

Invitation to Bid

**CITY OF FRANKFORT
INVITATION FOR BIDS
BID # 2222304-745**

The City of Frankfort will receive sealed bids for the Downtown Frankfort Wayfinding Signs Project – Installation of Signs, and all work associated with that project, in the Office of the Purchasing Division, (Finance Department), City Hall 315 West Second Street, Frankfort, Kentucky until **November 3, 2023 @ 2:00 p.m. EDT.** The public bid opening will take place at 315 West Second Street, Frankfort, KY. Those desiring to participate by video conference may do so. Video conference access information will be provided to all Bidders.

PHYSICAL BIDS: All physical bids must be turned in to the **Office of the Purchasing Division, City Hall, 315 West Second St., Frankfort, KY**, no later than 2:00 p.m. EDT on date of bid opening. Bids cannot be accepted at any other location. Bids must be received by the designated date and time and none will be considered thereafter.

ELECTRONIC BIDS: Electronic Bids submitted through DemandStar will also be accepted for this project. Bids must be signed and submitted in same required format. Submit one (1) electronic copy if using DemandStar. After uploading a bid, Bidders shall verify the successful upload of the document. Bids must be received by the designated date and time and none will be considered thereafter.

Bids will be prepared per the specifications detailed within the Invitation for Bids documents. Bid documents are available at no charge with registration through DemandStar (<https://www.demandstar.com/registration>).

The City of Frankfort reserves the right to reject any and all bids received, and to select that bid which it determines to be in its best interest. The award of this bid will be made on the basis of the lowest responsive and responsible bidder.

A Disadvantaged Business Enterprise (DBE) goal of 5% has been established for this project. Bidders and DBE subcontractors must be prequalified with the Kentucky Transportation Cabinet and possess a Certificate of Eligibility at the time of the bid opening. All other subcontractors must be prequalified when accepting subcontracts.

Bid Bond (5%) must be provided with bid.

Bidders are to submit their physical bid in a sealed envelope; the bidder shall clearly mark the sealed bid with the bid number, the description listed above, and the bid opening date and time. The City of Frankfort is not responsible for the premature opening of, or the failure to open, a sealed bid not properly addressed or identified.

The bid proposal and related documents may be found at: [Bid Postings • Frankfort, KY • CivicEngage](#)

FOR THE CITY OF FRANKFORT, KENTUCKY – Angie Disponette, Purchasing Agent