommunications

Comprises six branches:

- **Business Support Branch** works directly with KYTC customers, vendors, and other government cabinets. The branch offers IT solutions, which include consulting, systems analysis, project management, technical documentation, and project lifecycle recommendations.

- **Application Development Branch** designs, develops, and maintains all custom PC-based software applications.

- **GIS Support Branch** provides ongoing support and growth of the Cabinet’s geographical information system (GIS) program.

- **Operations Support Branch** serves as the technical point of contact with COT regarding infrastructure services, including security, telecommunications, desktop support, and billing review. The branch coordinates KYTC IT requests regarding PCs, laptops, printers, phones, and Blackberries, software, network and mainframe accounts, mailboxes, database issues, security exemptions, and VPN accounts.

- **Enterprise Data Services Branch** analyzes vital business data, determines gaps and redundancies, improves and protects quality and accessibility, governs and enforces data standards, stewardship, and procedures put in place by the data management function.

- **Emerging Technology Branch** provides and coordinates collaborative technology and social networking applications (SharePoint, for example) and Internet and Intranet services for the Cabinet.
**Inspector General**

**EXECUTIVE DIRECTOR**  
BEN MCKOWN

**DEPUTY EXECUTIVE DIRECTOR**  
(VACANT)

**LOCATION**  
700 LOUISVILLE RD (BERRY MANSION)

**PHONE**  
502-564-0501 OR 866-598-2644

**FAX**  
502-564-6862

**Office of Inspector General**

- Ensures accountability and efficiency within the Transportation Cabinet by investigating claims of waste, fraud, and abuse of Cabinet resources
- Investigates allegations of criminal acts and administrative wrongdoing by Cabinet employees, contractors, or others doing business with the Cabinet
- Serves as primary contact and coordinator of external investigations involving the Cabinet and its employees
- Provides recommendations to the Secretary to ensure program integrity
- Works closely with the Office of Legal Services, Office of Personnel Management, Office for Civil Rights and Small Business Development, and Cabinet department heads
- Provides employees with readily available and safe environment to report allegations of wrongdoing, regardless of geographic or organizational origin, without fear of reprisal

**Key Words**

Investigations (External/Internal)  
Program Integrity

Liaison with Law Enforcement  
Program Oversight

Program Compliance  
Waste, Fraud, and Abuse
Kentucky Airport Zoning Commission

**ADMINISTRATOR**    RANDALL ROYER
**LOCATION**         90 AIRPORT RD
**PHONE**            502-564-0099
**FAX**              502-564-0172

*Kentucky Airport Zoning Commission*, attached to the Transportation Cabinet for administrative purposes:

- Issues permits for structures on all public-use airports and heliports, seaplane bases, and military airports
- Issues permits for all structures off airport property that exceed 200 feet above ground level
- Ensures a safe and efficient air navigation system for the Commonwealth
Kentucky Motor Vehicle Commission

EXECUTIVE DIRECTOR  CARLOS CASSADY
DEPUTY EXECUTIVE DIRECTOR  (VACANT)
LOCATION  105 SEA HERO RD, SUITE 1
PHONE  502-573-1000
FAX  502-573-1003

Kentucky Motor Vehicle Commission, attached to the Transportation Cabinet for administrative purposes:

♦ Licenses motor vehicle dealers, salespersons, manufacturers, distributors, and their representatives who advise new motor vehicle dealers in Kentucky per KRS Chapter 190
♦ Provides protection of consumers’ rights by investigating complaints against dealerships
♦ Issues administrative citations to dealers who fail to comply with laws governing motor vehicle sales

Key Words
Auto Dealer: Citations, Complaints Against, False Advertisement, Licensing, Rights Protection Motor Vehicle Manufacturers/Distributors
Office of Legal Services

Office of Executive Director

Central Office
Legal
Branch

Highway District
Legal
Branch

06-16-2008
EXECUTIVE DIRECTOR        KEVIN MOORE
DEPUTY EXECUTIVE DIRECTOR   (VACANT)
LOCATION                   TCOB, 6TH FLOOR
PHONE                      502-564-7650
FAX                        502-564-5238

OFFICE OF LEGAL SERVICES

♦ Represents and advises Transportation Cabinet officials in all legal matters
♦ Drafts and reviews:
  - Contracts
  - Memoranda of Agreement
  - Official Orders
  - Policy Manuals
♦ Investigates and defends Cabinet-related claims filed with the Board of Claims
♦ Defends Transportation Cabinet in civil litigation
♦ Pursues collections of debts owed to the Cabinet
♦ Conducts general litigation, including enforcement actions relating to:
  - Civil Rights
  - Condemnations
  - Contractor Claims and Liens
  - Junkyards and Billboards
  - Encroachments
  - Motor Fuels and Usage-Tax Appeals
  - Personnel Issues
  - Vehicle Regulation
♦ Processes Open Records requests
♦ Administers the Cabinet’s Records Retention Schedule
♦ Drafts, reviews, and approves Administrative Regulations for the Cabinet

KEY WORDS

Administrative Regulations    Legislation
Board of Claims               Open Records
Civil Litigation              Personnel Board Hearings
Collections of Debts          Property Damage Claims
Condemnation                  Records Retention
First Report of Injury or Illness (IA-1) Reverse Condemnation
Hearings
I.

Local Programs

EXECUTIVE DIRECTOR  (VACANT)
DEPUTY EXECUTIVE DIRECTOR  (VACANT)
LOCATION  TCOB, 6th Floor East
PHONE  502-564-2060
FAX  502-564-6615

Office of Local Programs

- Administers federally funded reimbursement programs and other programs as determined by the Secretary of Transportation Cabinet

Key Words

Congestion Mitigation and Air Quality (CMAQ)
National Scenic Byways Program
Safe Routes to School Program (SRTS)
Transportation Alternatives Program (TAP)
Transportation, Community and Systems Preservation (TCSP)
Transportation Enhancement Program (TE)
Office of Project Delivery & Preservation

Division of Maintenance

Office of Director

Roadway Preservation Branch

Bridge Preservation Branch

Roadside Environment Branch

Operations & Pavement Management Branch

Permits Branch

Materials Fabrication Section

12-16-2010
DIVISION OF MAINTENANCE

- Develops and monitors minimum standards of maintenance for state highway system
- Coordinates allocation of personnel and resources among highway districts
- Provides maintenance-related data collection for use by highways districts
- Coordinates winter and emergency roadway maintenance
- Coordinates roadway and bridge contract maintenance projects
- Coordinates various permit applications
- Manufactures highway signs for distribution to the districts
- Collects, refurbishes, and redistributes guardrail
- Reviews and processes permit applications for various roadway encroachments
- Coordinates bridge inspection program for all public bridges
- Prepares bridge-repair contracts
- Determines bridge-weight restrictions
- Conducts ride-quality testing of state-maintained roadways
- Prioritizes pavement rehabilitation and resurfacing projects
- Administers Maintenance Rating Program
- Oversees Intelligent Transportation System efforts
- Prepares contracts for various roadway repair work
- Coordinates panel-sign programs
- Administers rest-area maintenance contracts
- Coordinates statewide snow-and-ice response efforts
- Develops and oversees district maintenance budgets
- Administers mowing, striping, and other roadway-maintenance contracts
- Manufactures highway signs for distribution to the district

KEY WORDS

- Bridge Maintenance
- Pavement Maintenance
- Maintenance Management
- Roadside Maintenance
- Maintenance Standards
- Winter Roadway Maintenance
DIVISION OF MATERIALS

♦ Establishes standards and controls for quality of materials used in construction and maintenance of highways
♦ Assists in developing standards and specifications for materials
♦ Establishes and supervises materials testing procedures
♦ Performs and approves acceptance testing of materials
♦ Conducts tests or investigations to determine suitability of locally available materials
♦ Coordinates training and qualification of technicians, district materials laboratories, and contractor laboratories that perform acceptance sampling and testing of materials

KEY WORDS

Materials Specifications
Materials Standards
Materials Testing
DIVISION OF MOTOR CARRIERS

- Regulates all for-hire transportation in Kentucky per KRS 281
- Issues all overweight and overdimensional permits to trucking companies in Kentucky
- Collects fuel and supplemental highway-user taxes from motor carriers per KRS 138.655–138.725
- Regulates rates charged and services rendered by for-hire carriers of property and passengers
- Administers International Registration Plan (IRP)

KEY WORDS

Apportioned Registration
License: Bus, KYU, Limousine, Solid-Waste

Authority by Wire
Transporter, Taxicab

For-Hire Transportation
Nonemergency Transportation

Highway User Tax Collection
Permits: Fuel, Overweight / Overdimensional, Temporary, U Drive-It

IFTA (International Fuel Tax Agreement)
Tariffs and Rate Filings

IRP (International Registration Plan)
VIN (Vehicle Identification Number)
DIVISION OF MOTOR VEHICLE LICENSING

♦ Enables Kentucky’s county clerks to perform all transactions related to titling and registering all vehicles, trailers, and boats in accordance with KRS 186 and 186A

♦ Comprises 2 branches:
  • Registration Branch registers all vehicles, issues all license plates and decals, and handles all dealer refunds; Help Desk answers all customer calls and handles weekly and monthly clerk payments.
  • Title Branch processes and distributes all paperwork relating to vehicle and boat titling.

KEY WORDS

Boats Repossession
Disabled Parking Salvage Titles
License Plates Sheriff Inspections
Liens Temporary Tags
Rebuilts Titles
DIVISION OF PERSONNEL MANAGEMENT

- Reviews, approves, and processes employee/position actions
- Administers payroll and employee benefits
- Recommends staffing levels per employment needs and availability of funds
- Interprets personnel statutes, regulations, policies, and procedures
- Provides technical assistance and advice to management and employees

KEY WORDS

Benefits, Employee classifications, Employee Payroll
Employment Practices Personnel Records
Insurance, Employee Tax Deductions
Leave, Family Medical Withholdings, Employee
DIVISION OF PLANNING

♦ Collects and maintains highway data to provide basis for projects and programs that Cabinet implements
♦ Maintains GIS transportation base map
♦ Prepares and submits various planning-related reports to Federal Highway Administration
♦ Identifies and analyzes needs for highways and other transportation modes
♦ Coordinates metropolitan, urban, rural, and statewide transportation planning
♦ Performs planning for railroads, river ports, freight movement, ferries, park-and-ride lots, and bicycle trails and tours
♦ Generates traffic projections
♦ Performs regional air-quality conformity

For administrative purposes, the Kentucky Bicycle and Bikeway Commission is attached to the Division of Planning.

KEY WORDS

Access Management Metropolitan Planning Organizations
Air Quality Official State Highway Map
Area Development Districts Park-and-Ride Lots
Bicycle & Pedestrian Program Planning Studies
Coal Haul System Rail Planning
Congestion Management River Ports
Ferry Operations Program Traffic Counts
Geographic Information Systems Traffic Forecasting
Highway Information System Transportation Plans
Highway Mapping Weigh in Motion
Highway Performance Monitoring System

*Acting
DIVISION OF PROFESSIONAL DEVELOPMENT & ORGANIZATIONAL MANAGEMENT

- Develops and conducts training workshops, including orientation and in-service training
- Enrolls Cabinet employees in workshops conducted by other training providers
- Maintains Cabinet training records
- Administers Advanced Leadership Academy (ALA), Roadmap Program, Guiding Potential Supervisors (GPS) Program, and Supervisor Training and Resources (STAR) Program
- Oversees Educational Assistance Program for the Cabinet
- Manages Civil Engineering Scholarship Program and Civil Engineering Technology Scholarship Program
- Tracks budget and processes payments for external training, employee physical exams, and drug testing
- Tracks renewal of professional licenses of employees, including CDLs
- Oversees Employee Suggestion Program
- Administers Employee Performance Evaluation records
- Designs and administers Cabinet policy manuals, forms, organizational charts, management contact listings, and other organizational documents
- Drafts Executive and Administrative Orders for Cabinet reorganizations
- Drafts Official Orders for Cabinet
- Manages Intranet and Internet sites for Office of Human Resource Management (OHRM)
- Maintains distribution lists of all Central Office personnel and all Cabinet management personnel and serves as primary postmaster for the Cabinet
- Coordinates development and implementation of strategic plan for OHRM

KEY WORDS

Advanced Leadership Academy (ALA)  Orientation Training
Civil Engineering Scholarship Programs  Policy Manuals, Cabinet
Educational Assistance  Postmasters
Employee Suggestion Program  Professional Licenses (CDLs)
Evaluations, Employee Performance  Reorganizations
Forms, Cabinet  Roadmap Program
GPS Program  STAR Program
Leadership Training  Strategic Plan, OHRM
Management Contact Listings  Training Records
Official Orders  Training Workshops
Organizational Charts  Websites, OHRM
Office of Project Development

Division of Professional Services

Office of Director

Administrative Section

Technical Section
Develops measures to ensure transportation planning needs are defined in projects that generate envisioned Cabinet and stakeholder outcomes through successful project management practices
- Supports procurement of professional consultant services for project development needs
- Coordinates and maintains the prequalification status of consultants for the Cabinet
- Develops monthly advertisements for project-specific and statewide engineering services
- Prepares the consultant selection committees and oversees the qualifications-based selection process
- Negotiates an appropriate fee and issues a contract with the selected consultant for engineering services
- Processes final pay estimates for all consultant contracts

**Key Words**

Consultant Services  
Engineering Procurement  
Prequalification  
Project Development  
Project Management  
Qualifications-Based Selection (QBS)  
Request for Proposal (RFP)
Program Management

DIRECTOR  RON RIGNEY
ASSISTANT DIRECTOR  (VACANT)
LOCATION  TCOB, 6TH FLOOR EAST
PHONE  502-564-3388
FAX  502-564-4809

DIVISION OF PROGRAM MANAGEMENT

♦ Develops and monitors Six-Year Highway Plan (SYP)
♦ Develops and monitors Statewide Transportation Improvement Program (STIP)
♦ Monitors project expenditures for “cash flow balances”
♦ Processes requests for state and federal funding
♦ Prepares state and federal funding authorization documents
♦ Monitors Oracle SYP Preconstruction Status System and prepares monthly reports
♦ Provides and maintains web-based location maps of SYP projects
♦ Monitors federal funding and prepares weekly reports
♦ Prepares Federal Discretionary Funding applications
♦ Coordinates federal funding eligibility checks for Congressional-earmarked projects
♦ Prepares ad-hoc special reports for Congressional members, Governor, Kentucky legislators, Federal Highway Administration (FHWA), Secretary of Transportation, Commissioner of Highways, State Highway Engineer and staff, Central Office divisions, KYTC districts, and open-records requests
♦ Performs Geographic Information Systems (GIS) and dynamic Internet data collection

KEY WORDS

Cash Flow Balances  Project Authorization
Federal-Aid Funds  Project Mapping
Federal-Aid Program  PR-1 Federal Funding Programming
Federal Discretionary Funding  Six-Year Highway Plan
Federal Highway Administration  State Transportation Improvement Program
Geographic Information Systems  TC-10 State Funding Authorization Document & Funding Request
HB 655 Requests & Other Project Requests  Web Reporting
Preconstruction Status Report  Web Reporting
EXECUTIVE DIRECTOR          JON WILCOXSON
DEPUTY EXECUTIVE DIRECTOR    (VACANT)
LOCATION                    TCOB, 6TH FLOOR EAST
PHONE                       502-564-3730
FAX                          502-564-2277

OFFICE OF PROJECT DELIVERY AND PRESERVATION

♦ Formulates and implements all construction phases of state highway projects, including construction procurement and materials utilization
♦ Formulates and implements all policies and procedures pertaining to maintenance, traffic control, and equipment utilization for the state highway system
♦ Coordinates with planning, pavement-management, and bridge-management functions to optimize the highway system
♦ Comprises six divisions:
  • DIVISION OF CONSTRUCTION
  • DIVISION OF MATERIALS
  • DIVISION OF CONSTRUCTION PROCUREMENT
  • DIVISION OF MAINTENANCE
  • DIVISION OF TRAFFIC OPERATIONS
  • DIVISION OF EQUIPMENT
Office of Project Development

- Manages work in the development phase of highway projects, including:
  - Planning
  - Bridge and Highway Design
  - Environmental Components
  - Consultant Prequalification and Selection
  - Right-of-Way Acquisition
  - Utility Relocation

- Comprises six divisions:
  - Division of Structural Design
  - Division of Highway Design
  - Division of Environmental Analysis
  - Division of Planning
  - Division of Right of Way and Utilities
  - Division of Professional Services
**Public Affairs**

**EXECUTIVE DIRECTOR**  
NAITORE DJIGBENOU

**DEPUTY EXECUTIVE DIRECTOR**  
VACANT

**LOCATION**  
TCOB, 6TH FLOOR WEST

**PHONE**  
502-564-3419

**FAX**  
502-564-4809

**Office of Public Affairs**

- Manages communications with the media, general public, and Cabinet employees
- Disseminates information about Cabinet services, functions, and activities by issuing informational/educational materials, publications, and press releases, as well as by presenting promotional campaigns, special events, and speeches
- Issues a monthly employee newsletter that covers Cabinet issues, activities, and awards
- Manages Adopt-A-Highway Program
- Develops and produces various maps and brochures
- Promotes various Cabinet programs, including Drive Smart Kentucky, Kentucky Engineering Exposure Network (KEEN), and Wildflower Program

**Key Words**

Adopt-a-Highway Program  
Promotional Events

Media Relations  
Public Educational Materials

Newsletter, Employee  
Public Relations
Division of Purchases

Office of Director

- Procurement Branch
- Contract Oversight Branch

06-16-2008
DIVISION OF PURCHASES

- Implements programs and practices for purchases of supplies, equipment, materials, and services
- Provides guidance and uniformity in interpretation and administration of laws, policies, rules, and regulations that apply to purchasing operations
- Assists with and processes purchasing documents
- Prepares bid specifications, issues invitations to bid, and awards bids on all delegated items
- Handles emergency purchases and special authorities purchases
- Handles the solicitation process for establishment of personal service contracts, excluding those for engineering services and legal services
- Provides oversight of memorandums of agreement between Cabinet and other governmental entities and political subdivisions

KEY WORDS

Commodities/Services Procurement          Purchase Orders
Commodity Codes, Miscellaneous           Purchase Requisitions
eMARS (Enhanced Management Administrative & Reporting System) Security  Purchases, Delegated
Memorandums of Agreement                Purchases, Emergency
Payment Authorization, Delegated Purchases Purchases, Small
Personal Service Contracts               Vendor Applications
DIVISION OF RIGHT OF WAY AND UTILITIES

- Acquires rights of way
- Relocates affected families, businesses, and utilities
- Provides safety improvements to highway railroad crossings
- Provides technical guidance to district offices, including final approval of:
  - Appraisals
  - Relocation benefits
  - Utility agreements

KEY WORDS

- Acquisitions, Right-of-Way
- Appraisals, Right-of-Way
- Negotiations, Right-of-Way
- Railroad Crossings
- Rail Safety Program
- Relocation Assistance Program
- Surplus Property
- Utility Facilities
- Utility Relocation
Office of Audits

Division of Road Fund Audits

[Diagram showing the structure of the Division of Road Fund Audits]

Office of Director

KYU / KIT Branch

IFTA Branch

U-Drive-It / IRP Branch

05-16-2013
DIVISION OF ROAD FUND AUDITS

- Conducts Kentucky Highway Use (KYU) audits of more than 67,000 trucking companies traveling in Kentucky to ensure compliance with weight-distance tax laws
- Performs fuel-tax audits in conformity with International Fuel Tax Agreement (IFTA)
- Audits motor carriers with apportioned registration applications as required by Motor Vehicle International Registration Plan (IRP)
- Conducts intrastate fuel-tax audits on Kentucky-based carriers (KIT)
- Audits more than 900 permit holders that lease or rent automobiles to ensure compliance with U-Drive-It tax laws

KEY WORDS

- IFTA Audits
- IRP Audits
- KIT Audits
- KYU Audits
- Lease/Rent Permit Holders Audits
- Motor Carriers Audits
# Rural and Municipal Aid

**COMMISSIONER**  
Gray Tomblyn

**DEPUTY COMMISSIONER**  
(Vacant)

**LOCATION**  
TCOB, 6TH FLOOR EAST

**PHONE**  
502-564-2060

**FAX**  
502-564-6615

**DEPARTMENT OF RURAL AND MUNICIPAL AID**

- Comprises the following offices, which provide both state and federal funding to local communities:
  - **Office of Local Programs**
  - **Office of Rural and Secondary Roads**
Office of Rural & Secondary Roads

Office of Executive Director

Engineering Branch

06-16-2008
EXECUTIVE DIRECTOR (VACANT)
DEPUTY EXECUTIVE DIRECTOR (VACANT)
LOCATION TCOB, 6TH FLOOR EAST
PHONE 502-564-2060
FAX 502-564-6615

Office of Rural and Secondary Roads

♦ Administers the following programs, which are dedicated to helping local governments improve their rural community roads:

  • County Road Aid Funding
  • Municipal Road Aid Funding
  • Rural / Secondary Funding

Key Words
County Road Aid Funding
Municipal Road Aid Funding
Rural / Secondary Funding
STATE HIGHWAY ENGINEER

ANDY BARBER

DEPUTY STATE HIGHWAY ENGINEERS

VACANT

VACANT

LOCATION

TCOB, 6TH FLOOR EAST

PHONE

502-564-3730

FAX

502-564-2277

STATE HIGHWAY ENGINEER

As chief technical advisor to the Commissioner of Highways, the State Highway Engineer directs all engineering and support functions of the Department of Highways at both the Central Office and the District Office levels. Each Deputy State Highway Engineer works with the State Highway Engineer, managing and coordinating engineering and support functions of the Department of Highways. Responsibilities include:

◆ Coordinating efforts among project teams, Cabinet divisions, and other agencies, including the Federal Highway Administration
◆ Establishing and monitoring project priorities and schedules
◆ Monitoring project budgets, expenditures, and authorizations to predict and control cash flow requirements
◆ Assisting project team in satisfying National Environmental Policy Act (NEPA) requirements
◆ Responding to inquiries and concerns from individuals, public officials, and agencies relative to projects and highway programs
◆ Researching and developing improvements in engineering efficiency

KEY WORDS

Cash Flow & Budgets
Change Order Review
Engineering Research
Engineering Technology
Highway Program Management

NEPA Requirements
Permits, Encroachment
Policy Development, Highway
Program Development, Highway
Project Development Training
DIRECTOR  BART ASHER
ASSISTANT DIRECTOR  (VACANT)
LOCATION  TCOB, 3rd FLOOR EAST
PHONE  502-564-4560
       502-564-2374 (GEOTECHNICAL)
FAX  502-564-2581
       502-564-4839 (GEOTECHNICAL)

DIVISION OF STRUCTURAL DESIGN

♦ Designs bridge replacement, rehabilitation, and widening, as well as new bridge projects
♦ Performs geotechnical drilling, engineering, and lab testing for roadway, structure, construction, and landslide projects

KEY WORDS

<table>
<thead>
<tr>
<th>Bridge Design</th>
<th>Geotechnical Drilling</th>
</tr>
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<tbody>
<tr>
<td>Bridge Rehabilitation</td>
<td>Geotechnical Engineering</td>
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<tr>
<td>Bridge Replacement</td>
<td>Geotechnical Testing</td>
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<tr>
<td>Bridge Widening</td>
<td></td>
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</tbody>
</table>
Support Services

EXECUTIVE DIRECTOR  VACANT
DEPUTY EXECUTIVE DIRECTOR  VACANT
LOCATION  1219 WILKINSON BLVD  TCOB, 1ST FLOOR EAST
PHONE  502-564-2326  502-564-5039
FAX  502-564-6754  502-564-2629

Office of Support Services

Comprises two divisions:

Division of Facilities Support (Intranet Only), which:

♦ Maintains the building security program (TCOB, 1st Floor)
♦ Oversees the administration of the Cabinet’s capital construction projects (1219 Wilkinson Blvd)
♦ Manages Cabinet facilities statewide, including office supplies, equipment, and furniture (1219 Wilkinson Blvd)

Division of Graphic Design and Printing (Intranet Only), which:

♦ Facilitates Kentucky Design and Print Services (TCOB, 1st Floor)
♦ Administers the employee badging system (TCOB, 1st Floor)
♦ Coordinates Cabinet events in Conference Center (TCOB, 1st Floor)
DIVISION OF TRAFFIC OPERATIONS

- Formulates, interprets, and distributes policies, regulations, and rules related to traffic operations
- Supports districts in installation, maintenance, and operation of traffic-control devices (including traffic signals, flashing beacons, and school flashers) and roadway lighting (including interchange, intersection, continuous, bridge, navigational, and aviation-obstruction lighting)
- Provides traffic-engineering support to the districts and the project-development process
- Leads efforts to improve traffic flow through use of coordinated traffic-signal systems and communication networks that monitor signal performance
- Provides design services to project-development process by developing and reviewing electrical traffic-control devices and roadway-lighting plans
- Administers Highway Safety Improvement Program (HSIP) and pursues deployment of infrastructure-related safety improvements
- Performs inspection services for electrical traffic-control devices and roadway lighting installed through the project-delivery and permit processes

KEY WORDS

- Electrical Traffic-Control Devices
- Highway Safety Improvement Program (HSIP)
- Lights, Navigational
- Lights, Roadway
- Traffic Engineering
- Traffic Flow
- Traffic Signals
- Traffic Signal Systems
Office of Transportation Delivery

Office of Executive Director

Public Transit Branch

Human Services Transportation Delivery Branch

06-16-2008
Transportation Delivery

**EXECUTIVE DIRECTOR**  VACANT
**DEPUTY EXECUTIVE DIRECTOR**  VACANT
**LOCATION**  TCOB, 3rd Floor East
**PHONE**  502-564-7433
**FAX**  502-564-2058

**OFFICE OF TRANSPORTATION DELIVERY**

♦ Provides public-transit and human-services transportation delivery
♦ Implements statewide public-transit grants and contracts
♦ Maintains state carpool program
♦ Administers transit drug and alcohol program

**KEY WORDS**

- Carpool/Energy
- Coordinated Transportation
- FTA (Federal Transit Administration) Grants
- Job Access/Reverse Commute
- Human Services Transportation Delivery
- New Freedom Initiative
- Nonemergency Medical Transportation
- Nonpublic School Bus Transportation
- Public Transportation
- Transit Drug & Alcohol Program
- United We Ride
- Vocational Rehabilitation Program (Department of Blind Transportation)
**Vehicle Regulation**

**COMMISSIONER**  
MATT HENDERSON

**DEPUTY COMMISSIONER**  
(VACANT)

**LOCATION**  
TCOB, 2ND FLOOR EAST

**PHONE**  
502-564-7000

**FAX**  
502-564-6403

**DEPARTMENT OF VEHICLE REGULATION**

- Administers policies and procedures set forth by the Transportation Secretary
- Provides services mandated by KRS 138, 186, 187, 190, and 281
- Comprises three divisions:
  - **DIVISION OF MOTOR VEHICLE LICENSING**
  - **DIVISION OF MOTOR CARRIERS**
  - **DIVISION OF DRIVER LICENSING**
  - **DIVISION OF CUSTOMER SERVICE**

For administrative purposes, the Kentucky Motor Vehicle Commission is attached to the Department of Vehicle Regulation.

*Acting*
APPENDIX
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<td><strong>Ambulance</strong></td>
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<td><strong>CAPECON</strong></td>
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<tr>
<td>.......................... 502-564-2652</td>
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<td><em>(For Emergency Response to Problem in State Building)</em></td>
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<td><strong>Emergency Management Services</strong></td>
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<td>............................. 1-800-255-2587</td>
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<td>................................. 911</td>
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<td><strong>First Onsite Clinic, TCOB</strong></td>
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<td>............................... 564-4444</td>
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<td><em>(1st Floor, Room S104)</em></td>
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<td><strong>Safety</strong></td>
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<td>................................. Cell: 502-330-5947</td>
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<td>................................. 564-5103</td>
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Kentucky Highway District Offices

1—Paducah  5—Louisville  9—Flemingsburg
2—Madisonville  6—Covington  10—Jackson
3—Bowling Green  7—Lexington  11—Manchester
4—Elizabethtown  8—Somerset  12—Pikeville
TRANSPORTATION CABINET OFFICIALS
1912—PRESENT

DEPARTMENT OF PUBLIC ROADS
COMMISSIONERS (1912—1920)

Robert C. Terrell ................................................................. 1912—1916
Rodman Wiley ........................................................................ 1916—1919
Joe S. Boggs ........................................................................ 1919—1920

DEPARTMENT OF STATE ROADS AND HIGHWAYS
CHAIRMEN OF STATE HIGHWAY COMMISSION (1920—1934)

H. G. Garrett ......................................................................... June 1920—December 1923
Leslie J. Samuels ................................................................. December 1923—February 1924
W. C. Montgomery ............................................................. February 1924—June 1927
Ben Johnson .......................................................................... June 1927—December 1928
James A. Scott ...................................................................... June 1929—December 1929
Ben Johnson .......................................................................... February 1932—December 1934

DEPARTMENT OF HIGHWAYS
CHAIRMEN OF STATE HIGHWAY COMMISSION (1934—1936)

Tom Rhea .............................................................................. December 1934—April 1935
J. L. Donaldson ...................................................................... April 1935—January 1936
Ben Johnson .......................................................................... January 1936—July 1936

DEPARTMENT (BUREAU) OF HIGHWAYS
COMMISSIONERS OF HIGHWAYS (1936—1973)

Robert Humphreys ............................................................ July 1936—January 1940
J. L. Donaldson ...................................................................... January 1940—April 1943
R. G. Williams ...................................................................... April 1943—December 1943
J. Steve Watkins ................................................................. December 1943—December 1947
Garrett Withers .................................................................. December 1947—January 1949
John A. Keck ........................................................................ January 1949—February 1951
William P. Curlin .............................................................. February 1951—November 1954
Mitchell W. Tinder ................................................................ November 1954—December 1955
Robert Humphrey .............................................................. December 1955—June 1956
Bert Kiser .............................................................................. June 1956—November 1956
Robert Humphreys ............................................................ November 1956—November 1957
Dr. James W. Martin ........................................................... November 1957—June 1958
Ward J. Oates ...................................................................... June 1958—December 1959
Earle C. Clements .............................................................. December 1959—September 1960
Henry Ward .......................................................................... September 1960—November 1966
Mitchell W. Tinder ................................................................ November 1966—December 1967
William B. Hazelrigg ........................................................ December 1967—March 1969
Eugene Goss ........................................................................ March 1969—August 1970
B. E. King ............................................................................. August 1970—December 1971
Charles Pryor ...................................................................... December 1971—March 1973
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<td>Elijah M. Hogge</td>
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<td>James E. Gray</td>
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<td>Billy Paxton</td>
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<td>John C. Roberts</td>
<td>March 1975—March 1977</td>
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<tr>
<td>Calvin C. Grayson</td>
<td>March 1977—December 1979</td>
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<td>Frank R. Metts</td>
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<td>James F. Runke</td>
<td>October 1982—December 1983</td>
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<td>Floyd G. Poore</td>
<td>December 1983—May 1985</td>
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<td>Milo D. Bryant</td>
<td>January 1988—December 1991</td>
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<td>Don C. Kelly</td>
<td>December 1991—December 1995</td>
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<td>Fred N. Mudge</td>
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<td>Maxwell Clay Bailey</td>
<td>December 2003—February 2005</td>
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<td>Bill Nighbert</td>
<td>February 2005—December 2007</td>
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<td>Joseph Prather</td>
<td>December 2007—October 2009</td>
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<td>Michael Hancock</td>
<td>October 2009—March 2016</td>
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<td>Greg Thomas</td>
<td>October 2016—Present</td>
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**OTHER STATE AGENCIES & OFFICES**

http://kentucky.gov/government/Pages/agency.aspx
## QUICK CONTACT LIST

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<td>Building Superintendent</td>
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**District Offices:**

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<td>DISTRICT 1 - PADUCAH</td>
<td>270-898-2431</td>
<td>270-898-7457</td>
<td>5501 Kentucky Dam Rd Paducah, KY 42003</td>
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<td>DISTRICT 1</td>
<td>502-210-5400</td>
<td>502-210-5494</td>
<td>364 East Dixie Hwy P O Box 309 Elizabethtown, KY 42702</td>
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<tr>
<td>DISTRICT 1</td>
<td>502-210-5400</td>
<td>502-210-5494</td>
<td>1840 North Main St Madisonville, KY 42431</td>
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<tr>
<td>DISTRICT 1</td>
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<td>502-210-5494</td>
<td>1831 Westport Rd P O Box 22129 Louisville, KY 40252</td>
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<td>DISTRICT 2 – MADISONVILLE</td>
<td>270-824-7091</td>
<td>270-824-7091</td>
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<td>502-210-5494</td>
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<td>DISTRICT 3 – BOWLING GREEN</td>
<td>270-746-7898</td>
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<td>DISTRICT 3</td>
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<td>DISTRICT 4 – ELIZABETHTOWN</td>
<td>270-766-5066</td>
<td>270-766-5066</td>
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<td>DISTRICT 5 – LOUISVILLE</td>
<td>859-341-2700</td>
<td>859-341-2700</td>
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<td>DISTRICT 5</td>
<td>859-246-2355</td>
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<td>634 W New Circle Rd, Bldg. 2 P O Box 11127 Lexington, KY 40512</td>
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<td>DISTRICT 6 - COVINGTON</td>
<td>606-677-4017</td>
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<td>DISTRICT 6</td>
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<td>DISTRICT 7</td>
<td>606-677-4017</td>
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<td>1660 South Hwy 27 P O Box 780 Somerset, KY 42502</td>
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<td>DISTRICT 8 – SOMERSET</td>
<td>606-845-2551</td>
<td>606-849-2286</td>
<td>822 Elizaville Av P O Box 347 Flemingsburg, KY 41041</td>
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<td>DISTRICT 8</td>
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<td>502-210-5494</td>
<td>422 Elizaville Av P O Box 347 Flemingsburg, KY 41041</td>
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<td>DISTRICT 9 – FLEMINGSBURG</td>
<td>606-666-8841</td>
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<td>473 Hwy 15 S P O Box 621 Jackson, KY 41339</td>
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<td>DISTRICT 9</td>
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**Other Services:**

- Driver Licensing (Customer Service Call Center) | 502-564-1257 | 502-564-0109 | 2 |
- Employee Relations | 502-564-4610 | 502-564-6683 | 6 |
- Environmental Analysis | 502-564-7250 | 502-564-5655 / 4911 | 5 |
- Equipment | 502-564-3916 | 502-564-3198 | 1234 Wilkinson Blvd |
- Facilities Support | 502-564-2326 | 502-564-6754 | 1219 Wilkinson Blvd |
- FHWA | 502-223-6720 | 502-223-6735 | 330 West Broadway |
- Geotechnical | 502-564-2374 | 502-564-4839 | 1236 Wilkinson Blvd |
- Graphic Design & Printing | 502-564-3880 | 502-564-6849 | 1 |
- Greater Commonwealth Aviation | 502-564-3880 | 502-564-6849 | 1 |
- Highway Design | 502-564-3280 | 502-564-3324 | 5 |
- Highway Safety / Highway Safety Programs | 502-564-1438 | 502-564-2629 | 4 |
- Highways | 502-564-3730 | 502-564-2277 | 6 |
- Homeland Security | 502-564-2081 | NONE | 1 |
- Incident Management | 502-564-2080 | 502-564-2978 | 1 |
- Information Technology | 502-564-8900 | 502-564-3174 | 4 |
- Inspector General | 502-564-0501 | 502-564-6862 | 700 Louisville Rd |
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<td>Local Programs</td>
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<td>502-564-4556</td>
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<td>Materials</td>
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<td>Mero Street Café</td>
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<td>Motor Carriers</td>
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<td>502-564-6403</td>
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