

Water Transportation Advisory Board (WTAB)
October 3, 2019 Meeting Minutes

Approved by WTAB (date): 7/22/2020

The meeting of the Water Transportation Advisory Board (WTAB) was called to order at 1:00 pm on October 3, 2019 at the Louisville & Jefferson County Riverport Authority, 6900 Riverport Drive, Suite A, Louisville, KY.

The WTAB members in attendance were:

Greg Pritchett, Chairman
Wayne Cassady
Brian Wright

Greg Curlin
Matt Yates
Norb Whitlock

Also in attendance were:

Bill Ray Coursey, Eddyville Riverport
Mikael Pelfrey, KYTC

Jeremy Edgeworth, KYTC

Welcome and Introductions:

All attendees introduced themselves.

Public Comment Period:

The Chair invited attendees to make comments. None were made.

Presentation of Minutes from May 9, 2019

The minutes of the May 9, 2019 meeting were presented and subsequently unanimously approved on motion of Norb Whitlock, seconded by Greg Curlin.

Update on Status of Open and Closed KRI projects

Jeremy Edgeworth presented a PowerPoint presentation of open and closed projects and invited representatives from the Riverports to discuss the status of their projects.

Matt Yates (Louisville Riverport) Railroad Tie Replacement #4-Work involved replacing ties on Riverport to maintain rail access. Work has been completed and project closed.

Jeremy Edgeworth-Paducah Riverport Container on Barge project-Project involved purchasing container on barge equipment. Equipment has been delivered and project has been closed.

Brian Wright (Owensboro Riverport)-Off Road 4x2 Semi Tractors-Project replaced 2 existing semi diesel tractors. New semis were delivered and the project has been closed.

Jeremy Edgeworth-Paducah Riverport Bulk Cell Dredging-Project was to dredge bulk cell that was silted due to flooding. Bids for dredging work came in much higher than anticipated. KRI grant was cancelled at request of Paducah Riverport, project closed.

Brian Wright (Owensboro Riverport)-Compact Track Loader-Project replaced two aging skid steers. Equipment has been delivered and the project has been closed.

Greg Pritchett (Henderson Riverport)-Roof Replacement Main Warehouse-Project was to repair portions of main warehouse roof. No bids were submitted Henderson Riverport suspects due to onerous affidavits and procurement requirements. KRI grant was cancelled at request of Henderson Riverport and the project closed.

Greg Curlin (Hickman Riverport)-Dock Forklift-Project is to replace the existing worn forklift. Size of forklift is limited by size of crane bridge and lifting capacity. Equipment has been delivered and invoicing is in process.

Matt Yates (Louisville Riverport)-Riverport Rail Tie Replacement #5-Project continues work of Railroad Rehab #4 and replaces additional ties to hold gage of 13 miles of track owned by Riverport. Condition of track has caused CSX shutdowns of service. Work has been completed and invoicing is in process.

Greg Curlin (Hickman Riverport)-Warehouse Restoration-This project would use up remaining Crane Bridge and Dock Dredging funds. Work would repair an existing warehouse that was customized for pipe manufacturing and needs to be restored to original condition for use as dry storage. Bidding just closed.

Billy Ray Coursey (Eddyville Riverport)-realignment of Agri-Chem Access Road- Project involves the realignment of the access road along Agri-Chem and resurfacing the scale road. Finalizing engineering for bid packet.

Greg Pritchett (Henderson Riverport)-Forklift Project- Project purchases a new 30,000 lb capacity forklift to replace the forklift currently being rented. Forklift has been delivered for field testing.

Matt Yates (Louisville Riverport)-Riverport Rail Tie Replacement #6-Project continues work of Railroad Rehab #5 and replaces additional ties to hold gage of 13 miles of track owned by Riverport. Condition of track has caused CSX shutdowns of service. Bid packet is being developed and project timing mapped out.

Brian Wright (Owensboro Riverport)-Railroad Maintenance and Repair- Proposed project maintains & repairs rail track on port rail loop replacing 575 crossties and 60 switchties. Bidder has been selected and is anticipated to begin work in mid-October.

Conflicts of Interest for Board Members

Prior to discussion of KRI project applications, Disclosure of Conflict of Interest Statement forms were distributed to and completed by WTAB members. One board member had a conflicts of interest that were noted on their forms. That member was not allowed to vote or prioritize their project for funding.

Review and Prioritization of FY 2020-Second Call Kentucky Riverport Improvement projects applications

Two applications were received for the \$28,139.00 in remaining funding available through the FY 2020 KRI grant program by the deadline. Jeremy Edgeworth announced each project and applicants in attendance presented the details of the project to the Board. Board members then asked any questions of the applicants. The applications requested \$74,113.00 in funding.

Riverport	Project	Total Cost	Requested
Eddyville	Roll-Up Garage Doors for the Truck Pit Project	\$17,835.00	\$8,917.00
Owensboro	Erosion Control (Riprap) Project	\$56,278.00	\$28,139.00
<i>Total</i>		\$74,113.00	\$37,056.00

Project Eligibility discussion:

Jeremy Edgeworth distributed a customized Project Eligibility Ballot to each WTAB member and Board members evaluated each project for which they did not have a conflict of interest as eligible for funding. Both applications were then unanimously determined to be eligible.

Project Prioritization discussion:

Jeremy Edgeworth distributed a customized Project Prioritization Ballot to each WTAB member and Board members ranked each project for which they did not have a conflict of interest from highest priority to lowest priority for funding. The customized ballots omitted any projects for which the Board member had a conflict of interest preventing them from prioritizing those projects.

After calculating the total score for each project, and ranking the projects by their average score, the WTAB board prioritized the awarding of the KRI funds as follows:

Riverport	Project	Total Cost	Requested	WTAB Score	WTAB Rank
Eddyville	Roll-Up Garage Doors Project	\$17,835.00	\$8,917.00	1.33	1
Owensboro	Erosion Control Project	\$56,278.00	\$28,139.00	1.6	2
<i>Total</i>		\$74,113.00	\$37,056.00		

There was discussion that funding Eddyville’s project would leave excess KRI funds. It was proposed that the Riverport Financial Assistance Trust Fund (RFATF) established in KRS 174.210 fund the Eddyville project. This pot of funds has a \$10,000 balance that for a number of years the KYTC Office of Budgets has been asking to be expended but no applications have been submitted to the WTAB to utilize these funds. The board unanimously approved on motion of Greg Curlin, seconded by Wayne Cassady to provide the \$10,000 in RFATF funds for the Eddyville Roll-Up Garage Door Project. The board then unanimously approved on motion of Wayne Cassady, seconded by Greg Curlin to provide the \$28,139.00 in remaining KRI funds to Owensboro Riverport for their Erosion Control Project. The board indicated these are the funding amounts to recommend to the Secretary of the Transportation Cabinet for approval.

Update on Status of Riverport Study

While WTAB staff were tallying the results of the KRI prioritization, Mikael Pelfrey updated the board on the status Riverport Study. In January 2018, Governor Bevin challenged the KBT Conference attendees to come up with a plan to better utilize Kentucky’s public Riverports. Small group of Riverports drafted RFP to address this challenge. KYTC staff finalized the RFP and it was issued on September 10th. KYTC staff met with 4 firms to give background on the study before the RFP was issued. Responses were due October 2nd. Selection committee will receive proposals on October 4th. On October 15th a shortlist meeting will be held to narrow down to top 3 proposals. Final three will have interviews on October 28th. Those in attendance at meeting were invited to attend the interviews.

Election of Board Chair and Vice Chair

An election of WTAB officers was held on May 9, 2019 with Greg Pritchett elected Chair and Brian Wright elected Vice Chair. However, Greg Pritchett was not re-nominated to the board so his term officially ended on September 30th but will serve until replaced. The board decided to hold elections again. The board unanimously approved on motion of Greg Pritchett, seconded by Matt Yates the election of Brian Wright as Chair with Greg Curlin as Vice Chair. Brian Wright asked that Greg Pritchett continue to chair this meeting and he will assume duties at the next meeting.

There being no further business, on motion of Greg Curlin, seconded by Greg Pritchett, and with unanimous approval, the meeting adjourned at 1:57PM.

Submitted:

Jeremy Edgeworth

Water Transportation Advisory Board Staff, KYTC