



TRANSPORTATION CABINET

Frankfort, Kentucky 40622
www.transportation.ky.gov/

Steven L. Beshear
Governor

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Secretary

DESIGN MEMORANDUM NO. 01-15

TO: Project Development Managers
Location Engineers
Design Engineers
Design Consultants

FROM: William S. Gulick, P.E., P.L.S.
Director
Division of Highway Design

A handwritten signature in blue ink, appearing to read "WSG", is written over the name and title of the sender.

Date: September 18, 2015

SUBJECT: HD-100 & HD-200 Release

The rewrite of the Highway Design Manual is progressing. The proposed chapters once completed are being given to the Policy Support Branch, which oversees the development and administration of the Transportation Cabinet's policy guidance manuals program. They will be working to officially publish the new Highway Design Manual when it is complete. Chapters HD-100 "General Information" and HD-200 "Administrative Procedures" have been reviewed by the Policy Support Branch and are ready to be released.

The intent of this Design Memorandum is to publish HD-100 and HD-200. These new chapters represent significant changes in the philosophy of how highway design projects are approached and how those projects are managed. While project teams have been and remain key to the development of a quality project the decision making role of the project team is being shifted to the Project Development Managers (PDM). More flexibility in the design process and criteria is encouraged based on the details and objectives of the project. Greater emphasis is being placed on developing projects within the constraints of scope, schedule and budget in the Highway Plan.



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The implementation schedule is as follows. Effective with this memorandum, the administrative procedures and guidance in HD-100 and HD-200 should be utilized for all new projects or for existing projects that have not advanced beyond the Preliminary Line and Grade stage. Plans, Design Executive Summaries, Plan Submittals, etc. should reflect the new policy. See Highway Design's webpage for applicable forms. Projects that have advanced beyond Preliminary Line and Grade, but will be let to contract prior to January 2016 may continue to use the previous guidance from the Highway Design Manual. However, it is allowable to use any of the policy written in this release of HD-100 and HD-200 as desired or deemed necessary by the Project Development Manager (PDM).

Effective with this memorandum the subject chapters listed below are released as official policy. The Highway Design Manual Chapters HD-100 "General Information" and HD-200 "Administrative Procedures" can be found at the links provided:

<http://transportation.ky.gov/Highway-Design/Highway%20Design%20Manual%202015/HD-100.pdf>

<http://transportation.ky.gov/Highway-Design/Highway%20Design%20Manual%202015/HD-200.pdf>

Any questions regarding this memorandum should be directed to the Division of Highway Design @ (502)-564-3280.

WSG/TM/CW