

DESIGN MEMORANDUM NO. 1-85

TO: Design Engineers
Chief District Engineers
Active Consultants

FROM: L. S. Blevins, Director *LSB*
Division of Design

DATE: January 8, 1985

SUBJECT: Abbreviated Roadway Plan
Summary Sheets
(Form No. 2F and 2G)

It was recently brought to our attention that considerable cost savings in roadway plan development and printing can be accomplished by condensing our four (4) separate summary sheets into two (2) sheets when applied to small projects, such as bridge and approaches, spot improvements, etc.

Attached are copies for your information, and first generation photographic positives will be sent to all district design offices for their use in making second generation sensitized film reproducibles for plan use. Consultants can contact either the District Office or the Central Office, and be supplied sensitized film reproducibles for their plan use. This procedure will be followed until a stock of the new forms become available, which will allow us a trial period to see if any additional changes in the forms are desirable.

You are requested to use the new abbreviated forms whenever possible in an effort to reduce the total number of summary sheets. Present summary sheets shall continue to be used on larger projects. Direct any questions to this office.

Attachments (2)
EBD:cjh

