




Matthew G. Bevin
Governor

COMMONWEALTH OF KENTUCKY
TRANSPORTATION CABINET
Frankfort, Kentucky 40622
www.transportation.ky.gov/

Greg Thomas
Secretary

MEMORANDUM

TO: All Prequalified Contractors

FROM: Rachel Mills, P.E. 
Director
Division of Construction Procurement

DATE: July 27, 2017

SUBJECT: DBE Plan/Subcontract Submittals

Effective immediately, ***all information*** related to the Disadvantaged Business Enterprise (DBE) Plan/Subcontract Request also referred to as the TC 14-35 form, shall be submitted to the following email address: kytc.dbepiansubmittal@ky.gov. This includes the signed subcontract between the contractor and the DBE contractor, the DBE's certificate of insurance, and an affidavit for bidders, offerors, and contractors from the DBE. A signed purchase order and affidavit are only required if the DBE is a material supplier.

Please contact Rachel Mills at (502) 564-3500 with any questions concerning this change.



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