

**KBBC 3rd Quarter Meeting
200 Mero Street
Frankfort, KY 40601
July 23, 2019**

Public meeting space provided at 200 Mero Street in room 512
Start time is 9:30 am (EST)

- Bring the meeting to order
- Approval of 1st and 2nd Quarter meeting minutes ([KBBC 2019 1st Quarter Meeting with notes.pdf](#)) ([KBBC 2019 2nd Quarter Meeting.pdf](#)). (Previous meeting lacked a quorum to accept meeting notes.
- Treasurer's report
- Items for 2019 KBBC end of the year meeting (safety, advocacy, planning or for projects/facilities)? Community planning, and implementation.
- Deferral of Nye Grant funds for *Girls on the Run/Harrison Elementary* until fall 2019
- KBBC 2019 end of year Meeting
 - a. Meeting location is KY Dam Village State Resort Park
 - b. Confirmation of speakers, schedule, sponsors, events, and menu
- Does a new Chairperson need to be elected?
- Additional business or topics?
- Meeting adjourned

Meeting Minutes begin on the following page

KBBC 3rd Quarter Meeting Minutes

Attendees:

- KBBC Members via video: Alex Gaddis, Vince Carman, Douglas Brent, James Younger
- KBBC Members via phone: Bill Gorton, Kent Morrison
- KYTC Staff: Mikael Pelfrey, Jake Rice
- Other State Agency Staff: Troy Hearn

Minutes:

- Meeting began at 9:35 AM
- Having a voting quorum, the commission voted to approve the 1st Quarter and 2nd Quarter meeting minutes. Alex made the motion, and James seconded.
- James stated he forgot the treasurer's report and would send out to the members via email.
- Bill discussed having an independent audit conducted. He suggested having it done by KYTC's legal team.
- Alex relayed that he has had trouble getting donations to pay for food for the Annual Conference.
- Vince said he has more leads on possible presenters for the Annual Conference. Troy said he has been continuing to seek more presenters as well. The committee agreed it would be preferred to focus on organizations in the western part of the state to highlight recent accomplishments.
- Bill proposed scheduling an organized ride at the Annual Conference, possibly called "Ride with the Commissioners." It was also brought up that local clubs and school teams could participate in the ride as well. Troy mentioned that the ride could take place on the multi-use path network near Kentucky Dam Village State Park and Calvert City.
- Jake provided a background of the deferral of Nye Grant funds regarding Harrison Elementary – Girls on the Run and explained the information relayed to the grantee. Bill expressed interest in seeing the email correspondence between the grantee and KYTC. Jake sent the email correspondence between the grantee contact, Heidi Guckenberger, and KYTC to the commission members immediately following the meeting.
- The commission discussed and decided that a vote was not necessary on the approval of deferral of Nye Grant funds for Harrison Elementary - Girls on the Run as each grant contract is good for two years.

- The commission discussed the need to elect a new Chairperson since Bill's term expired. Vince was initially nominated by Alex, following support from other members of the commission.
- Having a quorum, Alex made a motion to select Vince as the new Chairperson. James seconded, and all agreed. Doug, Alex, and Bill said they would be willing to provide any needed legal counsel to Vince while serving as Chairperson.
- Mikael communicated to the commission that the vacant Bike/Ped Coordinator position has gone through all necessary approval channels at KYTC and is currently awaiting final approval from the Personnel Cabinet before being officially posted and open for applicants.
- Bill suggested having some "Share the Road" signs to display at the Annual Conference.
- Jake said he would send the draft agenda document of the Annual Conference to the commission for their review.
- Meeting adjourned at 10:18 AM