

KBBC 2023: 2nd Quarter Meeting Minutes

- The meeting was held virtually via Microsoft Teams on April 26, 2023
- In attendance:
 - KBBC Commissioners
 - Helen Bukulmez
 - Bill Gorton
 - Olivia Birkenhauer
 - Ian Ramsey
 - Jeffrey Walther
 - Phil Holoubek
 - KYTC Staff
 - Keith Lovan
 - Jake Rice
- The meeting was called to order by Chairperson, Olivia Birkenhauer at 10:05 AM.
- Having a quorum, Ian made a motion to approve the 2023 1st Quarter Meeting Minutes and Bill seconded, all were in favor, and motion carried.
- Treasurer report was presented by Ian, followed up by an email because he was locked out of the account. All the issued checks to Nye Grant Recipients for 2022 year have cleared. The current account balance is \$745.19.
- The next topic of discussion was the Paula Nye Grants. Pictures of KBBC awarding checks were made for Louisville Metro Government, Bike Walk KY, YMCA of Greater Cincinnati Camp Ernst, LFUCG, Broke Spoke Bike Shop, Norton Children's Hospital and Louisville Sting Composite Bike Team. Pictures are on Bike Walk KYTC web page and Facebook. Discussion about revising or updating the criteria. Need to make applicants aware of what types of projects KBBC will be funding in the future. Keith will send out a doodle poll for a special meeting to discuss establishing criteria for the funds.
- Keith led discussions about KYTC's accomplishments and activities.
 - The Complete Streets Policy and Manual are official. Currently conducting training sessions across the state. Two have been held (Hopkinsville and Russell Springs). The next one is in Morehead followed by Bowling Green. Both of these sessions are full. The next available session is June 22nd in Frankfort and working on scheduling a session in Lexington, Louisville, northern KY and Prestonsburg. All sessions are open to the public and are free.
 - Continuing to work with the Office of Highway Safety. Plans are underway to conduct a Vulnerable Road Users Safety Assessment required by FHWA. The assessment is due in November. Each state is to use the

Vulnerable Road User Safety Assessment Template provided by FHWA to ensure all requirements are met and provide all information necessary for FHWA to approve the process as part of the FHWA SHSP process approval. States can also provide additional information to reflect vulnerable road user safety needs and solutions.

- Two KY cities applied this spring. Prestonsburg and Dayton.
- Continuing to work on the Complete Streets Review Process to determine if a project has considered all modes of travel and incorporated them into the project.
- Continuing to work on expanding the US Bike Route System. Another KYTC employee is working on funding for US BR 76 and BR 23.
- Continue to provide input to the Division of Planning's SHIFT program to make sure that bicyclists and pedestrian facilities are acknowledged and accounted for in the prioritization process.
- Continue to work with Bike Walk KY, the statewide bike and pedestrian non-profit advocacy group.
- Next up was items for KBBC to focus on in 2023.
 - Discussion about e-Bikes and e-scooters and how to regulate and classify them for various types of facilities. No action taken.
 - Discussion about planning the Annual Meeting. Annual meeting will be held in Lexington. Prefer downtown hotels. Work with CORA and Tri-State Trails. Phil suggested Ann Bakhaus for a breakout session on Town Branch Commons and Park and Phil also volunteered to lead a discussion about private public partnership.
 - Discussion about what could be done within the four meetings per year. Sounds like there is interest in meeting more often. No action taken.
 - Ian requested a meeting to discuss additional funding for KBBC. Request funding from Secretary. Look at Office of Highway Safety.
- Meeting was adjourned at 11:04 AM.

**KBBC 2nd Quarter Meeting
200 Mero Street
Frankfort, KY 40601
Wednesday April 26th, 2023 @ 10:00 AM EST**

The meeting will be held virtually via Microsoft Teams (see link at bottom of page)

- Call the meeting to order
- Approval of 1st Quarter 2023 Meeting Minutes
- Treasurer's report
- Status of 2022 awarded Paula Nye Grants
- Update of KYTC Focus items from 2022
 - Complete Streets Policy and Manual
 - FHWA Vulnerable Road User Safety Assessment
 - Bicycle Friendly Communities Program
- KYTC Focus Items for 2023
 - Complete Streets Review Checklist
 - Complete Streets Training Session
 - Vulnerable Road Users Task Force
 - Bicycle Friendly Communities Program
 - Expansion of US Bicycle Route System; new route, new corridors, and formal maintenance agreements
 - Work with Bike Walk KY
 - KBBC Focus items for 2023 Paula Nye Grant criteria
 - Electric Personal Transportation: Bicycles, Scooters and Other Devices
 - Safety Concerns
 - Advocacy
 - Community Involvement
 - Project/event planning
- Discussion of 2023 Annual Meeting
 - Meeting location
 - Theme, topics, focus items
 - Speakers, presenters, sponsors, etc.
- Additional business or topics
- Adjourn meeting