



COMMONWEALTH OF KENTUCKY  
TRANSPORTATION CABINET

Frankfort, Kentucky 40622  
[www.transportation.ky.gov/](http://www.transportation.ky.gov/)

Matthew G. Bevin  
Governor

Greg Thomas  
Secretary

MEMORANDUM

TO: All Prequalified Contractors

FROM: Shella J. Eagle  
Branch Manager  
Division of Construction Procurement

DATE: March 8, 2017

SUBJECT: Requesting Additional Work Items

Please be advised when requesting additional work items your request must be in writing on company letterhead and it must state the specific work item(s) that you are requesting.

Along with your request please submit supporting documentation such as resumes, equipment list, and detailed list of jobs completed that pertains to the work item(s) requested. Please note that additional documentation may be required upon review.

If you have questions contact me directly at 502-782-4815.

