

KENTUCKY TRANSPORTATION CABINET

Kentucky TRNS*PORT Information Series

SiteManager Materials Module

Find Sample Window

Navigation

Main Panel \ Materials Management \ Sampling and Testing \ Find Sample

Find Sample Window Description

The Find Sample window is used to perform a search for samples based on a specific list of criteria. This list of criteria includes geographic area, sampled by, sample date range, producer/supplier, material, contract, and item code.

Procedure

After the KYTC user performs a search in the Find Samples window and has located a sample, the user can navigate to the sample record through the Services > View Sample menu.

Field Table

Field Name	KYTC Population Policy & Procedure
Contract	The window name is auto populated with the Contract ID.
Project Number	This field is auto populated with the Project Number.
Line Item	This field is auto populated with the Line Number.
Sample ID	This field is auto populated with the Sample ID.
Material Code	This field is auto populated with the Material Code.
Material Name	This field is auto populated with the Material Name.
Producer Supplier Code	This field is auto populated with the Producer/Supplier code.
Producer Supplier Name	This field is auto populated with the Producer/Supplier name.
Geographic Area	This field is auto populated with the Geographic Area.
Status	This field is auto populated with the Status of the sample record.
Sampled By	This field is auto populated with the Samplers ID.
Sampled By Name	This field is auto populated with the Samplers name.

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Field Name	KYTC Population Policy & Procedure
Sample Date	This field is auto populated with the date the sample was taken.
Authorized Date	This field is auto populated with the date the sample record was authorized.