

MEETING MINUTES FOR THE PRE-BID MEETING FOR THE APRON RECONSTRUCTION PROJECT AT THE CAPITAL CITY AIRPORT

MAY 11, 2022, 10:00 AM EDT

Attendees: See attached sign-in sheet

1. Chad Smith opened the meeting with introductions
2. The agenda was discussed (see attached)
3. A question was asked about testing:
 - For P-152, contractor shall take samples for proctor tests and be responsible for density tests in the field. Data provided to the RPR for review.
 - For P-209 crushed aggregate, contractor shall take samples to verify gradation requirements and be responsible for density tests in the field. Data provided to the RPR for review.
 - For P-501 concrete: The RPR will perform all sampling and testing to determine the conformance with specification P-501 except for coring for thickness provided by the contractor. The contractor shall also provide adequate facilities for the initial curing of the beams. The RPR will make the beams and transport them to the lab for testing.
4. During phase 1, the contractor shall work with the airport to maintain access to the fuel tanks. The fuel tanker makes a delivery typically once every two weeks.
5. When will the NTP be issued? We will have to wait on final grant approval from the FAA. Typically, this takes around 45 days after bids are received. Our hope is to start by end of July, first of August.
6. There are no badging requirements on the airfield. All vehicles must be flagged and will need lights at night.
7. The contractor shall keep all access gates closed unless there is a steady flow of trucks coming through during hauling operations.
8. Can a rock crusher be setup on the jobsite? Yes. It shall be located at an approved location next to the Phase 2 storage area. Any damage to the site shall be repaired by the contractor to the satisfaction of the airport after construction is completed.

9. Invoicing shall be done by the contractor once a month (with consensus of the RPR) and submitted to the KYTC for payment.
10. Certified payrolls to be submitted with each invoice to the engineer and KYTC for review.
11. The contractor shall decide if they can save the ornamental fence posts or order new ones. The panels can be unscrewed and stored on-site for re-installation.
12. The safety bollards on the apron side of the ornamental mechanical gate will have to be removed and replaced. This is covered under that pay item.

**AGENDA ITEMS FOR THE PRE-BID MEETING FOR THE
APRON RECONSTRUCTION PROJECT AT THE
CAPITAL CITY AIRPORT**

MAY 11, 2022, 10:00 AM EDT

1. Introductions/Sign-In Sheet
2. KYTC – Construction Procurement – May 26, 2022 Letting
3. Scope of Work – The removal of approximately 28,000 SY of pavement from two separate areas, the east apron and the west apron and replacing with new concrete pavement. Major work items include:
 - Safety plan and traffic control items
 - Temporary Fencing
 - Pavement full depth removal
 - Lime treated subgrade
 - New FAA P-501 concrete pavement
 - New storm drainage under the west apron
 - Ornamental fence removal and replacement
 - Chain-link fence removal and replacement
 - New taxiway and apron markings with Tie-downs
 - Erosion control, topsoiling, and seeding protection

Demolition: Other than fence items shown to be replaced, all demolition items such as asphalt, concrete, storm drainage, etc., shall become property of the contractor and hauled offsite.

4. Contractor responsible for all permitting including NOI.
5. Quality Control by the Contractor – QC required to be performed by contractor according to section C-100 of the project specifications.
6. Wage Rates – Federal wage rates will be applicable. Refer to proposal document provided by the KYTC.
7. DBE Requirements – a goal of 5.0% has been set for this project.
8. Construction Time Limit – The construction time limit is broken out into two phases. Total contract time is 210 calendar days.
 - Phase 1 is the east apron and is limited to 90 calendar days.
 - Phase 2 is the west apron and is limited to 120 calendar days.

9. Phase 1 east apron breakdown:
 - Task 1 (90 calendar days) is the east apron and work outside the taxiway OFA
 - Task 2 (15 calendar days) is the work inside the taxiway OFA. Task 2 work may run concurrently anytime during the duration of task 1.

 - Task 1 and 2 haul route is airport road. MUTCD signage is shown on the safety plan.
 - Task 1 and 2 contractor parking will be the lower parking lot of the KDA office. If needed, the open field across the street may be used for storage.
 - Temporary fencing will be required with vehicular and pedestrian access points.
 - All gates must be locked when no construction activities are taking place. Contractor shall provide the locks and a set of keys to the airport manager.
 - Contractor shall work with the airport to ensure that access is maintained to the fuel tanks during Phase 1 construction.

10. Phase 2 west apron breakdown:
 - Task 1 (40 calendar days) buildings 401 and 402 will be closed off.
 - Task 2 (40 calendar days) buildings 403 and 406 will be closed off and work outside the taxiway OFA.
 - Task 3 (15 calendar days) is the work inside the taxiway OFA. Task 3 work may run concurrently anytime during the duration of task 2.
 - Task 4 (40 calendar days) buildings 404 and 405 will be closed off.

 - Task 1 and 4 haul route will use the airport entrance gate off HWY 60, haul down the T-hangar road, and access the site between buildings 402 and 404 through a temporary vehicular gate. MUTCD signage is shown on the safety plan.
 - Task 2 and 3 haul route will use the airport entrance gate off HWY 60, establish a temporary route across the field behind the t-hangars, and access the site on the west side in front of building 406.
 - Task 1-4 contractor parking and staging will be the empty lot behind the T-hangars.
 - Temporary fencing will be required with vehicular and pedestrian access points.
 - All gates must be locked when no construction activities are taking place. Contractor shall provide the locks and a set of keys to the airport manager.

11. Liquidated Damages – Each phase and task will be subject to liquidated damages per section 108.09 of the KYTC standard specifications.

12. Construction staking: This item includes any as-builts requested by the engineer during construction. The Contractor shall be responsible for all demolition, pavement, drainage, fencing, and marking layout etc. The contractor is also responsible for checking all pavement layer grades and storm drainage inverts to verify they match the elevations shown on the plans.

13. Full Time Superintendent required for contractor when work is being done by any trade.
14. Engineer will have RPR on site whenever work is in progress.
15. Bid opening date – May 26, 2022, 10:00 AM EDT. Questions to be sent in to the KYTC office of construction procurement and they will be forwarded to the engineer for clarification.
16. Final questions
17. Onsite walkthrough – look at the ornamental fencing and discuss

APRON RECONSTRUCTION PROJECT - SIGN IN SHEET
PRE-BID MEETING MAY 11, 2022 at 10:00 AM EDT

Location:

CAPITAL CITY AIRPORT

Bids Due:

5/26/2022 10:00 AM EDT

Name	Company	Phone Number	Email	Prime / Sub
Chad Smith	Stantec	615.972.8079	chad.smith@stantec.com	N/A
Sall Pally	Stantec	615.585.9984	sall.pally@stantec.com	N/A
Wayne Simpson	K14	502-564-0244	Wayne.Simpson@ky.gov	N/A
Scott Swanson	CCA	502-564-0526	Scott.Swanson@ky.gov	N/A
Anthony Adams	CCA	502-564-0339	anthony.adams@ky.gov	
Joseph Barnett	KRTC	502-330-0339	joseph.barnett@ky.gov	
Tom Brake	THE WILMAREL CO.	859-586-8890	tombrake@wilmarel.com	PRIME
Jamie Johnson	Bluegrass Contracting Corp	859-338-0004	jamie@bluegrasscontracting.com	PRIME
Tanner McKinnel	Bluegrass Contracting Corp	859-447-6559	tanner@bluegrasscontracting.com	PRIME
Bryan Wlascow	MHC CONST.	812-941-7895	bryan@maccoconstruction.com	PRIME
Ethan Nally	Louisville Paving & Construction	859-805-1699	ethan@louisvillepaving.com	PRIME
TRICK WALTERS.	SHAMROCK CONCRETE CONSTRUCTION	502-817-3419	SHAMROCK@SHAMROCKCONCRETE.COM	sub
MIKE WELAND	Kay-Kay CONSTRUCTION	606-864-7384	MIKE@KAY-KAYCONSTRUCTION.COM	PRIME