



Matthew G. Bevin
Governor

COMMONWEALTH OF KENTUCKY
TRANSPORTATION CABINET
Frankfort, Kentucky 40622
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Greg Thomas
Secretary

CONSTRUCTION MEMORANDUM

No. 02-2018

TO: Chief District Engineers
TEBM's for Project Delivery and Preservation
Section Engineers

FROM: Ryan Griffith, P.E. *RG*
Director, Division of Construction

FROM: Royce Meredith, P.E. *RM*
Bridging Kentucky Program Manager

DATE: December 20, 2018

SUBJECT: The Division of Construction and the Bridging Kentucky Program

The Bridging Kentucky Program will repair and replace many structures throughout the Commonwealth in the next few years. To assist in accomplishing this initiative, the Division of Construction and the Bridging Kentucky Program Team will partner in the task of construction administration. Each District will have the first right of refusal for construction inspection of the Bridging Kentucky Projects. This is a Federal Program and all projects must be staffed accordingly. The field inspection of Bridging Kentucky Projects shall be performed by KYTC staff or by the Bridging Kentucky Team, whichever KYTC chooses. The District's Section Engineer will serve in the same capacity independent of which manner of field inspection is chosen. The consultant inspection contracts issued through Professional Services shall not be utilized for the Bridging Kentucky projects except for painting. For projects which include painting, the District may provide a paint inspector. If District personnel are not available, then contact Central Office Construction Liaison to coordinate paint inspection by a certified paint inspector.

To help identify these projects, each Bridging Kentucky Project will be given a "5000" CID number. For example, the first project was 185001; 18 for the letting year of 2018, 5 for the Bridging Kentucky Designation, and 001 for the contract number of the Bridging Kentucky Project Let. Unlike traditional CID conventions, the contract number will continue into year 2019 and beyond, so the first CID for Bridging Kentucky in 2019 may be 195025.

The Central Office Construction Liaison remains the primary point of contact. In addition, a member from the Bridging Kentucky Construction Services Team will be identified who should be copied on all correspondence to the Liaison. The Liaison and this individual will work together to resolve any questions or issues that arise. It is crucial all project accounting (including payments, change orders and project closeout) is performed expeditiously for accurate accounting of the program. Also, extra

work must be approved by the Bridging Kentucky Program Manager, through the Liaison, prior to performing. This is an important step to ensure the overall program stays on budget and within the defined scope. If assistance is needed, the Bridging Kentucky Program Team can provide support services for your office including such things as writing change orders, reviewing cost submittals and force account sheets, certified payroll review, project finalization, and other necessary duties.

SiteManager will be used for construction administration and payment processing. Payments, record keeping, change orders and correspondence will continue through the normal KYTC processes.

C: A. Barber
J. Wilcoxson
R. Mills
KAHC
FHWA
T. Hunley, Stantec

RCG/jtl



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