

**KBBC 1st Quarter Meeting
200 Mero Street
Frankfort, KY 40601
January 28, 2020**

Public meeting space provided at 200 Mero Street in room 512
Start time is 9:30 AM (EST)

- Bring the meeting to order
- Approval of 2019 [4th Quarter Meeting Minutes](#)
- Treasurer's report
- Introduction of KYTC's new Bike/Ped Coordinator, Mr. Daniel Walker
- Welcome newly appointed Commissioner, Bob Clifford of Prospect, KY
- Progress on filling vacant Commissioner's seat (previously held by Bill Brundage)
- Status of 2019 awarded Paula Nye Grants
 - Acceptance Contracts to Grantees
- Focus items for 2020 (possible topics listed below)
 - Safety
 - Share the Road license plate PSA's
 - Advocacy for bicycle and pedestrian transportation
 - Community involvement
 - Project/event planning
- Initial discussion of 2020 Annual Meeting
 - Location
 - Owensboro Convention Center reached out to KYTC to express interest in hosting the event
 - Event theme
 - Speakers/Presenters
 - Sponsors
 - Advertising the event
 - Activities
 - Ride with the Commissioners
- Memorandum of Understanding (MOU) between Kentucky Department of Public Health (KDPH) and Kentucky Bicycle and Bikeways Commission (KBBC)
- Additional business or topics

Meeting adjourned

In attendance:

In Person (KBBC Members): Vince Carman (KBBC), Doug Brent (KBBC), Bob Clifford (KBBC)

Via Video (KBBC Members): James “Jamie” Younger (KBBC)

KYTC Staff: Mikael Pelfrey, Jake Rice, Daniel Walker

Other State Agency Staff: Troy Hearn (CHFS)

Other: Christine Carman

- The meeting was brought to order by chair Vince Carman at 9:40 am
- Having a quorum, the commissioners voted to approve the 2019 4th Quarter Minutes
 - Jamie suggested leaving the “DRAFT” watermark on minutes that are posted to the website until they are approved at the following meeting, all were in agreement
 - Jamie motioned to approve the 2019 4th Quarter meeting minutes, Doug seconded, all voted in favor
- Jamie gave the treasurer’s report details
- The current balance in the checking and savings account combined is \$27.77.
 - Jamie also expressed that he would like to step down as treasurer
 - Bob Clifford volunteered to assume treasurer duties
- The KBBC Commissioners in attendance welcomed KYTC’s new bike/ped coordinator, Daniel Walker; Daniel gave a brief introduction about himself
- The KBBC Commissioners and KYTC Staff in attendance welcomed newly appointed Commissioner, Bob Clifford; Bob gave a brief introduction about himself
- Vince delegated responsibility of handing out 2019 Nye Grant checks to the awarded grantees
- Vince proposed having a meeting between the Commissioners and Secretary Gray, no final decision was made on this
- Vince conveyed that he is working on seeking out a new commissioner to fill the vacant seat, which would require completing an application
 - He has reached out to contacts in several communities in Western Kentucky, Pennyryle region. Bob stated he knew of several in the Owensboro area that could have interest
 - He plans to reach out to communities in Eastern Kentucky as well; expressed an individual in Morehead may be interested
- Doug described changes in the law where motorists can pass cyclists on a double yellow centerline

- He also voiced concerns about motorists driving unsafely around cyclists on the road by following them too closely and not allowing enough space while passing; he has personally witnessed many offenses in the Jefferson and Oldham County communities
 - He suggested that safety education for motorists should be a priority in 2020
 - A possible PSA, YouTube video to promote and educate citizens about the changes in the law
- Doug and Vince discussed methods to promote Share the Road plates as sales of the specialty plate are on the decline, they agreed that this should also be a priority in 2020
 - Doug discussed photo ops with the “Share The Road” sign with motorists rather than cyclists to increase sales and promotion of the plate to increase uptake
 - Vince discussed promoting success stories from Paula Nye Grant awardees
 - Doug discussed the need for all commissioners and the bike/ped coordinator to have access to KBBC social media profiles across all platforms to help promote their advocacy campaigns
 - Vince shared that he is working with local communities to develop an updated inventory of bike groups and programs that he would like posted on the website
 - Daniel said he will post it to the website once the data has been complied
 - Vince has reached out to cycling community podcasters to speak/present at the upcoming annual conference
 - He also said that several of the speakers lined up for last year’s canceled annual conference were interested in speaking at this year’s conference
 - Jake briefed the commission about the Owensboro Convention Center reaching out to KYTC to express interest in hosting the annual meeting
 - Vince asked if anyone would like to make a motion to have the annual meeting in Owensboro on either October 8th and 9th or October 15th and 16th, Jamie motioned, Bob seconded, all voted in favor
 - Bob expressed reaching out to find a champion for the Owensboro event
 - Jamie stated that he received a 1099 form regarding KBBC funds
 - Doug requested new business cards and recommended all commissioners have them as they have been useful for commissioners while attending public events
 - He also suggested having a QR code added on the back that will point to the website address to increase visibility and exposure

- Vince proposed adding pictures of the commissioners to the website alongside their contact info
- With no further business to discuss, Doug made a motion to end the meeting, and Bob seconded. All adjourned at 11:01am