

## **KBBC 2024: 2nd Quarter Meeting Minutes**

- The meeting was held virtually via Microsoft Teams on April 26, 2024
- In attendance:
  - KBBC Commissioners
    - Helen Bukulmez
    - Bill Gorton
    - Phil Holoubek
    - Ian Ramsey
  
  - Absent:
    - Amir Rashid Piracha
    - Olivia Birkenhauer
    - Jeffrey Walther
  
  - KYTC Staff
    - Keith Lovan, State Bicycle and Ped Coordinator
    - Mikael Pelfrey
    - Jake Rice
    - Jay Balaji
    - Jared Jeffers
- Due to Chair Birkenhauer's absence, Vice-Chair Bukulmez called the meeting to order at 10:04 AM.
- Commissioner Ramsey moved for the approval of the 2024 1<sup>st</sup> Quarter Meeting Minutes and Commissioner Holoubek seconded. Motion carried.
- **Treasurer's report:** Commissioner Ramsey reported that he is responding to the annual audit request from KYTC, Internal Audit Branch for the commission. The Donor Account has \$102.81 and the Grant Account has \$5,004.39 available in funds.
- **Status of 2024 awarded Paula Nye Grants:** All contracts have been signed and received except for Lake Cumberland District Health Department. This grant was not fully funded for a traffic garden and the recipient is looking for additional funds so that she can have a fully funded project before accepting the Paula Nye funds. She has received an additional \$2,000 funds and needs an additional \$14,500. She should know something sometime in February. Keith will follow up.
- **Status of KYTC Focus items from 2023**
  - Complete Streets Training Sessions: KYTC conducted 11 training sessions in 2023 reaching 420 designers, planners, engineers, elected officials and interested citizens from across the state.
  - FHWA Vulnerable Road User Safety Assessment: Here is a link to the Assessment.  
[https://transportation.ky.gov/HighwaySafety/KYStrategicHighwaySafetyPlan/KY\\_SHSP\\_2020-2024-Appendix-VRUSafetyAssessmentFinal.pdf](https://transportation.ky.gov/HighwaySafety/KYStrategicHighwaySafetyPlan/KY_SHSP_2020-2024-Appendix-VRUSafetyAssessmentFinal.pdf)
  - Bicycle Friendly Communities Program: In 2023 Frankfort and Pikeville received the designation of Honorable Mention from the League of American Bicyclists.
- **KYTC Focus Items for 2024**
  - Complete Streets Review Process: This review process is being developed and will be used to evaluate each highway design project to determine if it is meeting

the terms in the Complete Streets, Roads, and Highways Policy. Work on this process will continue in 2024.

- Complete Streets Training Sessions: KYTC will conduct 5 full day training sessions in 2024 and 2 2-hour sessions that just covers the basics.
- Vulnerable Road Users Task Force: A task force has been created to address the rising number of serious injuries and fatalities among the vulnerable road users. This task force is chaired by Keith Lovan and Brandy Craft of the Office of Highway Safety. Commissioners Bukulmez, Gorton, and Ramsey volunteered to serve on this committee.
- Bicycle Friendly Communities Program: In 2024, Calvert City was awarded the bronze level status. Deadline for 2024 applications is June 25, 2024
- US Bike Routes expansion: Will work on getting USBR 25 and USBR 35 alignments finalized and approved by AASHTO.
- Work with Bike Walk KY: KYTC will work with the non-profit Bike Walk KY throughout the year.
- Not included in the meeting but KYTC is working on two research projects the University of KY and KY Transportation Center.
  - The Estimation of Benefits from Ped and Bike Improvements Research Project
  - Addressing Multimodal Transportation Needs Through Complete Streets Implementation Research Project

- **KBBC Focus items for 2024**

- Paula Nye Grant criteria updates: no change
- US Bike Route System in KY: New Route, new corridors, and formal maintenance agreements: no discussion
- Electric Personal Transportation: Bicycles, Scooters and Other Devices: no discussion
- Safety Concerns: no discussion
- Advocacy: Helen started a discussion for a public awareness campaign for uninsured or underinsured bicyclist. There needs to be more information about the need for bicyclists to carry the appropriate amount of insurance.
- Community Involvement: no discussion
- Project/event planning: no discussion

- **Discussion of 2024 Annual Meeting**

- The Commission selected Morehead as the meeting location. No other decision was made regarding the theme, agenda or speakers.

- Keith to check the list of Commissioners to determine who's term will expire on 10/20/24. The following Commissioners term expires on 10/20/24. Each commissioner needs to notify me if they would like to renew.

Helen Gulgun Bukulmez
Olivia A Birkenhauser
William T Gorton
Phil Holoubek

- Keith to send link for the Bike Walk KY Summit along with the Call for Proposals
- Commissioner Gorton motioned to adjourn, and Commissioner Ramsey seconded. Meeting adjourned at 10:55 AM.

Meeting Agenda:

**Kentucky Bicycle and  
Bikeway Commission**



**KBBC 2nd Quarter Meeting  
200 Mero Street  
Frankfort, KY 40601  
Friday April 26th, 2024 @ 10:00 AM EST**

The meeting will be held virtually via Microsoft Teams (see link at bottom of page)

- Call the meeting to order
- Approval of 1<sup>st</sup> Quarter 2024 Meeting Minutes
- Treasurer's report
- Status of 2024 awarded Paula Nye Grants
- Update of KYTC Focus items from 2023
  - Complete Streets Policy and Manual Training
  - FHWA Vulnerable Road User Safety Assessment
  - Bicycle Friendly Communities Program
- KYTC Focus Items for 2024
  - Complete Streets Review Process
  - Complete Streets Training Sessions
  - Vulnerable Road Users Task Force
  - Bicycle Friendly Communities Program
  - Expansion of US Bicycle Route System
  - Work with Bike Walk KY
- KBBC Focus items for 2024
  - Paula Nye Grant criteria
  - US Bike Route System
  - Electric Personal Transportation: Bicycles, Scooters and Other Devices
  - Safety Concerns
  - Advocacy
  - Community Involvement

- 2024 Bike Walk KY Summit
- Discussion of 2024 Annual Meeting
  - Meeting location
  - Theme, topics, focus items
  - Speakers, presenters, sponsors, etc.
- Additional business or topics
- Adjourn meeting

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